

# School Archives in Action: A Practice-Based Research Approach

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**Abstract:** School archives consist of documents, artifacts, and ephemera such as artwork and uniforms which form the foundation for understanding and constructing an individual school's history and broader educational memory. Successful school archives have implemented research recommendations which have established the archival value of preserving these materials, and their utility in support of community identity and service-learning. This paper surveys the development of school archives within their institutions and reports on continuing professional development activities worldwide for school archivists. The concept of practice-based research is applied in order to identify archival programs and examine specific uses for the historical materials found in school archives.

## Introduction

While archival materials have been housed in schools for generations, their visibility has increased in recent years as scholarly cultural and historical research has shifted in visible ways from the study of bureaucratic and organizational records to the study of the daily lives and everyday activities of citizens. The primary sources for such cultural studies increasingly derive from local communities, schools, and family archives.<sup>1</sup> Public and nonpublic schools in the United States have collected materials since their rapid establishment nationwide in the nineteenth century. When recognizing their founding through a centennial celebration or related anniversary, many school administrators today have chosen to devote renewed attention to their heritage by establishing and supporting an archival program. This practice-based research surveys the development of school archives and is contextualized by a school archives literature review and professional analysis.

## Problem Statement

The emergence of an archival tradition within schools has been gradual, impacted by the willingness over time of school faculty and resource-allocators to invest locally in historical preservation. Principals and would-be school archivists also encounter a dearth of models to look toward for strategic guidance and resources: school archives have received minimal attention in the professional literatures of school management and of archives. This environmental factor is a part of a continuing balance in the LIS field between research and practice. While researchers have noted a significant – but not enormous – gap between the uses of research by practitioners and researchers, there exist many opportunities for practitioners to engage in research, whether by reading the research literature, conducting professional studies, or applying the results of research to

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<sup>1</sup> Janice Reiff, "Documenting the American Family," *The Midwestern Archivist* 3, no. 1 (1978), 39.

their practice.<sup>2</sup> The work of archival practitioners has formed the basis for archival research that is conducted in such areas as appraisal, data management, descriptive frameworks, and user studies. In examining the place of school archives in the archival profession, we can draw on the concept of practice-based research, which posits that research activities in a particular area both derive from and contribute to practice.<sup>3</sup> Utilizing this framework expands the relevance of school archives study within the archival discipline and connects archival practice with research in the archival community.

Materials of enduring value have been housed within school campuses for generations; such collections have long been appreciated by school administrators and teachers for providing a record of the history and traditions of the school. A "hidden collection" of archival materials frequently begins in a school library or school office space. Administrators, teachers, secretaries, and other staff have often served as the collection's guardian prior to the arrival of a school archivist. Reflective of their historically scattered and little-known placement(s) within the school hierarchy, school archives' potential for research and study continues to be recognized. This recognition is aided by recent shifts in historians' research methodologies. As individual agency and material objects' critical roles in society rose to the fore of academic research in several sociocultural disciplines (such as psychology, history, demography, and sociology), researchers expanded their use of local primary source materials.<sup>4</sup> As historian Frank Trentmann asserts, "Things are back. After the turn to discourse and signs in the late 20th century, there is a new fascination with the material stuff of life."<sup>5</sup> With this shift, a renewed emphasis is placed on "material practice," including archiving, and archives themselves assume greater visibility – particularly as they provide tangible evidence of changes in institutional practice. Still, school archives continue to suffer from the effects of short-sightedness and from a paucity of awareness of their potential for informing educational research. This research will illustrate several innovative uses of school archives.

## Literature Review

School archives have developed worldwide in countries with both public school systems and nonpublic school institutions. In the United States, early colonial education centered on religious teachings and was governed initially by a high degree of parental authority. The first grammar school and the oldest in continuous existence, Boston Latin School, was founded in 1635. The Boston Latin School Collection of 2,500 items was donated to and is currently held by the Boston Public Library; the school itself also employs an

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<sup>2</sup> Ronald R. Powell, Lynda M. Baker, and Joseph J. Mika, "Library and Information Science Practitioners and Research," *Library & Information Science Research* 24, iss. 1 (2002), 53.

<sup>3</sup> Marcia A. Mardis, "Introduction: A Gentle Manifesto on the Relevance and Obscurity of School Libraries in LIS Research," *Library Trends* 58, no. 1 (Summer 2009), 5.

<sup>4</sup> Dan Hicks & Mary C. Beaudry, "Introduction. Material Culture Studies: A Reactionary View," in *The Oxford Handbook of Material Culture Studies*, eds. Dan Hicks and Mary C. Beaudry (Oxford: Oxford University Press, 2010), 1; Alex Preda, "The turn to things: Arguments for a sociological theory of things," *The Sociological Quarterly* 40, no. 2 (Spring 1999), 347-366.

<sup>5</sup> Frank Trentmann, "Materiality in the Future of History: Things, Practices, and Politics," *Journal of British Studies* 48, no. 2 (April 2009), 283.

archivist.<sup>6</sup> Beginning in Massachusetts, the establishment of schools soon expanded beyond the thirteen colonies. In 1821, Boston established the country's first public secondary school, Boston English Classical School; today called the English High School, the archives are a shared responsibility.<sup>7</sup> In the 1830s, Horace Mann advocated for public support of government schools. Private academies (high schools) also expanded from the first founded by Benjamin Franklin in 1749 well into the 19th century; there were 6,000 in number in 1855.<sup>8</sup> Following the Civil War, southern states established public schools,<sup>9</sup> though they remained segregated largely until the 1954 decision of *Brown v. Board of Education of Topeka*.

With the signing of the Treaty of Guadalupe-Hidalgo with Mexico in 1848, the United States received a large portion of land in the Southwest. School enrollment and public expenditure on schools swelled at the end of the 19th century and into the 1910s, as compulsory school attendance laws were gradually enacted in all states.<sup>10</sup> Looking specifically at kindergartens, Prochner notes that "By 1898 there were 3,000 public kindergartens in the United States with an enrollment of 200,000 children, and an additional 1,500 private kindergartens."<sup>11</sup> Drawing on developments in France and Germany in the late 1800s, pioneers such as Emma Willard (1787-1870) and Catharine Beecher (1800-78) established "female academies" and triggered the slow entry of women in secondary education; many academies did not become coeducational until the 1970s.<sup>12</sup> In the early 1900s, "progressive private day schools began to emerge in growing numbers" and each developed independent educational identities.<sup>13</sup> Many of these U.S. private schools have established school archives and digitized portions of their collections, some prompted by their school's centennial.<sup>14</sup> Since the 1840 U.S. Census, statistics have been collected and reported on school enrollment: of note, between 1890 and 1940, the number of public elementary and secondary school students increased by 12.7 million, and between 1940 and 1970 the student population increased by over 20 million students.<sup>15</sup> Each containing a system of dozens or hundreds of schools, there existed 27,000 school districts in 1971. Despite this "enterprise of such magnitude," that year Philip Kalisch reported on widespread unawareness on the part of school administrators of the disposition of their school's records, of their conflation of the term

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<sup>6</sup> "Rare Books Department Collections: Boston Latin School Collection," *Boston Public Library*, 2011, <http://www.bpl.org/research/rb/collections.htm>; "Library Staff: Archivist Valerie Uber," *Boston Latin School Harry V. Keefe Library Media Center*, 2011, <http://www.bls.org/podium/default.aspx?t=114876>

<sup>7</sup> "Staff," The English High School, 2011, <http://www.englishhs.org/apps/staff/>

<sup>8</sup> Allan C. Ornstein and Daniel U. Levine, *An Introduction to the Foundations of Education*, Third Ed. (Boston: Houghton Mifflin Co., 1984), 159.

<sup>9</sup> Ronald E. Butchart and Amy F. Roller, "Secondary Education and Emancipation: Secondary Schools for Freed Slaves in the American South, 1862–1875," *Paedagogica Historica* 40, nos. 1-2 (Apr. 2004), 157.

<sup>10</sup> Vincent Carpentier, "Public Expenditure on Education and Economic Growth in the USA in the Nineteenth and Twentieth Centuries in Comparative Perspective," *Paedagogica Historica* 42, no. 6 (Dec. 2006), 687–8.

