

Security Section Meeting Minutes  
Society of American Archivists Annual Meeting, Portland, OR  
26 July 2017  
4pm - 5:15pm  
Oregon Convention Center, Room C125/C126

1. Call to Order - Bryan Whitledge, co-chair
  - Welcome
  - Review of Agenda
    - Pam Hackbert-Dean, Council Update will be placed into the agenda upon arrival
  - Introductions of current Steering Committee members
    - Senior Co-Chair: Bryan Whitledge
    - Junior Co-Chair: Miranda Mims
    - Secretary: Jaime Marie Burton
  - Elections Review
    - By-Laws change approved, explanation of change from Secretary to 3-year term Co-Chairs to help with continuity and alignment of duties
    - In-coming chair elect is Jim Havron, digital security specialist, may signal a change for the section, could not attend
    - Review of web address change, micro-site and name change to Section
2. "Archives Security" Blog - Miranda Mims, co-chair
  - Security Section blog, launched in 2016
    - always looking for contributions from members, guidelines for contribution on the site, space to contact the Steering committee
  - Purpose – hope to engage interests of the Section, share feedback and best practices
    - Bryan provided example of the Spain, Aladdin's chest, or discussion of keying a building, and example of recent article regarding fire in France, museum
    - Blog can also be outreach to other professionals and institutions who can't make it to SAA or section meetings
3. Presentations
  - Introduction of Presenters - Bryan Whitledge, co-chair
  - Presentation #1:  
Jaime Marie Burton, Director of Research Services and Education, University of Kentucky  
"Flipping the Script on Security"
  - Presentation #2:  
Beaudry Allen, Archivist, UC Santa Barbara  
"Lock it Down: Collaborative efforts in building secure storage for Born Digital preservation"
  - Presentation #3:  
Bonita L. Weddle, Coordinator, Electronic Records, New York State Archives  
"Responding to insider theft"
4. Open Forum

Bryan sets expectations that private or secure information shared during the conversation shall remain within the room and not be discussed outside.

  - Discussion of firing vs. resignation of staff or faculty when an incident occurs, possibly as "collateral damage"

- Discussion of Ebay and problems with autograph collectors
  - Gregor Trinkaus-Randall made an announcement about the NEH grant to develop workshops next summer partnering with Fire Academy to perform a live burn then recovery 2-weeks later. This will be live and filmed.
  - Question about integrating new security procedures with Disaster Planning, discussion about experience with and benefit of collaborating with EMS campus or security partners.
  - Question about ADA and service dogs related to security concerns in reading rooms, discussion on how to handle policy.
5. Final Announcement, Security and Facilities Standards Session tomorrow, encourage attendance of Preservation Section meeting.

Meeting Adjourned.

Pam Hackbert-Dean could not attend, no Council update.