

# #19

**COMPLETE**

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## Page 1: General Information

### Q1 Name of Section

Records Management Section

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### Q2 Council Liaison

Erin Lawrimore

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### Q3 Chair (Report Submitter) Information

Name	<b>Courtney Bailey</b>
Email	<b>cbaileymsls@earthlink.net</b>

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**Q4 Roster Updates:** Please list all newly elected or appointed steering committee members. Include full name, position title, and term end date for each.

Vice-Chair/Chair-Elect: Jessika Drmacich (thru August 2022)

Steering Committee members: David Brown and Krista Oldham (thru August 2022)

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### Q5 Completed:

We held monthly steering committee meetings (September - June)

Google Hangouts:

Alex Toner hosted a Hangout in April on GDPR

Eira Tansey hosted a Hangout in July on RM and the public at the state and local levels

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**Q6 Ongoing:**

We had regular steering committee member and guest contributions to our section blog (21 posts), The Schedule, including Jessika Drmacich's ongoing series profiling Resourceful Records Managers

April RIM month: We continued last year's effort to generate productive conversations on our listserv during RIM month in April. While there still seems to be some reticence toward replying to the listserv versus replying directly to the poster, we are happy to be hearing from a more diverse set of voices on the listserv.

We continued updating resources in our Zotero bibliography.

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**Q7 New:**

We conducted a survey to gather information about our membership as well as to establish priorities for the steering committee.

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**Q8 Goal 1: Advocating for Archives and Archivists**

Our section plays a critical role in advocating for the importance of records management among the sea of archivists.

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**Q9 Goal 2: Enhancing Professional Growth**

Our Hangouts are a free professional development opportunity for members and non-members of SAA to learn about timely RM topics.

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**Q10 Goal 3: Advancing the Field**

Our dynamic bibliography of RM resources helps disseminate research in the field.

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**Q11 Goal 4: Meeting Members' Needs**

We designed a member survey that was distributed with the annual section ballot in order to collect information from our members about their priorities and preferences. It generated some useful feedback that will shape the work of the steering committee in 2019-2020.

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**Q12 Number of Attendees**

about 100

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**Q13 Provide a summary of meeting activities and highlights. (No minutes, please, just notes.)**

After an icebreaker and updates from our Council liaison, we had a brief business meeting to recap activities by the steering committee over the past year. We shared election results as well as demographic data that was collected from our survey. The highlight of the meeting were lightning presentations on the transformative work being done in the realm of records management, with 6 panelists discussing their work in the areas of training, digital migrations, institutional awareness, and born digital records. Both the chair and the panelists received substantial feedback about interest in these topics and the usefulness of the presentations to our audience. (see also <https://saarmrt.wordpress.com/2019/08/09/archives-records-2019-rms-annual-meeting/>)

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**Q14** Link to meeting minutes on the section's microsite (optional):

**Respondent skipped this question**

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**Q15** Does your section have questions or concerns for the SAA Council? Include notes on potential budget requests for Fiscal Year 2021 (July 1, 2020 – June 30, 2021).

not at this time

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