<sup>11</sup> Prochner, Larry, "'Their little wooden bricks': A History of the Material Culture of Kindergarten in the United States," *Paedagogica Historica* 47, no. 3 (2011), 360.

<sup>12</sup> Maris A. Vinovskis and Richard M. Bernard, "Beyond Catharine Beecher: Female Education in the Antebellum Period," *Signs: Journal of Women in Culture and Society* 3, no. 4 (Summer 1978), 857.

<sup>13</sup> Susan F. Semel and Alan R. Sadovnik, "Lessons from the Past: Individualism and Community in Three Progressive Schools," *Peabody Journal of Education* 70 no. 4 (Summer 1995), 66; Otto F. Kraushaar, *American Nonpublic Schools: Patterns of Diversity* (Baltimore: Johns Hopkins University Press, 1972).

<sup>14</sup> Patrick F. Bassett, "Centennial Planning," *National Association of Independent Schools*, June 25, 2004, <http://www.nais.org/about/article.cfm?ItemNumber=144997>

<sup>15</sup> Eric A. Hanushek and Steven G. Rivkin, "Understanding the 20th Century Growth in U.S. School Spending," *Journal of Human Resources* 32, no. 1 (Winter 1997), 43–44.

"archives" with "old papers," and of schools' massive disposal of the year's papers each June.<sup>16</sup> Furthermore, Kalisch could find "almost no literature" extant regarding public school archives in his country. In part, his plea was heard, as the first professional publications on American school archives began to appear in the 1980s.

In 1981, the National Association of Independent Schools (NAIS) published Wilma R. Slaughter's guidebook, *The Past for the Future: Archives in the School Library*, which provides an overview of school archival materials and identifies as necessary three components: "staff, space, and ability to collect."<sup>17</sup> Slaughter was then the inaugural archivist at Wellesley College (Massachusetts), and the guide was based on her earlier presentation at the inaugural (June 1980) program of the Non Public Schools Section of the American Association of School Librarians (AASL). A later Canadian guidebook and article by two librarians at the University of Guelph (Ontario) in collaboration with the Guelph Collegiate Vocational Institute, provide advice in developing collection and access policies. Underlying these publications is an assumption that the archives are part of the school library.<sup>18</sup> Reflecting schools' autonomy regarding the administration and organization of their archives, the U.S. National Archives and Records Administration has published guidelines for school archives.<sup>19</sup> Wayne Wiegand observes that with 82,000 public school libraries operational in 2005, few studies have critically analyzed their collections content or their relations to educational history.<sup>20</sup> A high school in New Jersey which dedicated an archives in 2006 later described its collaboration with the Rutgers University Special Collections and University Archives.<sup>21</sup>

The development of school archives has been more pronounced in Australia and New Zealand. The School Archives Special Interest Group (SIG) of the Australian Society of Archivists (ASA) was established in 1975, and it remains one of the most populous and active SIGs of the ASA, supporting five State-based groups.<sup>22</sup> For example, the ASA co-published with the School Libraries Section of the Library Association of New South Wales, *School Archives: Proceedings of a Seminar held on 15th September 1979*.<sup>23</sup> Workshops hosted at a school archives continue to play a significant role in enabling

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<sup>16</sup> Philip A. Kalisch, "An Appeal for Public School Archives," *The Clearing House* 45, no. 9 (May 1971), 562.

<sup>17</sup> Wilma R. Slaughter, *The Past for the Future: Archives in the School Library* (Boston: National Association of Independent Schools, 1981), 3–4.

<sup>18</sup> Sarah Funston-Mills and William McKinnie, *Archives in the School Library Resource Centre: Getting Started* (Guelph, Ontario: Guelph Collegiate-Vocational Institute, 1987); Sarah Funston-Mills and William McKinnie, "Archives in the school library resource centre: Getting started," *Emergency Librarian* 15, no. 5 (1988), 17–21; "Collection Update 11," University of Guelph Library, 1988, [http://www.lib.uoguelph.ca/resources/archival\\_&\\_special\\_collections/collection\\_update/11/](http://www.lib.uoguelph.ca/resources/archival_&_special_collections/collection_update/11/)

<sup>19</sup> "Establishing a School Archives," U.S. National Archives and Records Administration, n.d., <http://www.archives.gov/about/history/building-an-archives/school-archives.html>

<sup>20</sup> Wayne A. Wiegand, "The Rich Potential of American Public School Library History: Research Needs and Opportunities for Historians of Education and Librarianship," *Libraries & the Cultural Record* 42, no. 1 (2007), 59.

<sup>21</sup> "HCRHS Archives," Hunterdon Central Regional High School, 2010, <http://central.hcrhs.k12.nj.us/hcarchives/>; William R. Fernekes and Harlene Z. Rosenberg, "Building a High School Archives Program: A Case Study in School–University Collaboration," *Journal of Archival Organization* 6, iss. 3 (2008), 151–168.

<sup>22</sup> "School Archives," Australian Society of Archivists Inc., 2011, <http://www.archivists.org.au/branches/school-archives>

<sup>23</sup> *School Archives: Proceedings of a Seminar held on 15th September 1979* (Australian Society of Archivists and Library Association of NSW, 1979).

professional archivists to share resources and improve individual school practices. In Australia, state-subsidized (free) public schools have tended not to establish an Archives within their school organizational structure, but instead transfer their archives and records to the State Government Archives. On the other hand, many selective independent schools have a strong tradition of maintaining their own archives and employ an archivist. Often the archivist has earned a professional qualification but in other cases s/he is a retired teacher or a member of a religious congregation (in denominational schools).<sup>24</sup> In 1985 Peter Orlovich made a presentation to a meeting of school archivists in Sydney and self-published his notes as *Introduction to the Management of School Archives*. This work distinguishes archives from other historical records found in schools and proposes, among other reasons, five values of archives to their school: administrative, legal, financial, public relations, and research value.<sup>25</sup> Anne Cooke built on this work in her 1991 article which brought to light her experiences in addressing a preponderance of non-documentary objects seemingly better classed as memorabilia with historical interest (ephemera) than archival materials with enduring value to the school. She suggests using a common accession register for all of the school's materials to reinforce the intellectual linkage between items in a collection, and not necessarily their physical or storage similarities.<sup>26</sup> Two other articles on school archives appear in that same issue of *Archives and Manuscripts*, with one describing how a school's Robert Robertson Museum has acquired a school collection of over 200,000 items since its establishment in 1973, and another describing how a headmaster-turned-archivist's visit to three school archives in Sydney helped inform his advocacy for a properly equipped school archives.<sup>27</sup> Later that decade, Western Australian school archivist Jan Riley argued for strategic placement of school archives in a prominent position within the continuum of school functions, drawing on her analysis of archival practices in four independent schools.<sup>28</sup> Nearby in South Perth, the Wesley College Archive (established in 1996) has restored several mid-20th century furniture pieces which are housed in a small museum.<sup>29</sup> In 2003, two school archivists returned to Cooke's example of a rowing oar in considering limitations of appraisal theory in the context of school archives.<sup>30</sup>

In New Zealand, the records of Maori Schools were transferred to the National Archives Auckland Regional Office in 1985.<sup>31</sup> In a book review, Hawkins describes the fortuitous finding of over 40 years' worth of the Rangiora High School board's papers in a manhole,

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<sup>24</sup> Dr. Peter Orlovich, email message to author, September 27, 2011.

<sup>25</sup> Peter Orlovich, *Introduction to the Management of School Archives*, Sydney: self-published, Aug. 1985, 6.

<sup>26</sup> Anne Cooke, "What Do I Do With The Rowing Oar?: The Role of Memorabilia in School Archives," *Archives and Manuscripts* 19, no.1 (May 1991), 59; Dean H. Jeffrey, "The Repository of Last Resort? Three-Dimensional Objects in Archives" (M.S.L.S. thesis, University of North Carolina at Chapel Hill, 2005), 16–17.

