

SNAP Steering Committee 2012-2013 Meeting #4: October 14, 2012

Time: 7 pm EST

Location: Google+ Hangout

In attendance: Helen Schubert, Jeremy Floyd, James Northway, Meagan Doyle, Melissa Gonzales, Rebecca Goldman and Gloria Gonzalez

Meeting called to order at 7:10 p.m. EST due to technical difficulties.

1. SAA 2013 session endorsements

- a. 12 submitted proposals, 11 eligible for review.
- b. Determined that SNAP will endorse at most one proposal about education or related to students.
- c. Reviewed proposals and narrowed down possible selections to three.

Meagan left meeting at 7:50 p.m.

- d. Each member voted and submitted their top two selections. The top two were chosen by a wide margin.

Helen left meeting at 8:00 p.m.

2. Proposal endorsement process and possible annual SNAP meeting content

- a. Rebecca will confirm participation with selected proposals and inform other proposals.
- b. The Steering Committee may follow up about some of the proposals we didn't endorse.

3. SNAP blog (Rebecca/Lisa) (Tabled for future meeting, pending on Lisa's attendance)

- a. Platform? (Wordpress, Blogspot, etc.)
- b. Ideas for a few initial posts

4. Other topics

- a. Website design and usability

James spoke of recent Listserv conversation about the website's role, and pointed to the Archives and Archivists of Color Roundtable's website as an example for the SNAP website development

Discussed need for the blog, website, newsletter and social media coordinators to work together towards ideal online SNAP content and outreach

Rebecca proposed establishment of the SNAP Online Outreach Sub-committee

5. Concluding remarks

- a. Rebecca will send out attendance polls for the next Steering Committee meeting and the first meeting of the new Online Outreach Sub-committee
- b. Going forward, the SNAP secretary will be responsible for sending attendance polls and arranging meeting times
- c. Decided that in the future, the Steering Committee will prefer to meet more frequently as opposed to meeting for extended lengths of time less often.

Meeting adjourned for the evening at 8:08 p.m. EST.