

MDOS Steering Committee Meeting Minutes

2021 March 23, 3:00-4:00 PM EDT via Zoom

Agenda

1. Steering Committee Nominations
2. Section Standing Rules review
3. Newsletter draft call-out
4. Joint section meeting at the annual meeting: partner with Visual Materials section
5. Other business

Attendance

Present

- Bailey-Tomecek, Christy (Social Media Coordinator, 2020-2021)
- Gutiérrez-Jones, Natalia (Education Coordinator, 2019-2022)
- Johnson, Randi (Member, 2020-2023)
- Ruminski, Clayton (Member, 2020-2023)
- Searcy, Rachel (Member, 2019-2022)
- Serrao, Jessica (Web Liaison, 2019-2022)
- Shallcross, Mike (Co-chair, 2020-2022)*
- White, Angela (Member, 2018-2021)
- Wilkinson, Elizabeth (Co-chair, 2019-2021)

*Minute-taker

Minutes

1. Steering Committee Nominations

- a. Felicia Owens sent out reminder
 - i. Junior co-chair
 - ii. 1 Steering committee member (Christy happy to stay on)
 - iii. We voted and re-upped Christy for another year!!
- b. Elizabeth will draft a call

6. Section Standing Rules review

- a. Elizabeth had made some suggestions
- b. Other questions re: appointed positions (i.e., social media coordinator)

- c. "Leadership handbook": referenced in rules (Section C), but is MIA
 - i. Delete reference?
 - ii. Draft a new handbook?
 - d. Rules were last revised in 2016
 - e. Need suggestions to be completed by end of April: will be reviewed by Felicia and our section council liaison
 - f. 'Appointments':
 - i. Web liaison and social media coordinator: currently elected roles, but rules refer to them as 'appointments'
 - ii. What are other sections doing? Seems to be a mix of elections/appointments
 - iii. Make 3 year terms for all?
 - g. Mike will take a broader review of standing rules: share draft by early/mid April
 - h. 'Object' vs. 'Objects' in section name:
 - i. Committee preference is for singular
 - ii. Expresses generalized concept
7. Newsletter draft call-out
- a. Thank you Natalia for drafting!
 - b. Will be sent out to section
8. Joint section meeting at the annual meeting: partner with Visual Materials section
- a. Joint planning committee:
 - i. Elizabeth
 - ii. Mike
 - iii. Clayton
 - iv. Randi
 - b. Hope to start meeting in April
 - c. Potential topics/ideas from VM:
 - i. Work from home projects related to image collections
 - 1. Finding aid remediation
 - 2. Alt text creation for digitized materials/collections
 - ii. Creation of metadata for analog and digitized materials with "problematic" (racist, offensive, violent etc..) original description
 - iii. Equity in description of visual materials
 - iv. How to preserve/access large amounts of original metadata files associated with massive digital photographic collections
 - v. Data management systems for analog and digitized content (metadata/description)
 - d. All section/governance meetings will be held throughout July 2021
9. Other business
- a. None