<sup>27</sup> Peter Yeend, "The Archives of The King's School, Parramatta," *Archives and Manuscripts* 19, no.1 (May 1991), 64; Jim Norwood, "An Archives for Guildford," *Archives and Manuscripts* 19, no.1 (May 1991), 68.

<sup>28</sup> Jan Riley, "Integrating Archival Programs into the Core Business of the Independent School," *Archives and Manuscripts* 25, no. 1 (May 1997), 51.

<sup>29</sup> Barbara van Bronswijk, "School News: Restoring Our Heritage," *The Wesleyan* 9 (June 2009), 7, <http://www.wesley.wa.edu.au/view/wesley-community/publications/>; Barbara van Bronswijk, "Vale: Jan Riley," *Orana* 36, iss. 1 (Mar. 2000), 30.

<sup>30</sup> Julie Gleaves and Sarah O'Neill, "Preserving the Old School Tie: Why school archivists find it hard saying 'no thank you' to the fifth donation of a rowing oar," *Archives and Manuscripts* 31, no. 1 (May 2003), 61.

<sup>31</sup> "Analecta: Maori School Records Transferred to National Archives," *Archifacts: Bulletin of the Archives and Records Association of New Zealand* iss. 4 (Dec. 1984), 20.

just in time for English professor David Gunby to write a book history for the school's centennial.<sup>32</sup> The Archives & Records Association of New Zealand (ARANZ)'s Schools Special Interest Group (SIG) and Auckland Branch have co-organized an annual School Archives Workshop since 1990, and the SIG continues to participate in the ARANZ Annual Conference with programs on school archives and practical publications, and to maintain a discussion forum for school archivists.<sup>33</sup> At the 1990 Conference, McCulloch described the research avenues for analyzing the development of neighborhood schools.<sup>34</sup> More recently, Eberhard discusses the development of a records retention schedule for non-government schools; Black introduces the Tabularium database for small archives, and Russell describes his use of the database for the Rangī Ruru Girls' School.<sup>35</sup>

A strong school archives tradition is present in Portugal, Brazil, and England, among other countries. In Portugal, Mogarro describes the initial challenges of sorting through a "mixed bag" of current, inactive, and obsolete records, noting that "in most schools the essentials of their archives are dispersed throughout different locations such as attics, basements, stairwells and other hidden and disused places."<sup>36</sup> She relates that these were largely the conditions during a 1996 study. Two phases of a "systematic intervention" then occurred across Portalegre, including the first from 1998 to 2001 which realized numerous "meetings, exhibitions and publications about educational heritage and school culture" and a second since 2002 which led to the formation of an educational Network of Scholastic Museums of Portalegre.<sup>37</sup> In Brazil, several projects have investigated educational institutions and their archives.<sup>38</sup> Spain saw the creation of its MUPEGA – Museo Pedagógico de Galicia in 2000, a museum and network dedicated to the promotion and restoration of the legacy of Galician teaching.<sup>39</sup> In Belgium, Put describes a project to map the location and ancient holdings of Latin schools in modern Flanders. He observes that unlike their counterparts in college archives, the Latin texts encountered

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<sup>32</sup> D. N. Hawkins, "Book review: David Gunby, Rangiora High School, 1884-1984 A centennial history (1984)," *Archifacts* iss. 3 (Sept. 1985), 24.

<sup>33</sup> "Schools Special Interest Group," Archives & Records Association of New Zealand, 2009, [http://www.aranz.org.nz/Site/membership/SIGs/School\\_SIG.aspx](http://www.aranz.org.nz/Site/membership/SIGs/School_SIG.aspx); "ARANZ School Archives SIG," ARANZ, <http://aranzschoolarchivessig.weebly.com/>

<sup>34</sup> Gary McCulloch, "Neighbourhood Schooling: Towards a History of Secondary Schools and Their Neighbourhoods in Twentieth-Century Auckland," *Archifacts: Bulletin of the Archives and Records Association of New Zealand* (Apr. 1991), 21.

<sup>35</sup> Kim Eberhard, "It's Not What You Do; It's the Way That You Do It: Developing the Records Retention Schedule for Non-Government Schools," *Archifacts: Journal of the Archives and Records Association of New Zealand* (Oct. 2006–Apr. 2007), 67; Christine Black, "School Archives SIG – Tabularium Tips," *ARANZ National Newsletter* 76 (Oct. 2009), 11; Bruce Russell, "A Case Study in Using the Tabularium Archives Database: Rangī Ruru Girls' School Archives," *Archifacts* (Oct. 2004), 50.

<sup>36</sup> Maria João Mogarro, "Archives and Education: The Construction of Educational Memory," *Sísifo. Educational Sciences Journal* 1 (2006), 73.

<sup>37</sup> Mogarro, "Archives and Education," 80.

<sup>38</sup> Carmen Sylvia Vigidal Moraes and Júlia Falivene Alves, eds., *Contribuição à Pesquisa sobre o Ensino Técnico no Estado de São Paulo: Inventário de Fontes Documentais* (São Paulo: Centro Paula Souza e Imprensa Oficial do Estado), 2002; Diana Gonçalves Vidal and Carmen Sylvia Vigidal Moraes, eds., *Escola de Aplicação: o arquivo da escola e a memória escolar* (CD-ROM) (São Paulo: Centro de Memória da Educação — FEUSP, 2004); Maria Lucia Spedo Hilsdorf, *Tempos de Escola: fontes para a presença feminina na educação — São Paulo - Século XIX* (São Paulo: Editora Plêiade, 1999); "Arquivos Institucionais," *Centro de Memória da Educação*, 2011, <http://www.cme.fe.usp.br/arquivos1.html>

<sup>39</sup> Antonio Rial Sánchez, "El Museo Pedagógico de Galicia (MUPEGA)," *CEE Participación Educativa* 10 (Marzo 2009), 142.

in many clergy-run school archives have been poorly maintained.<sup>40</sup> Schmitt reports on a group meeting of university and scientific archivists (Section 8) at the 2009 German Archivists national conference in which copyright concerns in high schools were discussed.<sup>41</sup> The History of Education Network within the European Educational Research Association, formed in 1999, has organized summer schools for historians of education and contributed to publications on English and European educational history.<sup>42</sup> By conducting archival research in schools, Leinster-Mackay finds that some British preparatory schools still in operation can trace their success back to their close ties with public schools.<sup>43</sup> More generally, Wallis rationalizes that even local histories should consider materials which are national in scope, and provides a list of resources for schools in England and Wales.<sup>44</sup> The Society of Archivists published a 100-page booklet, *School Records: Their Management and Retention*, in 1995 as an aide for public school staff involved in the management of public school records.

### Methods of Archival Practice

Understanding the field experiences of school archivists can facilitate research that improves professional practice. At the outset, we observe that not every school has a school archives, as seen in Kalisch's observation, and so are not available for study.<sup>45</sup> There is some indication that throughout the 20th century, schools that could not maintain their own archives donated their materials to regional or state repositories. These larger archives continue today to process acquired collections and make them accessible to researchers.<sup>46</sup> Regional factors in the U.S. have also impacted the growth of schools and their establishment of archives. Because school archives establishments have not been historically documented (that is, no official notation made when materials are shoved into closets), we can look at the proportion of public schools with internal libraries, and surmise that a small portion of these schools maintain an archives (either within or separate from the school library). This gives an imprecise yet useful indication of the presence of school archives. The earliest reliable federal figures on public school libraries indicate that 46,880 public school libraries existed in 1953-54, and the number has risen

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<sup>40</sup> Eddy Put, "Collegearchieven uit de Vroegmoderne Tijd," *Bibliotheek & Archiefgids* 80 (2004), 18–22.

<sup>41</sup> Heiner Schmitt, "Fachgruppen 7 und 8: Medienarchive, Archive der Hochschulen sowie wissenschaftlichen Institutionen," *Archivar* 63, iss. 1 (Feb. 2010), 119-120, <http://www.archive.nrw.de/archivar/hefte/2010/index.html>; "Fachgruppe 8: Archive der Hochschulen sowie wissenschaftlicher Institutionen," *VdA - Verband deutscher Archivarinnen und Archivare e.V.*, 2011, <http://www.vda.archiv.net/fachgruppen/fachgruppe-8-archive-der-hochschulen-sowie-wissenschaftlicher-institutionen.html>

<sup>42</sup> "17. Histories of Education," *European Educational Research Association Networks*, 2011, <http://www.eera.de/networks/network17/>; Martin Lawn and Ian Grosvenor, eds., *Materialities of Schooling: Design, Technology, Objects, Routines* (Oxford: Symposium Books, 2005).

