RAAC Steering Committee Meeting (via Zoom)
Minutes
May 12, 2021
2:00 p.m. EDT (1:00 p.m. Central)

I. Onboarding of Jeremy Brett as Joint Working Group on Issues and Awareness liaison
II. Reports from Co-Chairs (Michael) – nothing to report
III. Subcommittee Reports
   A. Advocacy (Cathy)
      1. Continuing monthly advocacy emails + others as needed
      2. Participating in COPP/COPA workshop at SAA annual meeting
   B. Disaster (Whitney) – nothing to report
   C. Education (Michael) – nothing to report
   D. Grant (Unfilled) – nothing to report
   E. Membership (Courtney)
      1. Reached out to contact listed in Directory of Archival Organizations to try to fill in “pending” slots in Membership Composition list
   F. Public Awareness (Mary)
      1. What is a Regional Archival Organization taking place 5/24
      2. Cathy Smith sharing on RAAC Facebook page
II. Joint Advocacy Working Group Report (5/11 meeting) (Cathy)
   A. Discussed Dear colleague letter sent to House of Representatives
   B. Dear colleague letter will soon go to Senate
   C. NAGARA discussed whether they should wade into audit of election records in AZ
III. Joint Group w/ CoSA, NAGARA, NARA, RAAC (Michael)
   A. Next meeting July 9 – will include outside speakers (NHC)
VI. Joint Group w/ CoPP, CoPA, I&A
   A. Meets twice annually
IV. SAA Council Liaison (Melissa) – not present
V. Old Business
   A. Bylaws
      1. No edits suggested by listserv membership
      2. Will be submitted to membership for approval with election ballot
   B. 2021-2023 2-Year Plan -- approved
II. New Business
   A. Elections
      1. Call for nominations will be sent by Michael to listserv on May 17th with June 9th deadline
      2. Slate should be set by June 30th
      3. Ballot will be sent out July 8th (2 weeks before annual meeting)
      4. Bailey volunteered to be appointed Chair-Elect for the next 3 months and then become Chair in August
   B. Annual Meeting July 22, 4-5:30pm EDT
      1. Introduction of what RAAC is
      2. Steering committee introductions
      3. Annual reports from committee chairs
      4. 45 minutes: Panel session with regional reps talking about how orgs responded to COVID-19
         a. Cathy will circulate call for proposals
         b. Can include tangible responses, dormancy, things that changed but will stay that way moving forward, etc.
5. Q&A

Next Meeting:
   Wednesday, July 14th, 2021 2 pm - 3 pm EDT
Plan to finalize admin manual