

I&A Steering Committee  
2016 November 2  
Conference Call

A. Highlights of the Last Month

Sent out call for Research Teams. Great response! All of the groups are filled. Keeping a contact list of people who would be interested in other capacities, perhaps blog writers. Emailed former participants--10 want to continue on this year. Team leaders will send out information, and possible first assignment, to groups by December 1. Team leader solicits topics from the team. By November 1 Hope will send out spreadsheet with all participants and team breakdowns.

B. Steering Committee Blog Posts

Body camera had great response--good job deciding to break post up into 2 parts.

C. Upcoming Deadlines, Events, and Goals

(a) I&A email update (11/14) to include:

- New Steering Share by Hope
- Possible call for blog post submissions/ideas. Stephanie said it would be fine to post that any time except Nov. 14.

(b) I&A email update (11/28): new blog post by Daria

D. Individual Duties of Steering Committee Members

Updates

- Also discussed: Sending out general email, targeted email to research team folks that didn't make it onto a team, perhaps collaboration/cross-posting with other SAA roundtable leaders, email to SAA leaders to start that conversation. Can refer to the SAA Leader spreadsheet.
- Toolkit Maintenance (Laurel): Updates on historic site/advocacy letters, she discussed the national grassroots lobby for historic preservation, who lobby as advocacy for historic preservation groups such as the National Trust for Historic Preservation. She also talked about the Preservation Leadership Forum, the History Relevance Campaign's 10 essential steps for effective lobbying, the National Park Service. We decided their sites could be added to the Toolkit.
- Intern Supervision (Rachel): She is soliciting interns, and they will start in mid-January. Start thinking about projects!

F. Joint Committee Meeting Update

The committee met on October 20. We discussed an overview of group activities and legislative research. Should there be a CoSA-NAGARA-SAA Joint Working Group on Legislative Research. Gave access to Dennis Riley, chair of CoPP. Possible email to SAA Leaders Group

G. Design Share Portal

Had lots of interested--RAAC in particular. How to move forward? Where would it be hosted? Would it be a stand-alone site? Should it be connected to I&A? Etc. Decided to send an email out to interested people to schedule a meeting and do the beginning steps.

H. Archive Legislative Day

Possible collaboration with CoPA's Ask an Archivist project. Regional library committees in NY state meet with local legislators. Good way to get ideas by seeing how other groups do this. Potential blog post? Potential Toolkit tool?

I. SAA Leaders Project Grid

A way for all of us to know what we are all doing. It's a spreadsheet grid with details about projects and possible collaborations. Do we want to seek collaboration on any projects in particular?