<sup>43</sup> Donald Leinster-Mackay, "Old School Ties: Some Nineteenth Century and Early Twentieth Century Links between Public and Preparatory Schools," *British Journal of Educational Studies* 32, no. 1 (Feb. 1984), 79.

<sup>44</sup> P. J. Wallis, "Histories of Old Schools: A Preliminary List for England and Wales," *British Journal of Educational Studies* 14, no. 1 (Nov. 1965), 48.

<sup>45</sup> Kalisch, "An Appeal for Public School Archives," 562.

<sup>46</sup> Timothy L. Ericson, "Presence, Perspective and Potential: A Conceptual Framework for Local Outreach," *The Midwestern Archivist* 6, no. 2 (1982), 157; Nicholas C. Burckel, "The National Historical Publications and Records Commission State Assessment Reports in Historical Perspective," *The Midwestern Archivist* 14, no. 2 (1989), 72; Ernst Posner, *American State Archives* (Chicago: University of Chicago Press, 1964); "Rural Schools of Southwestern Wisconsin," *Wisconsin Historical Society*, March 30, 2010, [http://www.wisconsinhistory.org/highlights/archives/2010/03/rural\\_schools\\_o.asp](http://www.wisconsinhistory.org/highlights/archives/2010/03/rural_schools_o.asp)

ever since (almost doubled by 2000).<sup>47</sup> In his analysis of four historical phases of the development of U.S. school libraries, Cole notes that the fourth phase (year 1900 forward) is characterized by the swiftest growth in number and in services offered; Darling further details that the two decades from 1952 to 1972 witnessed an unprecedented growth of school libraries.<sup>48</sup> In illustrating the rapid growth of public libraries in the West, McMullen notes that schools and their libraries are uniquely focused on children's learning and curricula in a way that public libraries are not. He remarks that prior work established the number of Sunday school libraries alone in 1859 at 40,000.<sup>49</sup> With such an expanse of schools in the 20th century, the archives of these schools have received but haphazard care at the institutional level. Regional archives associations such as the Conference of Inter-Mountain Archivists have offered programs for the benefit of archivists at all types of institutions including schools; an Oct. 2010 introductory archives workshop was attended by several school librarians interested in their archives.<sup>50</sup> Surveying the number of nonpublic school archives presents a challenge but we can begin again by examining the 2010 federal education statistics for private schools. These reveal a total of 33,740 private schools in the U.S. that year.<sup>51</sup> An additional measure can be found from the previously-mentioned National Association of Independent Schools (NAIS), a membership organization which represents 1,700 independent schools and associations in the U.S., according to its 2009-2010 Annual Report.<sup>52</sup> A portion of these private and independent schools likely maintain a school archive.

School archivists collaborate and continue to support several research activities for using school archives. Through their participation in national archival and library associations, school archivists contribute their findings and field experiences in school institutions for the purposes of sharing with colleagues and improving practice. In the U.S., school archivists have historically been active in national groups, such as SAA's Lone Arrangers Roundtable and the College & University Archives Section, as few groups are specifically dedicated to school archives. One recent exception is an online discussion forum for NAIS-member school archivists.<sup>53</sup> Additionally, several semiannual meetings of the New England Archivists (NEA) have addressed school archives along with other academic archives, such as a program of part-time school archivists in Fall 1998 titled

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<sup>47</sup> Joan S. Michie and Barbara A. Holton, *Fifty Years of Supporting Children's Learning: A History of Public School Libraries and Federal Legislation from 1953-2000 (NCES 2005-311)* (Washington, D.C.: U.S. Government Printing Office, 2005), 17, <http://nces.ed.gov/pubsearch/pubsinfo.asp?pubid=2005311>

<sup>48</sup> Tom J. Cole, "The Origin and Development of School Libraries," *Peabody Journal of Education* 37, no. 2 (Sept. 1959), 90; Richard L. Darling, "School Libraries & Curriculum Reform," *American Libraries* 3, no. 7 (Jul.-Aug. 1972), 753.

<sup>49</sup> Haynes McMullen, "The Prevalence of Libraries in the Middle West and Far West before 1876," *Libraries & Culture* 26, no. 2 (Spring 1991), 441.

<sup>50</sup> Charles Stanford, "CIMA at New Mexico Library Association," *CIMA Newsletter: A Publication of the Conference of Inter-Mountain Archivists* 38, no. 1 (Jan. 2011), 16, <http://cimarchivists.org/category/newsletter/>

<sup>51</sup> U.S. National Center for Education Statistics, "Table 5. Number of educational institutions, by level and control of institution: Selected years, 1980-81 through 2008-09," in *Digest of Education Statistics: 2010 (NCES 2011-015)* (Washington, D.C.: National Center for Education Statistics, Apr. 2011), [http://nces.ed.gov/programs/digest/d10/tables\\_1.asp](http://nces.ed.gov/programs/digest/d10/tables_1.asp)

<sup>52</sup> NAIS, *2009-2010 Annual Report*, Washington, D.C.: National Association of Independent Schools, 2011, <http://www.nais.org/about/article.cfm?ItemNumber=155509>

<sup>53</sup> NAIS-Archivist began in Dec. 2009 at <http://lists.nais.org/read/?forum=archivist> and migrated to the NAISplus platform in May 2011.



"Time is of the Essence: Making the most of it in Secondary School Archives." The NEA meeting on Oct. 12-13, 2007, "Dialogues: New Directions for College, University and School Archives," featured presentations on documenting the classroom, curriculum integration, and revenue-generating ventures for archives.<sup>54</sup> Many school librarians who are members of national associations such as AASL and AISL (Assoc. of American School Librarians; Assoc. of Independent School Librarians), and NEAISL (New England), have coordinated small efforts related to their school's archives, often reflective of pre-professional exposure to archives courses. Or as Slaughter writes, "The librarian has some interest in the school's past – either a natural interest or one developed because someone in authority has said that preserving the records of the school's past is the librarian's responsibility."<sup>55</sup> Research presented and shared at these conferences and meetings has drawn from professional practice as well as published material.

An examination of available websites reveals that many school archives, both public and nonpublic, were formally established after 1980. The Appendix presents a set of tables which categorize school archival programs into four primary activities: 1) service-learning and curricular integration, 2) community involvement and outreach, 3) institutional identity, and 4) digital history resource. Within each of these categories, a brief description of the school's archival program is given, and schools are alphabetized by state.

In addition to the school archives listed in the Appendix, many other school archives actively maintain collections but do not currently have a website. School archivists continue to shape continuing and professional education activities reflective of their interests, apart from documenting their institutional activities through a dedicated website or school page. Some of these activities include the following:

- Academy archivist at Phillips Exeter Academy, Edouard Desrochers, has offered in even years a week-long workshop on "Starting a School Archives" for a dozen or more school archivists through the Taft Educational Center (Connecticut).<sup>56</sup>
- On June 13, 2002, the AASL Independent Schools Section offered a day-long pre-conference workshop led by an expert archivist, a preservationist and a school archivist in Atlanta, Georgia, titled "Out of the closet and into the classroom: Developing and using School Archives."
- In early 2007, the McDonough School Museum opened in Morrow, Georgia for the purpose of preserving the history of the McDonough School. Amy Allen, its first curator, conducted 14 oral history interviews in preparation for the school room's opening.<sup>57</sup>

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<sup>54</sup> Elizabeth Slomba, "Continuing the Dialogue – Proceedings of the New England Archivists, Fall 2007 Conference," *Journal of Archival Organization* 7, iss. 1–2 (2009), 2; "NEA Meetings: Index of Past Programs," New England Archivists, 2011, <http://newenglandarchivists.org/pages/meetings/past-meetings.html>

<sup>55</sup> Slaughter, *The Past for the Future*, 2.

