Preservation


- Watch: SAA ARCS webinar *Constructing an archival vault* [https://youtu.be/W8vHL0Qfmg4](https://youtu.be/W8vHL0Qfmg4)


- Watch: Sustainable Heritage *Using a Humidification Chamber* [https://www.sustainableheritagenetwork.org/digital-heritage?search_api_views_fulltext=humidification](https://www.sustainableheritagenetwork.org/digital-heritage?search_api_views_fulltext=humidification)

- Read: ALA *Flattening Old Photos* [http://www.ala.org/alcts/preservationweek/advice/flatteningphotos](http://www.ala.org/alcts/preservationweek/advice/flatteningphotos)

- Visit: Stash [https://stashc.com/](https://stashc.com/)
- Read: pages 1-7 (up to Case Studies) and skim rest: *Guide to Collections Care* (downloadable) [https://www.gaylord.com/resources/guide-to-collections-care](https://www.gaylord.com/resources/guide-to-collections-care)


**Arrangement**


- Watch: State Archives of North Carolina *Introduction to Arrangement and Description* [https://youtu.be/auCifzcwF7I](https://youtu.be/auCifzcwF7I)

**Description**


- Watch: SAA ARCS webinar *Introduction to AtoM* [https://youtu.be/ReEwlxz0jFE](https://youtu.be/ReEwlxz0jFE)

Digitization

- Watch: C2CC webinar Describe it so you can find it http://bit.ly/2pAU1WZ

- Read: UC Santa Cruz University Library Dublin Core Metadata Schema: https://guides.library.ucsc.edu/c.php?g=618773&p=4306386


- Visit: Indigitization Toolkit https://www.indigitization.ca/toolkit/

- Read: Instructables How to Fix a Cassette Tape https://www.instructables.com/How-to-fix-a-cassette-tape/

- Visit: PARADISEC workflows Overview of technical guides and workflows https://paradisec-archive.github.io/PARADISEC_workflows/

Standards and Digital Preservation


• Watch: Scholars Portal webinar *Digital Preservation: What does it really look like?*
  
  https://youtu.be/ReEwlxz0jFE

• Watch: SAA ARCS webinar *Web archiving with Archive-It*
  
  https://youtu.be/XA_mP1CxFGE

• Watch Internet Archive webinar *Quality Assurance with Archive-It*
  


• Read: *Introduction to OAIS* [https://bit.ly/38S1pTE](https://bit.ly/38S1pTE)

• Review chart *NDSA Levels of Preservation* [https://osf.io/qd54c/](https://osf.io/qd54c/)


MORE TRAINING RESOURCES

Protocols for Native American Archival Materials https://www2.nau.edu/libnap-p/protocols.html

NTRC website https://nctr.ca/ and the National Native American Boarding School Healing Coalition website https://boardingschoolhealing.org/

Norquest College Library Referencing Indigenous Elders and Knowledge Keepers https://libguides.norquest.ca/c.php?g=314831&p=5188823

First Nations Information Governance Centre The First Nations Principles of OCAP https://fnigc.ca/ocap-training/

Truth and Reconciliation Commission (especially section on Museums and Archives) Calls to Action https://nctr.ca/records/reports/

The Steering Committee on Canada’s Archives Response to the Report of the Truth and Reconciliation Commission Taskforce https://archives2026.files.wordpress.com/2022/02/reconciliationframeworkreport_en.pdf

Preservation

CCI Making Protective Enclosures for Books and Paper Artifacts

University Products Making ethafoam cavity mounts
https://www.universityproducts.com/video-making-ethafoam-cavity-mounds

CCI How to Make and Use Precipitated Calcium Carbonate Silver Polish


Museumpests.net https://museumpests.net/

University Products Conservation Framing
https://www.universityproducts.com/conservation-framing

**Description**

University of California *UC Guidelines for Born-Digital Description*

https://escholarship.org/uc/item/9cg222jc

SNAC Self-guided Training Materials https://portal.snaccooperative.org/node/366

**Motion Picture Film**

Medium Identifying common motion picture film gauges https://medium.com/pfclean-blog/identifying-common-motion-picture-film-gauges-part-1-c1c92229b663

Connecting to Collections Care *Webinar 4, Introduction to Film Preservation*

https://www.connectingtocollections.org/av/

National Film Preservation Foundation *The Film Preservation Guide*

https://www.filmpreservation.org/preservation-basics/the-film-preservation-guide-download

