

## **Description Section Meeting Agenda for 2002**

### **I. Welcome from the Chair**

### **II. Reports from SAA Committees and Liaisons**

EAD Working Group - Kris Kiesling  
US MARC Advisory Board (MARBI) - Michael Fox  
ICA Committee on Descriptive Standards - M. Fox  
SAA Technical Subcommittee on Descriptive Standards (TSDS) - Lynn Holdzkom  
OCLC - Susan Westberg  
RLG - Anne Van Camp  
RLG EAD Advisory Group - Dennis Meissner  
ALA Committee on Cataloging: Description and Access (CC:DA) - Susan Hamburger

### **III. Section Reports**

Descriptive Notes - John Rees  
Section Web Site - Diane Ducharme  
Finding Aids Fair - Brad Westbrook

### **IV. Ongoing Business**

Section-sponsored sessions on the 2002 program - Mary Lacy  
Ideas for 2002 program sessions - Brad Westbrook  
Amendment of bylaws (adding Coker Awards subcommittee service to duties of Chair)

### **V. New Business**

**VI. Election of Vice-Chair/Chair-Elect** (results announced at the end of the program)

### **VII. Program**

Jean Dryden, Editor and Project Manager of the Canadian/U.S. Taskforce on Archival Description (CUSTARD) project update, will give a presentation on the work of the CUSTARD project to date, including its recently published "Statement of Principles", available at: <http://www.archivists.org/news/custardproject.asp>

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