

**Society of American Archivists**  
**Publications Board**  
**Virtual Meeting | July 8, 2025 MINUTES**

**In attendance:** Stacie Williams (Publications Editor and Chair); Lori Dedeyan, Colleen Hoelscher, Amir Lavie, Melissa Nerino, Heather Oswald, and Eliot Wilczek; Amy Cooper Cary (*American Archivist* Editor and Chair); and SAA staff Hannah Stryker

**Unable to attend:** Elizabeth Mubarek, Yvette Ramirez, and Hallel Yadin; Jillian Cuellar (Council Liaison)

1. Program updates (mss in progress)
  - Published manuscript:
    - *Module 27: Providing Access to Privacy-Protected Records in Public Institutions*
  - Manuscripts in progress:
    - First draft: *Accessibility and Archives Practical Guide*
    - Editorial production: *Radical Visions: New Perspectives on Special Collections Curatorship*; *See You at the Meeting*, an oral history of the Archives and Archivists of Color Section; *Archival Fundamentals Series III: Selecting and Appraising Materials*; *Digital Congressional Collections*; Archival Futures manuscript, *Infinite Loop: Archives, Pop Culture and Time Travel*; and *600+ Measurable Learning Outcomes* (final title TBD) manuscript received.
2. Generative AI statement review: <https://www2.archivists.org/publications/book-publishing/AIstatement>
  - Review the statement and email Williams any updates/suggestions.
  - Citation list to include recent legal judgments relevant to mission or CFP.
3. Copyright discussion
  - SAA's IP attorneys recently revised the standard book contract to align with best practices in publishing and alternative citation. They also revised translation agreements.
4. BOH/Workflows
  - Workflows:
    - A manuscript comes in, there is an initial review from the full Board, and once completed review and manuscript goes back to the author/s; it's up to authors to decide if they want to move forward. This part of the editorial process does not necessarily have a time frame. Once the mss is approved, a member of the Board will become the shepherd for a specific manuscript through the first and second drafts, which includes checking in with authors and relaying concerns to PE and/or Assistant Director of Publications.
    - If you know people with peer review backgrounds, especially those involved in SAA component groups, please talk to them and encourage them to submit a nomination for serving on the Publications Board. A reminder that Section co-chairs may be called on to serve as subject-specific peer reviews

as part of their chair responsibilities. (See bylaws).

**Archival Futures Series workflow:** Amy Cooper Cary, Bethany Anderson and Publications Editor (Williams) and two peer reviewers form a pool to review the manuscript in proposal and draft stages. After drafts, manuscript moves into editorial production and marketing collaboration with American Library Association.

5. Questions/Comments/Concerns

- If board member capacity to review manuscripts changes at any point, please reach out to Publications Editor (Williams).