**Audiovisual**

AV Compass http://www.avcompass.bavc.org/

Ashley Blewer https://ashleyblewer.com/

Texas Commission on the Arts Video Tape Identification and Assessment Guide

AV Artifact Atlas https://www.avartifactatlas.com/

Video Preservation Website Video Format Identification Guide
https://cool.culturalheritage.org/videopreservation/vid_id/index.html

AMIA From a Distance: Hands On Introduction to Videotape Capture Station Setup
https://vimeo.com/ondemand/295971

Software for digitization:
Otter.ai (transcription) https://otter.ai/signin
Exact Audio Copy https://www.exactaudiocopy.de/
Handbrake https://handbrake.fr/
Fotostation guides https://learn.fotoware.com/FotoStation

Software for digital preservation
FIXITY PRO http://bit.ly/3EoMDUk
DATA ACCESSIONER v 1_1 zip file https://bit.ly/3xBnBo
METADATA TRANSFORMER v 1.1 https://bit.ly/3wRxRRT
BAGGER https://bit.ly/3xOdvaY
TERACOPY https://bit.ly/3z1umah
DARING FIREBALL (text to HTML conversion tool)
https://daringfireball.net/projects/markdown/

CONIFER (web archiving) https://conifer.rhizome.org/

FTK IMAGER https://www.exterro.com/ftk-imager

BIT CURATOR https://github.com/BitCurator/bitcurator-distro/wiki/Releases

VERA PDF https://verapdf.org/

FILE VIEWER LITE https://windowsfileviewer.com/download

OPEN REFINE https://openrefine.org/

**Digital Preservation**

Scholars Portal *Handling Digital Archives Before Ingest*
https://learn.scholarsportal.info/all-guides/handling-digital-archives/

Digital Preservation Coalition *Novice to Know-How*
https://www.dpconline.org/digipres/train-your-staff/n2kh-online-training

OCLC *Digital Stewardship Training for Tribal Archives, Libraries, Museums, and Small Public Libraries*


AMIA Open workflows https://github.com/amiaopensource/open-workflows


OCLC Walk This Way: Detailed Steps for Transferring Born-Digital Content from Media You Can Read In-house https://bit.ly/2YTPHmz


Video guides to using COPTR

https://coptr.digipres.org/index.php/Video_guides_to_using_COPTR

Copyright

University of Alberta Canadian Copyright Term and Public Domain Flow Chart


CARL/ABRC Frequently asked questions about term extensions for authored works

https://www.carl-abrc.ca/influencing-policy/copyright/faq-term-extension-for-authored-works/

Creative Commons Choose a license  https://creativecommons.org/choose/

Accessibility

Scholars Portal Getting Started with Web Accessibility  http://bit.ly/3Tx5mBA

Adobe Create and verify PDF accessibility

UK Government *Planning, creating and publishing accessible social media campaigns*

University of Melbourne *Testing Web Pages with NVDA*

**Metadata**

Library of Congress *Library of Congress Subject Headings Online Training*
https://www.loc.gov/catworkshop/lcsh/

*Dublin Core Metadata Element Set*: https://www.dublincore.org/specifications/dublin-core/dces/

*DCMI Type Vocabulary*: https://www.dublincore.org/specifications/dublin-core/dcmi-type-vocabulary/

University of Minnesota *Standards for Digital Collections* (with Seeing Standards chart)
https://minitex.umn.edu/services/digital-initiatives-metadata/standards-digital-collections

Library of Congress *Standards* https://www.loc.gov/librarians/standards/

Society of American Archivists, *Controlled Vocabularies in Practice: Reparative Description*
https://youtu.be/4T06PpQRMpw
Records management
University of Toronto Certified Records Analyst (fee-based)
https://learn.utoronto.ca/programs-courses/certificates/records-information-management

ARMA Essentials of RIM Certificate (fee-based)
https://www.arma.org/page/EssentialsOfRIM

Social Networks and Archival Context
About SNAC https://portal.snaccooperative.org/about

SNAC School Calendar https://portal.snaccooperative.org/node/521

Core training courses
There are many excellent one hour webinars here on a wide variety of archival administration and processing topics. These Lunch and Learn webinars are supported by our archives.

Society of American Archivists - Archivists of Religious Collections Section
https://www.youtube.com/channel/UCpWzzChIhR-8O7CrKmiL2rw/videos