

RAAC Steering Committee Meeting (via conference call)
Minutes
March 27, 2018
3:30 p.m. EST (2:30 Central)

Present: K. Chinery, R. Elder, J. McGillan, M. Rubin, V. Novara. Absent: K. Harris.

- I. Approval of meeting minutes from January 30, 2018
 - Approved.
- II. Report from Co-Chairs
 - Jennifer and Mary are still working on the tool similar to Librarian Design Share.
 - Checks coming in from regionals for Advocacy on the Hill coordinator contribution. Expecting approximately \$500.00.
 - No update on which day RAAC's Annual Meeting will take place.
- III. Subcommittee reports
 - Advocacy
 - Librarian Design Share-like project and Advocacy on the Hill activities ongoing.
 - Disaster
 - Database of archives disaster recovery stories. How to post them? Who is the audience and how will they use stories? Will likely add a page to microsite.
 - Education
 - 20 responses to the survey that went out. Will send out one more email for responses.
 - Grants
 - Kristen hasn't received any additional state updates from committee members, so she will have to do keep plugging away on them herself.
 - Membership
 - No report.
 - Public Awareness
 - January minutes need to be posted to the website.
- IV. Joint Advocacy Working Group report
 - No report.
- V. NCH Representative report
 - No report.
- VI. Discussion item: Reviewing and evaluating the 3 Year Plan; Bylaws template
 - Template is a good first draft and we can continue to work on it.
 - Mary is going to draft language, a statement of expectations, for regional members that can be used in the upcoming election cycle.
- VII. Annual meeting agenda
 - Kristen will contact Kayla about upcoming election.

- Kristen will send a draft agenda as soon as the schedule comes out.

VIII. Announcements

- Primary agenda items for May 29 meeting will be the upcoming election for RAAC co-chairs and regional representatives, and Annual Meeting planning wrap-up.

Next meetings (all at 3:30 EST):

May 29

July 24