Standards Committee meeting - SAA Annual Meeting, Atlanta 2016

Meg Tuomala: Call to order

Present:
Meg Tuomala
Carrie Hintz
Caitlin Christian-Lamb
Daniel Pitti (ICA - EGAD)
Silke Jagodzinski (TS-EAS)
Amy Schindler (JTF-PSM)
Sue Luftschein (TS-DACS)
Christiana Dobrzynski
Hillary Bober
Tim Pyatt (Council)
Bert Lyons (Council)
Michelle Pacifico (TS-AFG)
Chris Keisling
Meg Hines
Lindsay Dumas
Rebecca Weiderhold
Hillel Arnold (TS-DACS)
Kathy Wisser (TS-EAS)
Karin Brandenberg (TS-EAS)
Corey Nimer (CC:DA and MaRC advisory)
Dennis Meissner (Council)

Council Liaison Update:
- Approved a new affinity group structure
  - Sections new name for all groups
  - Members may join any number of sections, nonmembers can join up to three discussion lists
- Approved info brief on archives and the environment
- Update on the working group on diversity and inclusion
- McGovern initiative: environmental scan on metadata and digital practices. Mark Matienzo will be conducting this environmental scan. A preliminary report is due at the November Council meeting; Caitlin Christian-Lamb volunteered to be the Standards liaison to this project.

Standards Committee update:
- Revision to standards procedure at request of Council: procedure to fast-track standards developed by Council appointed expert groups
- Helped with appointments to TS-EAS and finalized charge
- Asked to endorse external standard from ACA on Role Delineation Statement
- Joint task forces on metrics have released drafts for comment
- Joint task force for primary source literacy has a draft

○ TS-GRD has canceled meeting tomorrow, draft has been out for a while and hopefully will see final before fall council meeting
○ Committee on Education ahs drafts out for Guidelines for Continuing Education/Archival Education, will likely come before Standards Committee for vote soon

Constituent group update:
○ JTF-PSM - version 1 of draft is out for public comment, went out before ALA. Comments close on 8/22. Hoping for a version 2 out before ALA-Midwinter. Hoping to do a webinar for ALA-Midwinter. Timing: RMBS Exec in the Spring, ACRL by ALA, SAA after that, maybe not for the annual meeting but Council meeting in the Fall.
○ TS-AFG - 9-month extension about to expire, still behind. No successors. Acknowledges interest in sustainability and climate change, but profession is behind in having guidelines in this area. Possibility of revising the charge to include sustainability to elevate/update the conversation. Museum conferences have an entire track on sustainability.
   ■ Reappointments to the committee
   ■ Refresh of the charge
   ■ Point out the issue to Council
○ TS-EAS - Inaugural meeting tomorrow. A year hiatus after disbanding TS-EAD/-EAC/Schema Dev. with former members keeping things moving and answering questions. The EAD stylesheet conversion has been moving ahead during the hiatus.
○ TS-DACS – They have been working on a revamp of DACS education offerings, rethinking Intro to DACS class (became more exercise-driven, interactive). Videos made available online freely to all, and as prerequisite for the course followed by a quiz. Moved DACS into a version control system, converted it to Markdown. Better for tracking changes and can export to other formats easily. Light year in actual revisions. Will be forming group to reexamine DACS principles to recommend whether those should be revamped. They will be releasing EAD3 and RDA crosswalks soon.
○ TS-GRD: Committee should see final guidelines this fall. Forum canceled.
○ External groups:
   ■ ICA-EGAD: Initial draft for Part One (conceptual model) to be released 9/2016 for comment until 1 2/31. Part Two (ontology) will be released late 2016 for comment.
   ■ MARC Advisory Committee: proposal to improve MARC interoperability for linked data principles.
   ■ ALA CC:DA - Not a lot to report, future action may be taken in terms of machine actionability or relationship designators. Next meeting is in November
   ■ FRBR-LRM review began at ALA Midwinter last year
   ■ NISO: Voted on 6 ballots, 5 of which related to archives or archival practice. Undergoing a systematic review of ISO 16175-1, 16175-2, 16175-3 Principles and functional requirements of records in electronic office environments.

Discussion Items
○ First-year priorities for TS-EAS
   ■ Formalize connection to affinity group of users
   ■ EAD3 and EAC-CPF compatibility-- there are some outstanding typos and maintenance issues that could be resolved. Additionally, there could be some analysis about alignment between the standards this year.

- ■ Defining roles and responsibilities for the scope/size of committee, also reporting out how it's new structure is successful or if it needs tweaks.
- ■ EAC-F has been progressing more in Europe than here and the Europeans are very eager to get an alpha standard for EAC-F
- ■ Perhaps rethink hosting of EAD and EAC(s)—maybe SAA hosted? Or co-hosted by SAA and a European Institution?

- ○ ACA Role Delineation Statement for Archivist
  - ■ Discussion of endorsement of external standards, generally and criteria for SAA to endorse.
  - ■ Concerns that in this case there is no comment period and SAA does not have a role in the maintenance or revision of the standard.
  - ■ Defines archivists professionally, unlike other standards that are much more narrow and focused on the work not the worker.
  - ■ Areas of overlap with areas of standards that SAA does promote and maintain incl. Continuing education/archival education
  - ■ We would want to socialize this standard with more groups with SAA
  - ■ Final Decision: We will move this out of the standards process and route to Council. We will develop a list of problems, questions and shortcomings we see with the proposal that we recommend be addressed before further movement on this proposal.
- ○ Standards Committee priorities:
  - ■ Standards portal maintenance
  - ■ Review external standards in light of submissions this year
  - ■ Develop a
- ○ Additional: Nancy McGovern environmental scan about metadata and digital practice will have Standards Committee representation.