Welcome to the Fall 2014 issue of The Records Manager.

In this issue, our chair, Beth Cron discusses how RMRT will help the members through Google Hangouts and other projects centered around records management topics.

Our new RMRT Steering Committee Members share their Long-Term and Short-Term goals during their term.

Jennifer Mundy, one of our RMRT Steering Committee members, announces the new format that the RMRT membership has voted on for the RMRT newsletter, The Records Manager.

Enjoy the Fall 2014 issue of The Records Manager.

Lorette S. Weldon
Editor, The Records Manager

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Next issue: Stay Tuned for New Format!
Hello to all RMRT members! I’m Beth Cron and I’m the new chair of the Records Management Roundtable. I’ve been the vice chair for the last few years, so I’ve been around for a little while. As I’m stepping up and thinking about the new year, I’m thinking about all valuable things accomplished by Brad Houston in his tenure as chair. I’m excited that he is willing to be a continued resource for the Roundtable!

In the short term, I hope to continue many of the efforts started by the Roundtable over the last few years. We will continue to make use of The Schedule blog as a place to share ideas and discussions about records management topics. This year, I would like to open it up broader and solicit blog posts from members. If you have anything you would like to share, send it over and we can post it!

I would also like to continue the Google Hangouts we started last year. Past Hangouts topics included web archiving, NARA’s Capstone email policy, managing e-records, and archiving email. You can access all these sessions on the RMRT Youtube page. For the first Hangout of this year, we are going to have a session to get to the new and returning steering committee members. We can talk a bit about what we do, answer any questions, and hear feedback from you.
In the long term, I would like to come up with ideas for bigger projects that could be accomplished by concentrating member efforts on a task. What big issues are you facing in your work that could use the combined brainpower of a number of people?

I'm looking forward to working with all of you over the coming year!

One ongoing project from the Roundtable is the Functional Thesaurus Working Group. I was the previous lead on this multi-year effort, but I'm looking for volunteers for a new lead to take this project to completion. A records management bibliography was a project suggested in the past - would this help you in your work? We would love to hear any other suggestions.

You can drop me a line at bethany.cron@nara.gov or @bethcron on Twitter.

Beth Cron, RMRT Chair 2014-2015
The Long-Term and Short-Term Goals of our new RMRT Steering Committee Members

Organized and Edited by: Lorette Weldon, RMRT Newsletter Editor

**Your name:** Christie Peterson  
**Title:** Records Management & Digital Archivist

**Long-Term Goals for the year:**  
To improve value & sustainability of the RMRT.

**Short-Term Goals for the year:**  
To institute a new “get-to-know-a-records-manager” blog series

**How will your short-term goals for this term help you achieve your long-term goals?**  
I'm hopeful that a blog series about actual, practicing records managers modeled after The Signal's Insights Interview series with digital preservationists will raise awareness about what records managers do and increase communication and sharing among RMRT members.

**What challenges, if any, do you foresee in achieving your short-term goals this term?**  
I need interviewees! In fact, please contact me if you know of (or are) a records manager doing something notable that you think would make an interesting interview subject!

**Your name:** Jenny Mundy  
**Title:** Records Officer and Electronic Records Management Analyst, Multnomah County, Oregon

**Long-Term Goals for the year:**  
Increase awareness and education around the intersection of electronic records and archives

**Short-Term Goals for the year:**  
Become more familiar with the duties and responsibilities of my position as a steering committee member, and better understand the role we play in the SAA community

**How will your short-term goals for this term help you achieve your long-term goals?**  
My short term goals will assist me in identifying how I can better contribute to the community through my role as steering committee member

**What challenges, if any, do you foresee in achieving your short-term goals this term?**  
We're ramping up to implement a new ERMS, in addition to bringing a new RM/Archives professional on board. It's a busy time for my program! My biggest challenge will be balancing my time.
Your name: Eira Tansey

Title: Digital Archivist/Records Manager (University of Cincinnati)

Long-Term Goals for the year
As a relatively new records manager who has been dealing with the challenges of being a dual archivist-records manager, many of the resources of the RMRT have been quite useful as I navigate my position. I am interested in contributing to the many projects furnished by the roundtable for the benefit of our colleagues.

Short-Term Goals for the year
I have a couple ideas for stories to run on the blog, and plan to work on those shortly.