<sup>56</sup> "Taft Educational Center," *The Taft Educational Center*, 2011, <http://www.taftschool.org/tec/default.aspx>

<sup>57</sup> Leigh G. Wills, "Georgia: Henry County Board of Education and Clayton State Create McDonough School Museum," *The Academic Archivist* 24.2 (Spring 2007), 3–5, <http://www.archivists.org/saagroups/cnu/aa-spring2007.pdf>

- In 2008-2009, the SAA Student Chapter at University of Wisconsin-Madison adopted the La Follette High School Archives and History Museum as a long-term community service project.<sup>58</sup>
- At Stuart-Hobson Middle School (Washington, D.C.), a federal grant allowed for the hiring of two part-time archivists to supervise students' handling and archiving of materials documenting neighboring schools and the history of integration.<sup>59</sup>
- A one-day "Directors and Archivists Meeting" was held at the Lawrenceville School in New Jersey on May 20, 2010 free to regional school professionals.<sup>60</sup>
- The Association of Independent School Archivists is recognized by the Archives Association of Ontario and hosts twice-annual workshops for over 20 members (including volunteer positions and full-time positions in endowed archives).<sup>61</sup>

Archives also exist for specialty schools and (youth) institutes – such as ballet schools, summer camps, military schools, women's clubs, Jewish day schools, Quaker schools, the British School at Athens, and Y.M.C.A. libraries – and archival practices at these institutions may substantiate and complement those of traditional school archives.<sup>62</sup> Many of these institutions support an archival program and an archivist.

School departments and staff which have traditionally provided oversight and guardianship for historical materials include the library, records office, business manager, publications coordinator, history faculty, and principal. Although in some cases they are not trained archivists, these colleagues have over time performed valuable work which contributes to, rather than detracts from, the archival program. School staff facilitate interactions with student groups and often participate in yearbook production and annual rituals and events. History faculty often partner with other school departments on commemorative occasions such as National History Day or a school Founder's Day. For

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<sup>58</sup> Greg Kocken, "2008–2009 SAA Student Chapter at University of Wisconsin-Madison," *SAA Student Chapters*, 2, <http://www.archivists.org/students/uwisc/2008-2009Report.pdf>

<sup>59</sup> "Stuart-Hobson Middle School Discovers and Saves Archival Treasures," *Institute of Museum and Library Services*, May 2009, <http://test.ims.gov/profiles/May09.shtm>

<sup>60</sup> Jacqueline Haun, email message to A&A List, May 6, 2010, <http://forums.archivists.org/read/messages?id=44661>

<sup>61</sup> Archives Association of Ontario, "Association of Independent School Archivists," 2011, <http://aao-archivists.ca/about-us/sigs/association-of-independent-school-archivists>

<sup>62</sup> Audrey Harman, "Archives of the Dance: The Royal Ballet School Archives," *Dance Research* 9, no. 1 (Spring 1991), 61–68; W. Barksdale Maynard, "'An Ideal Life in the Woods for Boys': Architecture and Culture in the Earliest Summer Camps," *Winterthur Portfolio* 34, no. 1 (Spring 1999), 3–29; Robert K. Johnson, "Resources of Selected American Military Libraries," *The Library Quarterly* 32, no. 1 (Jan. 1962), 40–50; David M. Hovde, "Review: Oasis of Culture: A History of Public and Academic Libraries in Nevada by James W. Hulse, 2003," *Libraries & Culture* 40, no. 1 (Winter 2005), 104; David Mendelsson, "Embracing Jewish day school education in England, 1965–1979," *History of Education* 38, no. 4 (2009), 545–563; Jean S. Straub, "Quaker School Life in Philadelphia before 1800," *The Pennsylvania Magazine of History and Biography* 89, no. 4 (Oct. 1965), 447–458; Richard G. Fox, ed., "Documentation," *Current Anthropology* 35, no. 5 (Dec. 1994), 624; Joe W. Kraus, "Libraries of the Young Men's Christian Associations in the Nineteenth Century," *The Journal of Library History* 10, no. 1 (Jan. 1975), 3.

example, a publication by the New York State Education Department provides guidelines for students and teachers interested in using local resources to research school history.<sup>63</sup>

### **Findings from the Field: Developing Archival Practice-Based Research**

School archives exist across the United States and internationally, and they contribute greatly to the success of the school institution. The presence of dedicated archival professionals within a school positively augments the archives' prominence within the school community, and even boosts the program's local visibility, in the city or state (i.e. Hunterdon Central Regional High School in New Jersey). A school archives website, hosted by the school, raises the archival program's profile outside the school community. In facilitating service-learning opportunities and integrating archival research into class curricula, school archivists help students develop an appreciation of archives in society. Several school archives have achieved success by partnering with other institutions dedicated to preserving local history, and these partnerships offer teenage students unique opportunities to serve their community. Many of the school archives observed in this study support their school's mission by serving as the official repository for the school's historical and inactive records, thus preserving institutional identity. These school archives provide historical continuity and continuing access to valuable institutional records. Many school archives are located in small physical quarters, and archives staff have taken full advantage of digital tools to create digital history resources for use by students, alumni, and the public. These digital resources are employing cutting-edge technologies for virtual exhibits, and digitizing large quantities of manuscripts and artifacts, ensuring the widest possible access to their collections.

While school archives in general continue to enhance their institution's educational mission, little statistical data exist on school archival professionals. Anecdotal observations by U.S. school archivists suggest that a majority of school archivists carry out their duties on a part-time basis, though at least four schools employ full-time school archivists: Lawrenceville (NJ), Hotchkiss (CT), Deerfield (MA), and Northfield Mount Hermon (MA).<sup>64</sup> Archivists at other schools have duties in addition to those related to the archive; many school archivists have reported that they teach a subject class not directly related to their archival work. Others assume duties such as technology coordinator, publications editor, and webmaster. In many cases, school administrators allow teachers, parents, and members of the school community to perform archival tasks. Reflective of the positioning and prominence of the archives in the school, school archivists have reported varying levels of graduate archival education and/or a Certified Archivist credential. As in this study, future research in the area of school archives could consider archivists' adoption of practices from the wider archives field through a lens of evidence and action research. An analysis of the school archival community could help build the research base of school archives as well as elevate the visibility of school archivists in the archival and LIS field. As available resources in all institutions face mounting demands for assessment and justification, use of evidence-based practice has matured within the

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<sup>63</sup> *Researching the History of Your School. Suggestions for Students and Teachers*, Albany: New York State Education Department, Cultural Education Center, 1985.

<sup>64</sup> Edouard L. Desrochers, email message to NAIS-Archivist, December 7, 2009.

fields of librarianship<sup>65</sup> and of school librarianship,<sup>66</sup> and could be applied to archival work.

### **Future Research and Conclusion**

Several research avenues remain regarding professional aspects of school archival work that have yet to be fully investigated. Challenges which school archivists observe are similar to those encountered by "lone arrangers" in other archival institutions, such as adapting systems technologies for small collections, enabling discovery and acquiring new materials, managing processing time, and turnover. By documenting or narrating their processes and actions, archivists ease successors' continued work. Related to these observations, possible future research on school archives could consider archival collections assessment, the supporting role of school libraries, the contributions of instructional and non-instructional employees, uses by students, archival time-use surveys, community and peer-institutional engagement, and the functional roles of archives in school promotion, marketing, and recruitment. School archivists recognize the value of reaching out within one or more participatory communities to inform local practice, such as statewide archival programs, state library associations, and archival interest groups. Researchers can utilize these networks in constructing practice-based research that improves the quality of professional decision-making.

School archives provide extensive opportunities for examining professional archival practice and research. School archives in the United States, Australia, New Zealand, Brazil, and other countries continue to gain recognition of their research value from administrators and school leaders. While school archives in general have appeared infrequently in archival studies and publications, a strong body of practice exists at the school level that is best demonstrated by archivists' professional activities and preservation of large collections over several decades. In applying a practice-based research approach, this study surveys current activities across U.S.-based school archives and contextualizes this ongoing work with the opportunities available to school archivists for expanding their professional activities and development. With continued support for professional school archivists and archival programs in both public and nonpublic schools, these archives will continue to enrich research in the archival field.

