

## 02\_Reporting (Level 1 Count)

	Intellectual Units	Space Occupied	
		Physical Space Occupied	Digital Space Occupied
<b>Archives and Manuscripts (managed as collections)</b>			
described online/discoverable	titles/title equivalents	cubic feet	gigabytes
not [yet] described online/discoverable	[optional]	[optional]	[optional]
<b>Manuscripts (managed as items)</b>			
described online/discoverable	titles/title equivalents	cubic feet	gigabytes
not [yet] described online/discoverable	[optional]	[optional]	[optional]
<b>Books and Other Printed Material</b>			
described online/discoverable and managed at the item level	titles/title equivalents	linear feet	gigabytes
described online/discoverable and managed at the collection level	titles/title equivalents		
not [yet] described online/discoverable	[optional]	[optional]	[optional]
<b>Cartographic Material</b>			
described online/discoverable and managed at the item level	titles/title equivalents	cubic feet	gigabytes
described online/discoverable and managed at the collection level	titles/title equivalents		
not [yet] described online/discoverable	[optional]	[optional]	[optional]
<b>Graphic/Visual Material</b>			
described online/discoverable and managed at the item level	titles/title equivalents	cubic feet	gigabytes
described online/discoverable and managed at the collection level	titles/title equivalents		
not [yet] described online/discoverable	[optional]	[optional]	[optional]
<b>Moving Image Material</b>			
described online/discoverable and managed at the item level	titles/title equivalents	cubic feet	gigabytes
described online/discoverable and managed at the collection level	titles/title equivalents		
not [yet] described online/discoverable	[optional]	[optional]	[optional]
<b>Objects/Artifacts</b>			
described online/discoverable and managed at the item level	titles/title equivalents	cubic feet	n/a

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	Intellectual Units	Space Occupied	
		Physical Space Occupied	Digital Space Occupied
described online/discoverable and managed at the collection level	titles/title equivalents	cubic feet	n/a
not [yet] described online/discoverable	[optional]	[optional]	n/a
<b>Sound Recordings</b>			
described online/discoverable and managed at the item level	titles/title equivalents	cubic feet	gigabytes
described online/discoverable and managed at the collection level	titles/title equivalents	cubic feet	gigabytes
not [yet] described online/discoverable	[optional]	[optional]	[optional]