How will your short-term goals for this term help you achieve your long-term goals?
Engaging with the public “spaces” of the Roundtable will help me stay in touch with the RMRT members, and their ideas for projects.

What challenges, if any, do you foresee in achieving your short-term goals this term?
I’m still getting my sea legs as a records manager and learning to distinguish what differentiates it from traditional archival practice – this perspective may be very useful in developing resources for “accidental” records managers.

Your name: Brad Houston

Title: University Records Officer, University of Wisconsin-Milwaukee; RMRT Immediate Past Chair

Long-Term Goals for the year
I’m interested in continuing to provide high-quality records management resources and professional development to our members. Our RM for Archivists Webinar has now successfully completed (and is available to download from SAA), and I am looking forward to participating in the various hangouts we have planned; I’m also looking for ways to prepare some mid-level content to show our experienced members that we haven’t forgotten about them and their educational needs. Last, I hope we can continue to build relationships with other SAA sections and roundtables and with ARMA to increase our reach and the relevance of our content to a greater number of members.

Short-Term Goals for the year
Very short term, get out of the way and let Beth get on with doing a great job as Chair. A little longer term, I’m hoping to be a little better about passing on records management resources to RMRT members via the listserv, our microsite, the Google+ site, Twitter, and the blog. The last in particular I’m going to make an effort to contribute to more consistently—now that I’m done developing the webinar I
should have a bit more time to devote to my turn posting.

**How will your short-term goals for this term help you achieve your long-term goals?** Well, I hope the former will lead into the latter! Really both my short and long-term goals are based around improving communication and learning opportunities for our membership, which was a goal of mine as chair last year and is always something that we as a steering committee should be working on.

**What challenges, if any, do you foresee in achieving your short-term goals this term?** Time makes fools of us all, as the saying goes, and I'm still feeling short on it what with being appointed to the SAA Education Committee and a number of leadership roles on campus. (Plus, you know, my actual job.) Hopefully, though, I will be able to squeeze out enough time to continue to make a meaningful contribution to the roundtable. If nothing else, not being chair anymore will make the monthly teleconferences less stressful for me!
RMRT’s Newsletter will have a new Format

By Jenny Mundy, Records Officer & Electronic Records Management Analyst, Multnomah County Records Management and Archives

Our membership has spoken, and as a result we are changing our newsletter format, starting with the next issue. The largest group of survey responders (50%) supported switching to a digest format for our newsletter, where we will summarize posts on our blog, and help bring attention to other helpful articles, resources, and items of interest to the archivist slash records manager.

Another 31% liked the newsletter just the way it was, so do let us know if something you enjoyed about the newsletter is missing in the new format. As for the 19% that encouraged us to discontinue the newsletter, we hope that the new format will capture your interest.

Whether you’re an occasional newsletter reader or a die hard follower awaiting its arrival every quarter, you'll find something of value in our fresh new format. Please let us know if you’d like to write something for our blog, or if you find a resource you would like discussed in more depth in the newsletter. Otherwise, expect some exciting, new changes in the next issue of the RMRT newsletter!

Jennifer Mundy is a Records Officer & Electronic Records Management Analyst, Multnomah County Records Management and Archives.
The Records Management Roundtable encourages discussion of current issues in records and information management and promotes better understanding of the importance of collaborative efforts between archivists, records managers, and other information professionals. The roundtable works with SAA to promote proactive and responsible records and information management practices that benefit SAA, archival and records management institutions and professionals, consumers of records and information management services, and society as a whole through the verification of authenticity and accuracy of records.

The roundtable endorses and upholds the profession's ethical standards and guidelines, while encouraging a strong commitment to professional development of its members through continuing education; developing professional standards and practices; and educating society about records and information management. The roundtable encourages diversity, initiates discussions and training in records management technologies, and promotes public awareness of the records and information management profession and its close ties to archives management.

About Our SAA Records Management Roundtable...

We’re on the Web!

See us at:
Website:
http://www2.archivists.org/groups/records-management-roundtable

RMRT Blog:
http://saarmrt.wordpress.com/

Google Hangout:
https://plus.google.com/u/0/118358692462079747504/posts

Society of American Archivists
17 North State Street
Suite 1425
Chicago, IL 60602-4061
tel 312/606-0722
fax 312/606-0728
toll-free 866/722-7858