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<sup>65</sup> Edgardo Civallero, "Action-Research Application in Evidence-Based Practice for Libraries," *73rd IFLA General Conference and Council Proceedings*, August 19–23, 2007, <http://archive.ifla.org/IV/ifla73/papers/154-Civallero-en.pdf>

<sup>66</sup> Marcia A. Mardis, "Evidence or Evidence Based Practice? An Analysis of IASL Research Forum Papers, 1998–2009," *Evidence Based Library and Information Practice* 6, no. 1 (2011): 4–23, <http://ejournals.library.ualberta.ca/index.php/EBLIP/article/view/9086>.

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## Appendix

### Four Categories of Activities Across U.S. Primary/Secondary School Archives.

#### 1. Service-learning and Curricular Integration

School name	Website	Program Notes
Bakersfield High School (California)	<a href="http://bakersfield.kernhigh.org/Archiving%20Website/">http://bakersfield.kernhigh.org/Archiving%20Website/</a>	Teacher and students maintain historical website
The Hamlin School (California)	<a href="http://www.hamlin.org/gallery/index.aspx?ModuleID=23&amp;GALPID=10&amp;LinkID=1035">http://www.hamlin.org/gallery/index.aspx?ModuleID=23&amp;GALPID=10&amp;LinkID=1035</a>	Archives class is an 8th grade club, maintains an intranet page
McKinley High School (Louisiana)	<a href="http://www.lib.lsu.edu/special/williams/collections/mckinley.html">http://www.lib.lsu.edu/special/williams/collections/mckinley.html</a>	With faculty, students conduct oral history interviews on the African American experience
Dana Hall School (Massachusetts)	<a href="http://library.danahall.org/archives/">http://library.danahall.org/archives/</a>	Archivist maintains Danapedia and the "digital quilt"
Northfield Mount Herson (Massachusetts)	<a href="http://www.nmhschool.org/academics-library-nmh-archives">http://www.nmhschool.org/academics-library-nmh-archives</a>	Archivist (alumnus) maintains a blog, photo gallery, and special pages
The Roxbury Latin School (Massachusetts)	<a href="http://www.roxburylatin.org/school-life/information-services/library/index.aspx">http://www.roxburylatin.org/school-life/information-services/library/index.aspx</a>	Librarian/Archivist maintains special collections
Wayland High School (Massachusetts)	<a href="http://www.whshistoryproject.org/">http://www.whshistoryproject.org/</a>	Students explore digital storytelling through project-based learning
Westtown School (Pennsylvania)	<a href="http://www.westtown.edu/our_program/archives.aspx">http://www.westtown.edu/our_program/archives.aspx</a>	Archivist and Assistant facilitate primary source research
Kinkaid School (Texas)	<a href="http://www.kinkaid.org/page.cfm?p=4741">http://www.kinkaid.org/page.cfm?p=4741</a>	Archivist handles reference, appointments, finding aids
Sidwell Friends School (Washington, D.C.)	<a href="http://www.sidwell.edu/about-sfs/history/school-archives/index.aspx">http://www.sidwell.edu/about-sfs/history/school-archives/index.aspx</a>	Archivist oversees 500 linear feet of material
The Linsly School (West Virginia)	<a href="http://www.linsly.org/history">http://www.linsly.org/history</a>	Director of the Linsly Museum and Archives preserves school history

#### 2. Community Involvement and Outreach

Crossroads School for Arts and Sciences (California)	<a href="http://www.xrds.org/podium/default.aspx?t=107822">http://www.xrds.org/podium/default.aspx?t=107822</a>	Archivist maintains the Herbert Zipper Archive; preparing activities for the school's 40th anniversary
The Blake School (Minnesota)	<a href="http://www.blakeschool.org/about-blake/archives/index.aspx">http://www.blakeschool.org/about-blake/archives/index.aspx</a>	Archivist maintains digital collections including with historical society
Montana Heritage Project	<a href="http://www.montanaheritageproject.org/edheritage/articles/archives.htm">http://www.montanaheritageproject.org/edheritage/articles/archives.htm</a>	Consortium of students and staff collected photographs and donated to museum

Hunterdon Central Regional High School (New Jersey)	<a href="http://central.hcrhs.k12.nj.us/hcarchives/">http://central.hcrhs.k12.nj.us/hcarchives/</a>	Archives dedicated in 2006 and collaborates with Rutgers University
Friends Seminary (New York)	<a href="http://www.friendsseminary.org/storycorps">http://www.friendsseminary.org/storycorps</a>	225th anniversary (2010) activities include oral history partnership with StoryCorps
Montclair Kimberley Academy (New Jersey)	<a href="http://www.mka.org/page.cfm?p=496">http://www.mka.org/page.cfm?p=496</a>	Operation Tribute includes dedication of a war memorial in 2005
Beaufort County School Districts (South Carolina)	<a href="http://www.beaufortcountylibrary.org/bdc-blog/school-archives">http://www.beaufortcountylibrary.org/bdc-blog/school-archives</a>	Historical Resources Coordinator maintains records and presents programs
Seattle Public Schools (Washington)	<a href="http://district.seattleschools.org/modules/cms/pages.phtml?pageid=211188&amp;sessionid">http://district.seattleschools.org/modules/cms/pages.phtml?pageid=211188&amp;sessionid</a>	Manager facilitates performance documentation and finding aids

### 3. Institutional Identity

Phoenix Country Day School (Arizona)	<a href="http://community.pcds.org/NetCommunity/Page.aspx?pid=841">http://community.pcds.org/NetCommunity/Page.aspx?pid=841</a>	Archivist maintains collections
The Buckley School (California)	<a href="http://www.buckleyla.org/news/detail.aspx?pageaction=ViewSinglePublic&amp;LinkID=15637&amp;ModuleID=58">http://www.buckleyla.org/news/detail.aspx?pageaction=ViewSinglePublic&amp;LinkID=15637&amp;ModuleID=58</a>	Archives created during 75th anniversary in 2008
The Harker School (California)	<a href="http://news.harker.org/harker-archives-moves-to-bucknall-campus/">http://news.harker.org/harker-archives-moves-to-bucknall-campus/</a>	40 boxes; project began in 2002 and has moved to the library
Harvard-Westlake School (California)	<a href="http://www.hw.com/advancement/AnnualReport20102011/HiddenGemsatHarvardWestlake/tabid/3062/Default.aspx">http://www.hw.com/advancement/AnnualReport20102011/HiddenGemsatHarvardWestlake/tabid/3062/Default.aspx</a>	Archivist is a member of the Office of Advancement and teaches
Hillbrook School (California)	<a href="http://www.hillbrook.org/anniversaryBlog">http://www.hillbrook.org/anniversaryBlog</a>	Faculty member maintains 75th anniversary (2010) blog
Lick-Wilmerding High School (California)	<a href="http://www.lwhs.org/podium/default.aspx?t=159188">http://www.lwhs.org/podium/default.aspx?t=159188</a>	Archives includes digitized materials, and collections at the local historical society and public library
St. Ignatius College Preparatory (California)	<a href="http://www.siprep.org/page.cfm?p=600">http://www.siprep.org/page.cfm?p=600</a>	Beginnings webpage features online book published during sesquicentennial (2005)
St. Margaret's Episcopal School (California)	<a href="http://www.smes.org/main/about/history.aspx">http://www.smes.org/main/about/history.aspx</a>	Archivist maintains a container list, photographs, and stories
Graland Country Day School (Colorado)	<a href="http://www.graland.org/podium/default.aspx?t=121060">http://www.graland.org/podium/default.aspx?t=121060</a>	Archival history reflected in School Traditions webpage
Choate Rosemary Hall (Connecticut)	<a href="http://www.choate.edu/academics/library_archives.aspx">http://www.choate.edu/academics/library_archives.aspx</a>	School archivist maintains archives within the library
Greenwich Academy (Connecticut)	<a href="http://www.greenwichacademy.org/commninc/pushpage/196/general/default.asp?send_id=&amp;volume_id=36761&amp;user_id=&amp;mode=view&amp;news_id=542549">http://www.greenwichacademy.org/commninc/pushpage/196/general/default.asp?send_id=&amp;volume_id=36761&amp;user_id=&amp;mode=view&amp;news_id=542549</a>	Archives is led by faculty member
Pine Point School	<a href="http://www.pinepoint.org/page.cfm?p=11">http://www.pinepoint.org/page.cfm?p=11</a>	25th anniversary (1973) booklet

