

**Regional Archival Associations Consortium (RAAC)**  
**Annual Meeting Minutes**  
**July 27, 2017**  
**12:15 – 1:30 p.m.**

- I. Introductions
  - Due to small turnout and late start, there were no introductions.
- II. Incoming and outgoing Steering Committee
  - Co-chairs Kristen Chinery and Jennifer McGillan thanked outgoing Steering Committee members and introduced the incoming members that were present.
- III. NCH Representative report
  - Introduction of RAAC's Representative to the National Coalition for History Policy Board, Jan Zastrow.
  - Jan provided a brief summary of NCH activities this past year, including information about FY 18 federal funding for history, archival, and educational programs.
- IV. Subcommittee reports
  - Subcommittees provided brief summaries of activities this past year (please see Steering Committee meeting minutes for full descriptions of subcommittee activities).
- V. Breakout groups – subcommittee goals
  - Advocacy
    - Discussion led by Mary Rubin, Society of Florida Archivists.
    - Participants included Philip, Association of St. Louis Area Archivists; Sarah Milligan, outgoing member from Oklahoma Archivists Association; Drew Davis, Chicago Area Archivists; Barbara Teague, Council of State Archivists.
    - Talked about the use of a survey/form to determine landscape of regional advocacy methods.
      - Will need to work with Education to make sure no overlap in survey distribution.
    - Talked about the use of Dropbox for obtaining files about regional advocacy methods.
    - Barbara Teague discussed the Advocacy Hill Day; RAAC is participating. Taking place during SAA 2018 in Washington, DC.
    - Discussed work that was done to gather materials demonstrating viability, avoiding burnout, managing turnover, and how best to use recruitment.
    - Discussed work that was done to develop message to engage local level legislators and how that would be most effective.
  - Disaster
    - Discussion led by Jamie Seemiller, Society of Rocky Mountain Archivists.

- Participants included Jennifer Day, Society of Southwest Archivists; Mark Wolfe, New York Archives Conference; Michael Connors, Seattle Area Archivists; Liz Francis, New England Archivists.
- Rebecca Elder, Society of Southwest Archivists, is the new chair.
- Review of past activities:
  - Narratives from people who survived disasters and using narratives to build website.
  - Survey/environmental scan of members.
  - Interfacing Project ARCC (climate change).
  - SAA statement about climate change.
- Goals for Year 2:
  - Resource sharing most important.
  - Share survey results.
    - Share survey data on RAAC microsite.
    - Outlook article about RAAC survey results?
  - Formulate ways to increase disaster-planning efforts organized by regionals.
    - SSA has funds available for members for disaster.
    - Oral histories can be resource heavy, time consuming.
    - Michael Connors can share information photogrammetry.
    - Noted gap in digital preservation disaster planning on resource list.
    - Resources can be outside archival world.
    - Ask regionals what they need re: disaster education.
- Education
  - Discussion led by Vin Novaro, Mid-Atlantic Regional Archives Conference.
  - Education Subcommittee members never received any communications from the previous Education chair.
  - The Subcommittee might not be reaching the right people.
  - Plan for the Subcommittee:
    - Resubmit the survey (be sure to emphasize context, and focus on unique offerings, and that it should be passed along to whomever coordinates the educational offerings).
    - Identify the omissions and/or strengths (if someone is doing an exemplary job, we could bring that).
    - Perhaps inform a “Train the Trainer” based on existing models to then disseminate to the other regionals.
    - Propose a program.
    - Determine event format for SAA 2018/2019 and content.
- Grants
  - Discussion led by Kristen Chinery, Michigan Archival Association.
  - Participants included Gavin Strassel, Metro Detroit Archivists League; Suzanne Noruschat, Yale University; Kyna Herzinger, Kentucky Council on Archives.
  - Reviewed work done this past year on advocacy related to federal funding for granting agencies and discussed where things presently stand.
  - Given the cuts to federal funds, could take a closer look at grant opportunities within regionals. Focus on geography.

- Resource sharing is just as important as dollars.
  - Partnerships, like hosting digital content for smaller institutions.
- Membership
  - Discussion leader present (Gavin Strassel, Metro Detroit Archivists League), but no other members of Membership present so he joined the Grants discussion.
- Public Awareness
  - Discussion led by Jennifer McGillan, Society of Mississippi Archivists.
  - Discussed strategies for assisting Education Subcommittee with preparing for the symposium in 2018/2019 and for getting a session of interest to regionals at SAA.
  - Briefly discussed Archives Month and recommitting to the idea of developing a kind of Outreach Toolkit for smaller organizations.

VI. Speaker: Barbara Teague, Council of State Archivists

- Barbara Teague is a Program Consultant for the Council of State Archivists. She participates in a number of advocacy initiatives and currently serves as a member of the Joint Task Force on Information and Awareness. Barbara discussed the importance of advocacy work and shared tips for how to do it effectively.