MDOS Steering Committee Meeting Minutes

2021 May 14, 2:00-3:00 PM EDT via Zoom

Agenda

1. Review of MDOR/S Leadership Handbook
2. Section Nominations
3. Joint Section Meeting update
4. Hosting an Early-Career Member
5. Other business

Attendance

Present

- Bailey-Tomecek, Christy (Social Media Coordinator, 2020-2021)
- Gutiérrez-Jones, Natalia (Education Coordinator, 2019-2022)
- Johnson, Randi (Member, 2020-2023)
- Ruminski, Clayton (Member, 2020-2023)
- Searcy, Rachel (Member, 2019-2022)
- Shallcross, Mike (Co-chair, 2020-2022)*
- White, Angela (Member, 2018-2021)
- Wilkinson, Elizabeth (Co-chair, 2019-2021)

*Minute-taker

Absent

- Serrao, Jessica (Web Liaison, 2019-2022)
Minutes

1. Review of MDOR/S Leadership Handbook
   a. Needs updating. Is it still relevant?
   b. More updates to the Standing Rules to review
   c. Committee agrees that we should consolidate information and not have two documents to update.
   d. Keep anything in the Handbook? There might be some items to keep in our Google Drive
      i. Leadership calendar could be a useful section to keep
      ii. Don’t need:
         1. Sign up sheet
         2. Agenda template
      iii. Standing Rules will go on ballot to be approved by section membership during election; we will remove handbook from the Section microsite after election

2. Section Nominations
   a. So far: 0 nominations
   b. Jessica will put call out on the microsite; Christy will spread on social media
   c. We can also put out on SAA announcements list
   d. SC members should reach out to people who could be a good addition to the group

3. Joint Section Meeting update
   a. Morning of July 19
   b. Working with Visual Materials (VM) Section chair
   c. Draft call:
      i. How has your creation of metadata changed for visual materials in the past 1 or 2 years in light of the increased awareness for the need for more equitable and inclusive descriptive practices?
      ii. General call along the lines of a remote visual material metadata creation/projects during the pandemic.
   d. Patrick (VM chair) in favor of 2 blocks with 4-5 speakers
   e. VM team will also need to OK before sending out
   f. Will look to publicize call by the end of May

4. Hosting an Early-Career Member
   a. MDOS put out a call in 2020, but no response
   b. Could be useful to have insights from early-career perspective: interests, needs, etc.
   c. Elizabeth will let Felicia know that we are interested
5. Other business
   a. Microsite still has MDOR ‘Newsflash’ newsletter
   b. Add newsletter to microsite after it is published?
      i. Could make it easier to find (as opposed to searching list archives or email)
      ii. Title: “From the Field”
      iii. Jessica could post after it’s sent out on the list
      iv. 1st newsletter: had 2 contributions; nothing so far for next one
          1. Was straightforward to put together
          2. Will put out another call--MDOS list, general announcements, and social media