

**RAAC Steering Committee Meeting (via conference call)**  
**Agenda**  
**July 23, 2019**  
**3:00 p.m. EDT (2:00 p.m. Central)**

**Attendance: Whitney, Phil, Mary, Laura, Michael**

**Absent: Kayla**

- I. Approval of SC meeting minutes from May 28, 2019
  - A. Whitney wanted to add that in addition to credentialing, she also wants to encourage regionals to add a disaster response resource person on their board.
  - B. Phil motions to approve to addition to minutes. Laura seconded.
- II. Reports from Co-Chairs (Mary & Philip)
  - A. No reports.
- III. Subcommittee Reports
  - A. Advocacy (Philip)
    1. No report
  - B. Disaster (Whitney)
    1. Reports that she has been in contact with the subcommittee. She was also contacted by the SAA Tragedy and Response Taskforce to put a link on our Disaster Response page. Whitney to meet with Mary to discuss website edits. Laura mentioned that SAA has a resource for website updates.
  - C. Education (Michael)
    1. Reports that he has not met with his group. He will be cycling off as representative but will continue on as chair.
  - D. Grant (Laura)
    1. Reports that she finished updating the state and federal resource grants webpage. Mary requested a report for SAA since Laura is unable to attend and currently there is no replacement for her Chair position.
  - E. Membership (Kayla, Report by Mary).
    1. No report from Kayla. She went on maternity leave shortly before this meeting. Mary has been working on cleaning up the master membership file. Currently there is no replacement for her Chair position.
  - F. Public Awareness (Mary)
    1. Reports that the Design Share project is on hiatus awaiting the turnover of SAA's I&A leadership. Website updates and the newsletter are overdue.
- IV. Joint Advocacy Working Group Report (Rachel)
  - A. No report.
- V. Joint Group w/ CoPP, CoPA, I&A, RAAC (Mary)
  - A. No meeting since our last meeting on 5/23.
- VI. NCH Report (Philip)

- A. This is on the agenda for the Annual Meeting. We want to renew our effort to be a part of NCH.
- VII. SAA Council Liaison (Melissa, Report by Mary)
  - A. Melissa is unable to attend our Annual Meeting but she will share the Council updates to be read at the Annual Meeting.
- VIII. Old Business
  - A. Ad-Hoc Bylaws Committee (Mary)
    - 1. The bylaws are forthcoming. Hoping to have them done by the end of the month!
  - B. Elections (Kayla, Report by Mary)
    - 1. Only Karen Trivette submitted her name forward and I'm unsure which Committee (Grants or Membership) she had in mind. I'll reach out to her and figure that out. Either way, we still have an open seat available.
  - C. 3 year plan (now 2 year plan)
    - 1. We are officially moving to a 2 year plan, which will better align with Steering Committee members terms.
  - D. RAAC Steering Committee Google Drive
    - 1. RAAC has a new email - [raaconsortium@gmail.com](mailto:raaconsortium@gmail.com). The contents of the previous Shared Drive need to be moved over. Mary will take care of this.
  - E. Our RAAC Annual Meeting is taking place on Sunday, August 4th at noon!
    - 1. The location information is still forthcoming!
  - F. 2020 Symposium
    - 1. There are concerns regarding SAA facilities. There was discussion around in person meetings versus online meetings and how in person meetings are limited to those attending SAA. Mary will inquire about facilities and web sharing platforms. There were other concerns about registration and marketing as well. Previously, the Society of Georgia handled the facilities and registration while RAAC handled marketing.
- IX. New Business
  - A. Next Meetings for 2019-2020 year
    - 1. Doodle poll is forthcoming to determine when we are meeting next year.