

Society of American Archivists
Descriptions Section Meeting
August 15, 2013
Meeting Minutes

I. Announcements

- Chair Jennifer Meehan opened the meeting and welcomed everyone. Other officers present were acknowledged.
- Meehan announced the election results: Gordon Daines, vice chair/chair-elect; Audra Eagle Yun, steering committee.
- Vice chair Kira Dietz announced that this year's Description Expo went online last week. There were five submissions this year.

II. Panel

- A panel on "Networking and Mapping Literary Archives: How New Tools Can Facilitate New Practices" featured three speakers:
 - Kathy Wisser, Simmons College, "Exposing the Small World of Literary Collections through Archival Description"
 - Kathelene McCarty Smith, University of North Carolina at Greensboro, "North Carolina Literary Map"
 - Elizabeth Russey Roke, Emory University, "Networking the Belfast Group through the Automated Semantic Enhancement of Existing Digital Content"

III. Updates

- Mike Rush from TS Encoded Archival Description (EAD)
 - Gave updates on the revision of EAD, which will be called EAD3.
 - Alpha release was in February; beta in August; comment period extends to October 1.
 - Schema is available on TS EAD website
- Kathy Wisser on EAC-CPF
 - The tag library has been translated into several other languages, including Spanish, Greek and German.
 - Working on description of functions.
 - Keeping track of EAD revisions.
- Gordon Daines from TS Describing Archives: A Content Standard (DACS)
 - Revision is completed.
 - Print version is available from SAA bookstore; online version is free.
 - Authority rules have been augmented.
- Diane Ducharme on DCRM(MSS) – ALA RBMS
 - Descriptive Cataloging of Rare Materials (Manuscripts)
 - A new draft has been completed, with the intent of bringing it before the ALA Bibliographic Standards Committee in January 2014
 - The draft and meeting minutes are available on the DCRM(MSS) wiki.
 - June meeting addressed the question of devised titles. A position paper was written for non-use of square brackets in Area I.

- Jackie Dooley of OCLC Research
 - Archive Grid: experimenting with interface and faceting; visit booth in Exhibit Hall
 - Wikipedian in Residence: use of WorldCat data and viaf links in Wikipedia; promoting archives and libraries and opening collections to discovery
- Matthew Beacom of RBMS
 - ACRL/RBMS Guidelines for Interlibrary and Exhibition Loan of Special Collections Materials, endorsed by SAA
 - Task Force on Metrics and Assessment has completed its work
 - Joint task force with SAA on use metrics has been defined
 - DCRM: Library of Congress ending publication, only on web at no cost
 - RBMS preconference 2013 featured a plenary on documenting living cultures

IV. Close

- Dietz reminded the membership of the section listerv and encouraged everyone to use it.
- Contact her with any ideas or comments

Respectfully submitted,

Patricia J. Rettig
Secretary
27 August 2013