

MDOS Steering Committee Meeting Minutes

2021 July 02, 1:00-2:00 PM EDT via Zoom

Agenda

1. Election
2. Update on joint section meeting
3. Selecting an Early-Career member
4. Newsletter
5. Other business

Attendance

Present

- Bailey-Tomecek, Christy (Social Media Coordinator, 2020-2023)
- Johnson, Randi (Member, 2020-2023)
- Ruminski, Clayton (Member, 2020-2023)
- Searcy, Rachel (Member, 2019-2022)
- Serrao, Jessica (Web Liaison, 2019-2022)
- Wilkinson, Elizabeth (Co-chair, 2019-2021)*

*Minute-taker

Absent

- Gutiérrez-Jones, Natalia (Education Coordinator, 2019-2022)
- Shallcross, Mike (Co-chair, 2020-2022)
- White, Angela (Member, 2018-2021)

Minutes

1. Election

- Just confirmed that the ballot went out and we will receive the results after July 14.

2. Update on joint section meeting

- Elizabeth updated the committee on the status and changes of the joint meeting format. Since no presentation proposals were received, section leaders decided to move forward with a moderated discussion format. Elizabeth asked for volunteers to moderate the various rooms. Committee members will think it over, review discussion topics, and let Elizabeth know by July 16. The committee discussed the optimum number of rooms to

have at one time (4) and how long the discussion should last before returning to the larger group. Jessica talked about the positive experience she had with Jamboards at the recent RBMS meeting. Christy mentioned that her mom uses them with her students and she has had positive results.

- Jessica suggested a scenario based on her RBMS experience:
 - An overview of how the Jamboard works
 - 5 minutes to Jamboard
 - 10 minutes for discussion
 - This would allow for people to participate in multiple rooms
 - Zoom now allows for people to select their own breakout rooms instead of moderators placing participants in rooms.
 - Rachel also had a recent experience with breakout rooms and Jamboards and suggested that the room moderator should allow for a 5 minute silent reflection of the discussion topic so that participants can gather their thoughts before discussion begins.
 - Mike and Rachel will not be able to attend the joint meeting.
3. Selecting an Early-Career member
- We had three early career applications. After a discussion of three candidates and their project ideas the Committee settled on one candidate with the caveat that the proposed project be scoped in realistic terms. Elizabeth noted that in the future the call should be explicit that the projects should be MDOS related.
 - Elizabeth mentioned Patrick Cullom's (VMS chair) idea of MDOS and VMS potentially working on visual materials metadata guidelines. Rachel suggested the exploration of this idea be a discussion topic at the joint annual meeting.
4. Newsletter
- All were pleased with the launch of the mini-newsletter. The committee discussed generally the future of the newsletter: how frequently it should be published and where. Elizabeth suggested that setting up guidelines for the newsletter could be a future (2021-22) project.
5. Other business
- No other business came up.

Action Items

- Elizabeth will send Jessica Patrick's revised joint meeting announcement so that she can publicize it on the microsite
 - Elizabeth will also let Christy know so that she can publicize the meeting via social media.
- Jessica will add the mini-newsletter to the microsite
- Steering Committee members will review joint meeting discussion topics and determine if they are able to moderate a breakout room