

**Date:** December 9, 2008

**Name of Section/Roundtable:** Privacy & Confidentiality Roundtable

**Officers:**

Chair: Susan McElrath  
Vice-Chair: Michelle Sweetser  
Immediate Past Chair: Jackie Dean  
Web Liaison: Heather Dean  
Steering Committee:  
    Mary Caldera  
    Deborah Richards  
    Linda Long

**Report from annual meeting:**

- Number of attendees: 35
- Election results: Roundtable leaders for the 2008-2009 year are as follows:
  - Chair: Michelle Sweetser
  - Vice-Chair: Linda Long
  - Immediate Past Chair: Susan McElrath
  - Web Liaison: Heather Dean
  - Steering Committee:
    - § Mary Caldera
    - § Phoebe Letocha
    - § Timothy Pyatt
    - § Deborah Richards
- Summary of meeting activities: (or attach minutes or newsletter accounts)

The majority of our time at the 2008 roundtable meeting was devoted to a panel presentation, *Privacy & Confidentiality in Electronic Records*, featuring Sharmila Bhatia, Archivist, Electronic and Special Media Records Service Division, National Archives and Records Administration and Erin O'Meara, Electronic Records Archivist, University of Oregon.

Roundtable webmaster Heather Dean provided the P&C traditional "Privacy & Confidentiality in the news" segment and reported progress in the creation of a wiki where a bibliography of readings about privacy and confidentiality is posted. Those interested can access and contribute to the bibliography at <http://privacybiblio.pbwiki.com/>.

The remainder of our time was devoted to an open forum discussion about projects and program proposals that would be of interest to section membership. A number of high quality ideas emerged from this discussion that the section leadership subsequently worked to shepherd as proposals for the 2009 Annual Meeting.

**Completed projects/activities**

Prepared a response to SAA President Mark Greene's request for feedback on S. 1814 (Health Information Privacy and Security Act) in consultation with the Science, Technology, and Health Care Roundtable.

**Ongoing projects/activities**

- P&C in the News
- Updating our online bibliography about privacy and confidentiality

**New projects/activities**

- Identifying our previous leadership and attempting to locate relevant records for transfer to UW-M Archives.
- We are very interested in exploring the creation of some sort of handbook on privacy and confidentiality issues for archivists— a simple hands-on type publication that might, for example, include several ways by which one might actually go about redacting a document.

**Diversity initiatives**

Working with other sections and roundtables on proposals for 2009 annual meeting; submitted comments as group on the Native American Protocols.

**Questions/concerns for Council attention**

None at this time.