(Connecticut)		continues with website timeline
Westover School (Connecticut)	<a href="http://www.westoverschool.org/page.cfm?p=259">http://www.westoverschool.org/page.cfm?p=259</a>	Archivist first named in 1972
Woodward Academy (Georgia)	<a href="http://www.woodward.edu/about/history/archives/index.aspx">http://www.woodward.edu/about/history/archives/index.aspx</a>	Archives includes guides and policy maintained by Archivist
'Iolani School (Hawaii)	<a href="http://www.iolani.org/about/history/archives">http://www.iolani.org/about/history/archives</a>	Archivist maintains several collections
Bloom High School (Illinois)	<a href="http://www.bloomhs.org/archives.jsp">http://www.bloomhs.org/archives.jsp</a>	Two alumni archivists
Saint Patrick High School (Illinois)	<a href="http://www.stpatrick.org/150th/default.aspx">http://www.stpatrick.org/150th/default.aspx</a>	150th anniversary in 2010 featured timeline and book
Isidore Newman School (Louisiana)	<a href="http://www.newmanschool.org/podium/default.aspx?t=124075">http://www.newmanschool.org/podium/default.aspx?t=124075</a>	Archives established in 1994
Bryn Mawr School Archives (Maryland)	<a href="http://facultyweb.brynmawrschool.org/BMSArchives/">http://facultyweb.brynmawrschool.org/BMSArchives/</a>	Archivist has developed policies and online exhibits
John Carroll School (Maryland)	<a href="http://www.johncarroll.org/data/files/gallery/ParentFiles/Connections_Winter_2008.pdf">http://www.johncarroll.org/data/files/gallery/ParentFiles/Connections_Winter_2008.pdf</a>	Archives Committee established in 1995 by parents
The Park School (Maryland)	<a href="http://www.parkschool.net/about/index.cfm?type=list&amp;objectid=824">http://www.parkschool.net/about/index.cfm?type=list&amp;objectid=824</a>	Archivist is overseeing new facility; school's centennial in 2012
Eaglebrook School (Massachusetts)	<a href="http://www.eaglebrook.org/podium/default.aspx?t=204&amp;nid=674377">http://www.eaglebrook.org/podium/default.aspx?t=204&amp;nid=674377</a>	Archivist is a member of Alumni & Development Office and gives an annual archives assembly
Stoneleigh-Burnham School (Massachusetts)	<a href="http://www.sbschool.org/RelId/607298/ISvars/default/SBS_Oral_Histories.htm">http://www.sbschool.org/RelId/607298/ISvars/default/SBS_Oral_Histories.htm</a>	Oral History Project includes online video
Thayer Academy (Massachusetts)	<a href="http://www.thayer.org/page.cfm?p=1462">http://www.thayer.org/page.cfm?p=1462</a>	Three Archives staff maintain listings, essays, and photos
The Winsor School (Massachusetts)	<a href="http://www.winsor.edu/about-winsor/history-traditions/index.aspx">http://www.winsor.edu/about-winsor/history-traditions/index.aspx</a>	Archivist maintains online video and essay
The Meadows School (Nevada)	<a href="http://www.themeadowsschool.us/25/main.html">http://www.themeadowsschool.us/25/main.html</a>	Archives formally established during 25th Anniversary in 2009
Phillips Exeter Academy (New Hampshire)	<a href="http://www.exeter.edu/libraries/553_4387.aspx">http://www.exeter.edu/libraries/553_4387.aspx</a>	Archivist provides reference, historical essays, and library special collections
The Lawrenceville School (New Jersey)	<a href="http://www.lawrenceville.org/academics/bunn_library/archives/contacts.asp">http://www.lawrenceville.org/academics/bunn_library/archives/contacts.asp</a>	Archivist oversees several pathfinders and a History Exhibits Coordinator organized bicentennial activities in 2010
Albuquerque Academy (New Mexico)	<a href="http://www.aa.edu/podium/default.aspx?t=123623">http://www.aa.edu/podium/default.aspx?t=123623</a>	Archivist maintains collection
The Brearley School (New York)	<a href="http://www.brearley.org/125/gallery-memories.html">http://www.brearley.org/125/gallery-memories.html</a>	A 125th anniversary Volunteer Committee of 2009 maintains exhibits, galleries, and essays
Brooklyn Friends School (New York)	<a href="http://www.brooklynfriends.org/bfsarchive">http://www.brooklynfriends.org/bfsarchive</a>	Archives includes photos and newspapers by Alumni Office
Dalton School (New York)	<a href="http://www.dalton.org/program/libraries/high/about.asp">http://www.dalton.org/program/libraries/high/about.asp</a>	Archives and oral histories maintained within the high

		school library
Hackley School (New York)	<a href="http://www.hackleyschool.org/podium/default.aspx?t=147849">http://www.hackleyschool.org/podium/default.aspx?t=147849</a>	Archivist maintains archives within the school library
Little Red School House (New York)	<a href="http://www.lrei.org/welcome/history">http://www.lrei.org/welcome/history</a>	Director and Historian marked 90th anniversary (2011) with essay and photos
Manlius Pebble Hill School (New York)	<a href="http://www.mph.net/alumni/history">http://www.mph.net/alumni/history</a>	Kreitzberg Family Alumni Lodge features archives
United Nations International School (New York)	<a href="http://www.unis.org/about_unis/history/index.aspx">http://www.unis.org/about_unis/history/index.aspx</a>	Media gallery features archival photos
Asheville School (North Carolina)	<a href="http://www.goblues.org/faculty/archives">http://www.goblues.org/faculty/archives</a>	Archives began in 1988, facility dedicated 2001, archivist retained in 2004
Cannon School (North Carolina)	<a href="http://www.cannonschool.org/history">http://www.cannonschool.org/history</a>	40th anniversary (2009) webpage features historical articles
Columbus Academy (Ohio)	<a href="http://www.columbusacademy.org/about/centennial.aspx">http://www.columbusacademy.org/about/centennial.aspx</a>	Centennial (2011) website includes online posters, interactive map videos, and photos on Flickr
Holland Hall (Oklahoma)	<a href="http://www.hollandhall.org/invest/fundraisings/events/auction/retro-moments/">http://www.hollandhall.org/invest/fundraisings/events/auction/retro-moments/</a>	Archival materials and essays integrated into Institutional Advancement
Catlin Gabel School (Oregon)	<a href="http://www.catlin.edu/about/school-history">http://www.catlin.edu/about/school-history</a>	Archival activities by the Alumni Office include histories, essays, and timeline
Friends' Central School (Pennsylvania)	<a href="http://www.friendscentral.org/about/who/archives">http://www.friendscentral.org/about/who/archives</a>	Archivist works in library and maintains textiles
George School (Pennsylvania)	<a href="http://www.georgeschool.org/Academics/Library%20Gateway/George%20School%20Archives.aspx">http://www.georgeschool.org/Academics/Library%20Gateway/George%20School%20Archives.aspx</a>	Archive Committee houses archives in a new library
The Hill School (Pennsylvania)	<a href="http://www.thehill.org/RelId/619192/ISvars/default/School_history.htm">http://www.thehill.org/RelId/619192/ISvars/default/School_history.htm</a>	Archival photos, videos and trivia are featured online
William Penn Charter School (Pennsylvania)	<a href="http://www.penncharter.com/page.cfm?p=1385">http://www.penncharter.com/page.cfm?p=1385</a>	School celebrated its 325th anniversary with archives
Austin High School (Texas)	<a href="http://www.austinschools.org/campus/austin/Austin%20HS%20Library/archives.htm">http://www.austinschools.org/campus/austin/Austin%20HS%20Library/archives.htm</a>	Archives opened in 1981 and librarian maintains collections
St. Thomas High School (Texas)	<a href="http://lrc.sths.org/archives/">http://lrc.sths.org/archives/</a>	Archives founded in 1981; centennial in 1999, Archivist maintains timeline and exhibits
The Madeira School (Virginia)	<a href="http://www.madeira.org/academics/library/archives/index.aspx">http://www.madeira.org/academics/library/archives/index.aspx</a>	Archives include 12 subgroups and an oral history project
St. Stephen's and St. Agnes School (Virginia)	<a href="http://www.sssas.org/podium/default.aspx?t=127472">http://www.sssas.org/podium/default.aspx?t=127472</a>	Archivist is part of the Alumni Office and oversees three displays
Lakeside School (Washington)	<a href="http://www.lakesideschool.org/archives">http://www.lakesideschool.org/archives</a>	Archives created in 2002 and includes collections, oral histories, and special exhibits

