

Science, Technology and Health Care Section, Steering Committee Meeting  
JW Marriott, Austin, Texas  
Friday, August 2, 2019  
4:00 pm to 5:00 pm

1. Present were members: Jennifer Langford, Elizabeth Shepard, Alison Oswald and Jennifer Ulrich.
  2. Discussed proposed agenda items.
  3. Discussion of changing the standing rules to add language to include Newsletter Committee members as steering committee members.
  4. Discussion of identifying and making an appeal to the STHC Membership for nominations for the positions of: Junior Co-Chair, newsletter committee member, Member at Large.
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Science, Technology and Health Care Section, Business Meeting  
JW Marriott, Austin, Texas  
Saturday, August 3, 2019  
10:00 am to 11:15 am

**1. SAA Council Liaison Report**

SAA Council Liaison, Petrina Jackson, gave announcements.

- a. Council voted to cancel a scheduled *American Archivist* brown bag lunch session focused on the article "To Everything There is a Season" by Frank Boles.
- b. Approved a petition to form a new Accessibility and Disability Section
- c. Created a task force to review and recommend revisions to the criteria for the selection of SAA Fellows.
- d. Approved revisions to the *Guidelines for Standardized Holdings Counts and Measures for Archival Repositories and Special Collections Libraries*;
- e. Approved revisions to the standing rules to rename the now Collection Management Section
- f. Approved a resource kit of documents and templates developed by the Tragedy Response Initiative Task Force, to be posted to the SAA website

**2. Welcome from the Co-Chairs**

- a. Co-chairs Alison Oswald and Jennifer Ulrich welcomed members and announced that the section is still seeking nominations for the positions of: junior co-chair, one steering committee member, and one newsletter committee member. Once nominations are identified, the section will work with Felicia Owens to craft an electronic ballot for the section membership.
- b. 31 members attended the STHC Section Meeting.

### **3. Introduction of Steering Committee Members**

- a. Steering committee members present at the meeting were acknowledged.
- b. Larissa Krayer was thanked for creating a schedule (<https://archives2019.sched.com/sthc1>) of sessions that relate to STHC.

### **4. Motion to approve section minutes from August 2018**

- a. Alison Oswald made a motion to approve the August 2018 Steering Committee Minutes. Motion seconded by Jennifer Ulrich.

### **5. *Archival Elements* Newsletter Report**

- a. Jennifer Langford, editor, reported that 2019 Archival Elements is now available on the STHC website and she asked for more content contributions from the memberships.

### **6. STHC Website update**

- a. The website is up and running.
- b. Members were encouraged to submit content for the Unsung Heroes Project.

### **7. STHC Listserv update**

- a. Membership numbers include 279 section members and 107 discussion threads.

### **8. Old Business**

- a. Under Polina Ilieva's leadership a request for Action by SAA Council on DNA as a Record was submitted. The section is still awaiting a response from Council.

### **9. New Business**

- a. Proposal to make newsletter committee members part of the Steering Committee membership. This proposal will be voted on and form part of the forthcoming election ballot.

### **10. Leadership changes**

- a. Jennifer Ulrich, junior co-chair will become Senior Co-Chair.
- b. Alison Oswald, Senior Co-Chair will become Immediate Past Chair.
- c. Chris Ryland, Member at Large is rotating off.

### **11. STHC Lightning Talks**

- a. Three speakers presented

Linda Sellars, Special Collections Research Center, NC State University Libraries on the Education and achievement of women in the field of engineering

Anna Reznik, Texas State Library and Archives on Texas Low-Level Radioactive Waste Disposal Authority

Ricc Ferrante, Smithsonian Institution Archives with Scientists' Field Notes: From buried in a closet to serving biodiversity researchers and citizen science

**Adjourned**