

RAAC Steering Committee Meeting (via conference call)
Minutes
October 3, 2018
1:00 p.m. EDT (12:00 p.m. Central)

In Attendance: Liz Francis, Kayla Harris, Vincent Novara, Mary Rubin, Philip Skroska, Laura Sullivan

- I. Approval of SC meeting minutes from July 24, 2018
 - A. Mary to get approval through email. Only three previous officers on this call and it does not make a quorum for approval.
- II. Reports from Co-Chairs (Mary & Philip)
 - A. Phil thanked all the officers for their commitment to RAAC.
- III. Subcommittee Reports
 - A. Advocacy (Philip)
 1. Went over the breakout report:
 - a) Reminder about the Advocacy Protocol.
 - b) Further work on Advocacy templates.
 - c) Up-to-date guidelines for access to gov records.
 - d) Advocacy training for symposium.
 2. Thinking about the next 3 year plan
 3. Archives on the Hill continuing
 - B. Disaster (Liz)
 1. Liz is new as of 9/24/2018. Welcome!
 2. Addressed concerns about Disaster's webpage on the RAAC site.
 - C. Education (Vin)
 1. Went over breakout report:
 - a) Symposium: half day (3 hours), papers about running and managing educational programs by regional organizations
 - (1) Concerned about money. The 2016 symposium was supported by Georgia state; however, we have been able to garner monetary support for NCH and Archives on the Hill.
 - (2) Concerned about the event venue/facility. Hester Hathaway expressed an interest in helping in this capacity.
 2. Spoke about the Education Needs Survey.
 - D. Grant (Laura)
 1. Went over breakout report:
 - a) Resource List is currently online.
 - b) Wants to identify non-traditional resource lists.
 - c) Wants to connect w/ Advocacy regarding grants.
 - d) Wants to encourage larger institutions to work with smaller institutions.
 - E. Membership (Kayla)

1. Membership condensed down to 2 people:
 - a) Chair
 - b) Regional Directory person: Dara Flinn
 - c) Rest of members being dispersed amongst other committees.
- F. Public Awareness (Mary)
 1. Went over breakout report:
 - a) Archivist Design Share portal work ongoing.
 - b) Facebook posts ongoing.
 2. Wants to help with the symposium
- IV. Joint Advocacy Working Group Report (Rachel)
 - A. No Report
- V. Joint Group w/ CoPP, CoPA, I&A, RAAC (Mary)
 - A. No Report
- VI. IMLS Coalition Report (Philip)
 - A. John Transka (everyLibrary) wants to drum up support for IMLS.
- VII. NCH Report
 - A. 2019 membership responses due October 4th! Communication about responses held on Friday, October 5th via email.
- VIII. SAA Council Liaison
 - A. No Report
- IX. Old Business
 - A. Next Meetings Doodle Poll: 4th Tuesday from 3 pm to 4 pm
 - B. Breakout reports from Annual Meeting.
 - C. Expectations of Members document
 1. Vote for approval during next meeting.
 - D. SAA/RAAC MOU
- X. New Business
 - A. Ad-Hoc Bylaws Committee to be formed next meeting.
 1. We should look at SAA's Blanket Bylaws and Standing Rules.
 - B. Discussion for next meeting: 3 year plan vs 2 yr plan
 - C. We need to look at the response rates of our members for the Annual Meeting as well as the NCH responses. How do we want to go forward with non-responsive members?

Next Meetings:

Tuesday, November 27, 2018 3 pm - 4 pm EST

Tuesday, January 22, 2019 3 pm - 4 pm EST

Tuesday, March 26, 2019 3 pm - 4 pm EDT

Tuesday, May 28, 2019 3 pm - 4 pm EDT

Tuesday, July 23, 2019 3 pm - 4 pm EDT **only 1 that is not the 4th Tuesday due to Annual Meeting