St. Albans School (Washington, D.C.)	<a href="http://www.stalbansschool.org/page.aspx?id=1161">http://www.stalbansschool.org/page.aspx?id=1161</a>	Centennial of 2009 included a film, service day, and window dedication
St. Andrews College (Ontario)	<a href="http://www.sac.on.ca/discover/history-of-sac/index.aspx">http://www.sac.on.ca/discover/history-of-sac/index.aspx</a>	Archivist maintains online archives, timeline, and galleries
St. Michael's College School (Toronto, Canada)	<a href="http://www.stmichaelscollegeschool.com/-p139236/sid-13667">http://www.stmichaelscollegeschool.com/-p139236/sid-13667</a>	Archives and museum includes digitized resources on the Internet Archive

#### 4. Digital History Resource

The Center for Early Education (California)	<a href="http://www.centerforearlyeducation.org/page.cfm?p=762">http://www.centerforearlyeducation.org/page.cfm?p=762</a>	Three volunteers maintain a blog
Los Angeles High School (California)	<a href="http://www.lausd.k12.ca.us/Los_Angeles_HS/Archives/">http://www.lausd.k12.ca.us/Los_Angeles_HS/Archives/</a>	Archives includes photos and digitized books
The Thacher School (California)	<a href="http://www.thacher.org/podium/default.aspx?t=1755">http://www.thacher.org/podium/default.aspx?t=1755</a>	Archivist preserves photographs and publications
The Hotchkiss School (Connecticut)	<a href="http://www.hotchkiss.org/archives/archives/index.aspx">http://www.hotchkiss.org/archives/archives/index.aspx</a>	Archivist and Assistant oversee online exhibits and finding aids
Taft School (Connecticut)	<a href="http://www.taftschool.org/timeline.aspx">http://www.taftschool.org/timeline.aspx</a>	Archivist maintains the Manning Archives and timeline
St. Andrew's School (Delaware)	<a href="http://libraryarchives.standrews-de.org/">http://libraryarchives.standrews-de.org/</a>	Two archivists maintain extensive digital collections and timelines
Salesianum School (Delaware)	<a href="http://faculty.salesianum.org/hmcgovern/archives/index.htm">http://faculty.salesianum.org/hmcgovern/archives/index.htm</a>	Archivist maintains photo gallery
McDonogh School (Georgia)	<a href="http://www.mcdonogh.org/c/about-mcdonogh/archives">http://www.mcdonogh.org/c/about-mcdonogh/archives</a>	Archives began in 1989 and Archivist provides several essays
The Paideia School (Georgia)	<a href="http://www.paideiaschool.org/about_us/history.aspx">http://www.paideiaschool.org/about_us/history.aspx</a>	Archival photos used in history timeline
Kamehameha Schools (Hawaii)	<a href="http://kapalama.ksbe.edu/archives/">http://kapalama.ksbe.edu/archives/</a>	Archivists and Assistants schedule programs and maintain collections and timelines
Hoffman Estates High School (Illinois)	<a href="http://www.hehs.d211.org/history/archives/">http://www.hehs.d211.org/history/archives/</a>	Archives includes digital gallery
New Trier High School (Illinois)	<a href="http://www.newtrier.k12.il.us/page.aspx?id=11314">http://www.newtrier.k12.il.us/page.aspx?id=11314</a>	An Archives Facilitator oversees a website, finding aid, and holdings summary
Deerfield Academy (Massachusetts)	<a href="http://deerfield.edu/about/archives/">http://deerfield.edu/about/archives/</a>	Archivist maintains several collections, galleries, and provides reference
Haverhill Public Schools, Nettle Middle School (Massachusetts)	<a href="http://old.haverhill-ps.org:81/hps/schools/dr.-paul-nettle-middle-school/nettle-archives">http://old.haverhill-ps.org:81/hps/schools/dr.-paul-nettle-middle-school/nettle-archives</a>	Collection of documents, calendars, and publications
Newton High School (Massachusetts)	<a href="http://www.primaryresearch.org/pr/index.php?option=com_content&amp;view=category&amp;id=120&amp;Itemid=300060">http://www.primaryresearch.org/pr/index.php?option=com_content&amp;view=category&amp;id=120&amp;Itemid=300060</a>	Archives contains digitized films and slides from Kennedy visit
Phillips Academy	<a href="http://www.andover.edu/library/About/Aca">http://www.andover.edu/library/About/Aca</a>	Archivist first appointed in 1929;



(Massachusetts)	<a href="http://demyArchive/Pages/default.aspx">demyArchive/Pages/default.aspx</a>	ongoing digital archive and several special collections
St. Paul's School (New Hampshire)	<a href="http://library.sps.edu/06archives/war/ww2/ww2_index.html">http://library.sps.edu/06archives/war/ww2/ww2_index.html</a>	Archivist oversees extensive archives including several exhibits and over 30,000 digitized photographs
City and Country School (New York)	<a href="http://cityandcountry.org/about-us/archives/">http://cityandcountry.org/about-us/archives/</a>	Digital archives include exhibits, collections, and Bureau records
Millbrook School (New York)	<a href="http://www.millbrook.org/podium/default.aspx?t=40815&amp;rc=0">http://www.millbrook.org/podium/default.aspx?t=40815&amp;rc=0</a>	75th anniversary (2007) includes photos and film clips
Hawken School (Ohio)	<a href="http://www.hawken.edu/podium/default.aspx?t=204&amp;nid=561147&amp;bl=back&amp;rc=0">http://www.hawken.edu/podium/default.aspx?t=204&amp;nid=561147&amp;bl=back&amp;rc=0</a>	Digital image system includes thousands of photographs
Moses Brown School (Rhode Island)	<a href="http://www.mosesbrown.org/podium/default.aspx?t=204&amp;nid=450922">http://www.mosesbrown.org/podium/default.aspx?t=204&amp;nid=450922</a>	Theatre archives website created by alumnus
Harpeth Hall (Tennessee)	<a href="http://www.harpethhall.org/podium/default.aspx?t=151769">http://www.harpethhall.org/podium/default.aspx?t=151769</a>	Four archivists maintain exhibits and materials with the Internet Archive
Montgomery Bell Academy (Tennessee)	<a href="http://www.montgomerybell.edu/podium/default.aspx?t=126780">http://www.montgomerybell.edu/podium/default.aspx?t=126780</a>	Two Archives staff maintain virtual archives and exhibits
Episcopal High School (Virginia)	<a href="http://www.episcopalhighschool.org/about_ehs/history/ehs_archives/index.aspx">http://www.episcopalhighschool.org/about_ehs/history/ehs_archives/index.aspx</a>	Archivist prepares a photo gallery and essays, and maintains record groups
St. Michaels University School (British Columbia, Canada)	<a href="http://www.smus.ca/about/history">http://www.smus.ca/about/history</a>	Booklet and history page created for 90th anniversary (1996) and Wilson Archives Online launched in Oct. 2011
Upper Canada College Archives (Toronto, Canada)	<a href="http://www.ucc.on.ca/podium/default.aspx?t=112852">http://www.ucc.on.ca/podium/default.aspx?t=112852</a>	Archivist maintains online videos and exhibits