

**Society of American Archivists
Publications Board
Virtual Meeting | October 6, 2023**

MINUTES

In attendance: Stacie Williams (Publications Editor and Chair), Peter Botticelli, Colleen Hoelscher, Missy Nerino, Heather Oswald, Yvette Ramirez, Cyndi Shein, JoyEllen Williams, Hallel Yadin; ex officio member Amy Cooper Cary (*American Archivist* Editor); and SAA staff members Rana Salzman and Hannah Stryker

Unable to attend: Sarah Demb and Dominique Luster (Council Liaison)

I. Welcome

- a. Publications Editor Stacie Williams welcome all to the Board meeting. SAA staff members Rana Salzman and Hannah Stryker introduce themselves to the Board following staff member Abigail Christian's departure.

II. Proposal Review

- a. This proposal was sent out to Board members at the end of August. The proposal review was due October 20. The ongoing audit has taught us that there is room for pieces geared toward the public, and this proposal aligns with that. The Board has a few questions for the author: Who is the target audience? How much of the book will rely on infographic versus text? Could this be SAA's first coffee table book? Will we be able to point the public to this book to explain archives?
- b. The Board would like to see more of the author's drawing ability and the goal of the book refined. For the second draft, Williams will ask for a specific archival scenario drawing.
- c. The Board considered that this could be an installment in the Archival Fundamentals Series as its purpose is to teach new archivists and help them.

III. General Publications Updates

- a. The Writer's Forum date is TBD. Williams will be meeting with Stryker and *American Archivist* Editor Amy Cooper Cary to determine a date.
- b. Edits and thoughts for the final version of the Publications audit should be complete no later than quarter 1.
- c. *American Archivist* 86.2 coming along. Follow the Intergenerational Conversations series on the Reviews Portal! The next installment in the series will focus on reviewing past SAA presidential addresses.

IV. External Funding

- a. Williams wants the Board to identify possible places to apply for grants to commission creative works. What external sources can we use for the future of SAA publications? If you have any ideas about places to apply, please email Williams at PublicationsEditor@archivists.org.