

Date: November 28, 2011

Name of Section/Roundtable: Metadata and Digital Object Roundtable

Officers:

Co-chairs:

Jenel Farrell, Minnesota Public Radio | American Public Media

Polina Ilieva, University of California, San Francisco

Web Liaison: Elizabeth Seramur

Steering Committee:

Janet Carleton (past co-chair), Ohio University

Jody DeRidder, University of Alabama

Lisa Miller (past chair), Hoover Institution, Stanford University

Jordon Steele, Johns Hopkins University

Cristela Garcia-Spitz, University of California, San Diego

Greg Colati, University of Connecticut

Council Liaison: Dennis Meissner

Report from annual meeting:

Number of attendees: 108 people signed in

Presentations: 5 presenters and 3 small group discussions afterwards

Election results: Jenel Farrell was elected co-chair; Polina Ilieva was re-elected co-chair

Summary of meeting activities: Meeting minutes attached

Completed projects/activities:

- Updated MDOR mission statement (added digitization to the topics covered by the roundtable).
- Conducted a survey of the roundtable members, analyzed results, and posted them on MDOR website.
- Reviewed seven SAA 2012 session proposals and endorsed two.
- Posted annual meeting presentations on MDOR website.
- Added two new steering committee members: Cristela Garcia-Spitz and Greg Colati.
- Delegated Cristela Garcia-Spitz to serve as MDOR Representatives to Standards Committee.
- Designated Elizabeth Seramur as the new Web Liaison.

Ongoing projects/activities:

Working on finalizing strategic (5 year) and tactical plans for MDOR that will include:

- Research and solicit metadata samples from member institutions.
- Create directory of metadata user groups.
- Update the roundtable manual in accordance with the newly released leadership and Drupal manuals.
- Add a graduate student intern/student representative to the steering committee.

New projects/activities:

- Discuss the possibility of converting MDO Roundtable to a section.

Strategic Priority - Technology initiatives:

- Update the website to incorporate social media component and add new features.
- Create twitter account for MDOR.
- Appoint a Steering Committee member to serve as a social media coordinator.

Strategic Priority - Advocacy/Public Awareness initiatives:

- Social media tools will be used to promote and advocate for standards and the profession.

Strategic Priority - Diversity initiatives: None at this time.

Questions/concerns for Council attention:

Due to the nature of topics covered by MDOR as described in its mission statement ("The Metadata and Digital Object Roundtable promotes discussion, education, and collaboration among archivists interested in digitization, digital archival objects, and the metadata that enables access, management, and preservation of digital objects.") it is vital for the annual meeting presenters to have access to audiovisual tools provided by the conference venue. As one can see from the list of topics discussed in the past several years, they require a Power Point application and projector. The growing importance of addressed topics and growing attendance necessitates microphones and speakers to effectively conduct MDOR annual meetings. The MDOR Steering Committee would like to ask the Council to consider providing permanent audiovisual support for its annual meeting.



Minutes of the Metadata and Digital Object Roundtable Meeting

Society of American Archivists Annual Meeting

Wednesday, August 24

1-3 PM

Business Meeting

Co-chair Polina Ilieva welcomed attendees.

Nancy Melley, a representative from NHPRC, announced funding opportunities of relevance to the Roundtable.

Merilee Proffitt of OCLC Research announced the publication of new OCLC reports, available on their website.

Dennis Meissner, Roundtable Council Liaison, made some announcements regarding general Council Initiatives, more information about which can be found in the Council report.

Kira Homo, a representative from the 2012 Program Committee, called for program proposals, which are due October 3.

The attendees recognized outgoing Co-Chair Janet Carleton for her serving to the Roundtable.

Polina Ilieva and Jenel Farrell were both elected unanimously to serve as Co-Chairs for the coming year.

Polina presented the new mission statement of the MDOR Roundtable, which includes reference to digitization. She also presented the results of the MDOR Survey. Polina then discussed the strategic plan. Jordon Steele will serve as Social Media Manager for the coming year. Polina solicited examples of metadata to post to the MDOR website. Slides for Polina's presentation are located here: http://www2.archivists.org/sites/all/files/mdor_meeting_2011.pdf.

Polina then concluded the Business part of the meeting.

Presentations

Speakers: Peter Chan, Jodi DeRidder, Jenel Farrell, Erik Moore, Dan Santamaria.

Slides for presentations are available at: <http://www2.archivists.org/groups/metadata-and-digital-object-roundtable/2011-annual-meeting-presentations>.

Following the presentations, attendees broke up into small discussion groups formed by three categories based on the presentations: digitization, linked data, and forensic software.

Digitization: 19
Linked Open Data: 19
Forensic: 12

Meeting adjourned at 3 PM.

Minutes by Jordon Steele, Johns Hopkins University