

RAAC Steering Committee Meeting (via conference call)
Minutes
December 5, 2016
3:00 p.m. EST

Present: K. Chinery, M. Rubin, M. Torres, E. Vinson

I. Report from Co-Chairs

Kristen contacted Nancy Beaumont regarding the MOU between RAAC and SAA, as well as meeting space for Portland. We're still awaiting further response.

John LeGloahec stepped down as Chair of the Education Subcommittee. Brian Keough from MARAC agreed to take over the position.

Jennifer made all the necessary updates to the RAAC microsite. If you see something that still needs to be updated, please contact her!

II. Subcommittee reports

Advocacy

- Working on goals. Asked members for "elevator speech" to define RAAC. Received feedback from 3 of the 6 members, deadline today.
- Should Public Awareness do the videos? Writing letter for review by Kristen, Rachel, and Jennifer regarding Library of Virginia budget issue.

Disaster Planning and Recovery

- Finalized subcommittee membership roster, all issues settled. Sent out survey to a number of listservs (over 50 responses in 2 weeks), with good feedback from groups that completed it.

Education

- No report provided.

Grant Development

- Reviewing questions from the previous RAAC survey to see if any information can be repurposed for a new survey about grants.
- Asked for a volunteer(s) to explore resources for regionals that are not eligible for non-profit grants. Kristen hasn't been able to find any info.

Membership

- Keeping everything updated with the turnover/transition. Making updates to the directory.
- Needs assessment, probably in survey form, of what members want to see in RAAC leadership. Will go out in the next couple of months.

Public Awareness

- Jennifer participated in the CoPP, CoPA, I&A and RAAC Joint Advisory Board conference call in October.
 - The minutes from that meeting can be found here:
https://docs.google.com/document/d/1FuTgUdtW2hiERnM_z-gggzwQ_ocYrrOkSctBnDHUb-U/edit#.
 - ArchivesAware blog welcomes guest posts on innovative outreach. Contact sami.norling@gmail.com for more information.
 - Legislative research data is available via Hope Dunbar at hmdunbar42@gmail.com. Hope is also working on Archivist Design Share, which could be used to share our templates for outreach activities.

Joint Working Group on Issues and Awareness; Coalition to Advance Learning

- The Joint Working Group on Issues and Awareness has been working on several joint letters including one to Carla Hayden (Library of Congress) introducing joint professional interests and a document for the Trump transition team. Final versions have not been sent out yet.
- Through the Working Group, RAAC endorsed the CoSA document outlining criteria for state archives. There will be a version indicating RAAC's endorsement for dissemination soon. CoSA asked RAAC to send out a letter regarding the Library of Virginia budget cuts, which the Advocacy Subcommittee is working on.
- If the Steering Committee has anything they would like Rachel to bring to the Joint Working Group, please let her know—they meet monthly. Additionally, the Group has asked if there are issues that RAAC, CoSA, and SAA would like to collectively advance through the NCH membership.
- Rachel also continues to represent RAAC on the Coalition to Advance Learning. Jennifer Brannock is attending the next meeting in Rachel's place and will report back after the event.

III. Announcements

- Question about whether Jan Zastrow, RAAC's NCH Representative, was able to collect all the pledged funds for the Policy Board membership. Kristen will follow up with her.

Next meetings (all at 3:00 EST): February 6, April 3, June 5