

I&A Steering Committee
2016 December 7
Conference Call

A. Highlights of the Last Month

(a) Sent out the first email to coordinate and begin research teams. Each team leader will solicit initial topics from the team (discussed last month).

(b) Good response from blog applicants. The deadline for submissions is 12/09. We plan to choose 3-4 individuals to do a series of 3-4 blog posts.

(c) The SAA Leaders completed the joint Google sheets page listing the upcoming projects of various SAA groups. We are to look at it and see if there is anything we want to collaborate on specifically.

B. Upcoming Deadlines, Events, and Goals

(a) Choosing blog applicants; led by Stephanie

(b) I&A email updates: Rachel has been doing an excellent job of sending out info to the group.

C. Individual Duties of Steering Committee Members

Updates

(a) Social Media (Daria). Will creating report to track social media outreach at the end of the term for future reference

(b) Blog Coordinator (Stephanie). Updates.

(c) Toolkit Maintenance (Laurel). Updates on historic site/advocacy letters, steps to implement.

(d) Monthly Email (Rachel)

D. Research Teams

(nothing documented)

E. I&A Roundtable changed to I&A Section.

(a) Proposed changes: Name: Issues & Advocacy Section; Acronym: I&A; Listserv Handle: issues-advocacy@forums.archivists.org; Standard logos tbd by SAA

F. Archive Legislative Day (Laurel)

Blog post and toolkit idea. Currently emailing with the Western New York Regional Library Council (WNYLRC) rep that organizes Advocacy Day. Hoping to hear back this week; invited to contribute a blog posting for Archivists on the Issues and contribute to our online guide

G. Design Share Portal (Hope)

Heard back from creators of the Library Design Share Portal. They would love to help guide best practices; would make a subsection on their webpage, but not change

naming. Would be best to have a standalone webpage connected to the I&A Wordpress. Is this a possible intern project? Need to send out an email to find interested parties this month. Email SAA Leaders listserv regarding how to better cross-post to each others' blogs (Stephanie)