

RAAC Steering Committee Meeting (via Zoom)
Minutes
May 12, 2021
2:00 p.m. EDT (1:00 p.m. Central)

- I. Onboarding of Jeremy Brett as Joint Working Group on Issues and Awareness liaison
- II. Reports from Co-Chairs (Michael) – nothing to report
- III. Subcommittee Reports
 - A. Advocacy (Cathy)
 - 1. Continuing monthly advocacy emails + others as needed
 - 2. Participating in COPP/COPA workshop at SAA annual meeting
 - B. Disaster (Whitney) – nothing to report
 - C. Education (Michael) – nothing to report
 - D. Grant (Unfilled) – nothing to report
 - E. Membership (Courtney)
 - 1. Reached out to contact listed in Directory of Archival Organizations to try to fill in “pending” slots in Membership Composition list
 - F. Public Awareness (Mary)
 - 1. What is a Regional Archival Organization taking place 5/24
 - 2. Cathy Smith sharing on RAAC Facebook page
- II. Joint Advocacy Working Group Report (5/11 meeting) (Cathy)
 - A. Discussed Dear colleague letter sent to House of Representatives
 - B. Dear colleague letter will soon go to Senate
 - C. NAGARA discussed whether they should wade into audit of election records in AZ
- III. Joint Group w/ CoSA, NAGARA, NARA, RAAC (Michael)
 - A. Next meeting July 9 – will include outside speakers (NHC)
- VI. Joint Group w/ CoPP, CoPA, I&A
 - A. Meets twice annually
- IV. SAA Council Liaison (Melissa) – not present
- V. Old Business
 - A. [Bylaws](#)
 - 1. No edits suggested by listserv membership
 - 2. Will be submitted to membership for approval with election ballot
 - B. [2021-2023 2-Year Plan](#) -- approved
- II. New Business
 - A. Elections
 - 1. [Call for nominations](#) will be sent by Michael to listserv on May 17th with June 9th deadline
 - 2. Slate should be set by June 30th
 - 3. Ballot will be sent out July 8th (2 weeks before annual meeting)
 - 4. Bailey volunteered to be appointed Chair-Elect for the next 3 months and then become Chair in August
 - B. Annual Meeting July 22, 4-5:30pm EDT
 - 1. Introduction of what RAAC is
 - 2. Steering committee introductions
 - 3. Annual reports from committee chairs
 - 4. 45 minutes: Panel session with regional reps talking about how orgs responded to COVID-19
 - a. Cathy will circulate call for proposals
 - b. Can include tangible responses, dormancy, things that changed but will stay that way moving forward, etc.

5. Q&A

Next Meeting:

Wednesday, July 14th, 2021 2 pm - 3 pm EDT
Plan to finalize admin manual