

**Regional Archival Associations Consortium (RAAC) Steering Committee
Conference Call, April 4, 2016**

In Attendance:

Jennifer Hecker, Archivists of Central Texas
Jennifer Brannock, Society of Mississippi Archivists
Rachel Chatalbash, Archivists Round Table of Metropolitan New York, Inc.
Kristen Chinery, Michigan Archival Association
Amanda Focke, Society of Southwest Archivists
Daria Labinsky, Midwest Archives Conference
Emily Vinson, Archivists of the Houston Area

Meeting called to order at 11:00 am EST.

Symposium Update (Brannock)

All sessions have been scheduled thanks to the work of the education subcommittee, the RAAC subcommittees, and the Society of Georgia Archivists. Brannock is finalizing the email announcing symposium registration going live, and registration should start in a couple of days.

Renewal/election update (Vinson)

Renewals are going well with most members responding to her requests. Some members have asked for extensions in order to bring it up at their organizations' board meeting. After this steering committee meeting, Vinson will distribute a call for election nominees to mailing lists and new members.

Confirmation of approval of attached NCH email

The steering committee discussed efforts to raise funding for National Coalition for History membership. It was agreed that RAAC attempt to raise money to become a representative of NCH. Chatalbash will distribute an email to the RAAC mailing list about this matter.

Joint Committee on Issues and Awareness (Chatalbash)

Chatalbash was asked to join the Joint Committee on Issues and Awareness. Currently, the group is comprised of representatives from the Council of State Archivists, the National Association of Government Archives Records, and the Society of American Archivists' two committees COPA (Awareness) and CAPP (Public Policy). Chatalbash looks forward to representing RAAC in the group, especially to help support local advocacy issues.

Reports from all subcommittees regarding meeting their goals for the year

Public Awareness Subcommittee (Hecker)

The Society of American Archivists site has been redesigned, so the RAAC microsite has also been updated. Hecker continues to update the information on the pages. The Facebook page has been very active, and they are looking into reinstating the "Regional of the Month" profile. The subcommittee is making progress on the communication plan. Committee member Dennis Preisler is working on a blog post about the value of collaboration on a regional archives summit. This blog post will be distributed through RAAC social media.

Advocacy Subcommittee (Chatalbash)

Chatalbash will continue to work on a memorandum of understanding between SAA and RAAC. The advocacy protocol has been finalized and will be placed on the RAAC webpage, pending Steering Committee approval of newly suggested transparency protocols. The subcommittee is working on exploring advocacy gaps and will continue these efforts. To further promote the work of RAAC, Chatalbash will contact SAA about obtaining a booth at the SAA conference in Atlanta.

The Port of LA Archives letters were mailed. Chatalbash is investigating a request to find out more about the potential issue with the Historical Society of Iowa.

Education Subcommittee (Brannock)

The subcommittee has been working diligently with representatives from the Society of Georgia Archivists to finalize the schedule and registration for the RAAC/SGA Symposium. Members have started compiling a list of questions for a survey about the education needs of RAAC members that should be finalized by the end of the year. The subcommittee will start work on updating the regional document repository in the coming months. Once updates are complete, publicity will be distributed to mailing lists promoting the resource.

Membership Subcommittee (Vinson)

The directory and contact information have been updated on the webpage. Vinson continues to work on updating the consortia. She has been preparing for the upcoming elections and attendance at the RAAC annual meeting at the SAA conference.

Grants Development Subcommittee (Chinery)

The subcommittee finalized all plans for their RAAC/SGA Symposium session. Chinery regularly updates the State and Federal Grant Resources List with links being verified and updated every other month. This goal will be finalized by the end of the year.

Disaster Preparedness Subcommittee (Labinsky)

The microsite and climate change site have been completed and are ready to go live. Project ARCC (Archivists Responding to Climate Change) members are working on guidelines and are moving towards their goals for this group.

Advisory Boards (Focke)

The Coalition to Advance Learning in Archives, Libraries and Museums continues to work on their website. The group is currently exploring a national agenda to disseminate. For the Mapping the Landscape initiative, a survey was created and distributed to gather information on continuing education and professional development of those working in archives, libraries, and museums. The data from the survey is currently being analyzed. Focke stepped down from the Nexus Leadership Grant.

The Coalition to Advance Learning in Archives, Libraries and Museums and the Mapping the Landscape project are eager to have participation from archives groups. Libraries are heavily represented in these initiatives. Focke emphasized the value of RAAC being involved in these groups and recommends making our participation sustainable.

Looking ahead - planning for annual meeting - open discussion

The incoming steering committee will work with the current committee to develop goals for the coming years. The RAAC/SGA Symposium will be held during the SAA Annual Conference on Tuesday, August 2nd with the RAAC annual meeting on Wednesday,

August 3rd. During the RAAC annual meeting, each subcommittee will provide updates of the group's work and will spend time during the meeting determining upcoming goals.

Next meeting: June 6, 2016