

**Society of American Archivists  
Publications Board  
Virtual Meeting | July 31, 2024 MINUTES**

**In attendance:** Stacie Williams (Publications Editor and Chair); Peter Botticelli, Rose Buchanan (*American Archivist* Reviews Editor) Lori Dedeyan, Sarah Demb, Colleen Hoelscher, Melissa Nerino, Hallel Yadin, and Eliot Wilczek; Amy Cooper Cary (*American Archivist* Editor); Terry Baxter (Council Liaison); and SAA Staff Savannah Tiffany and Hannah Stryker

**Unable to attend:** Heather Oswald and Yvette Ramirez

**I. Welcome** - Stacie Williams

**II. News members/appointees**

- a. All members introduce themselves to new Board Member Eliot Wilczek.

**III. Manuscript updates**

- a. Two books are out in the [bookstore](#)! *Alone in the Stacks: Succeeding as a Solo Archivist* and *Teaching Primary Source Research Skills to 21st-Century Learners*.
- b. Trends in Archival Practice Module is with the copyeditor.
- c. First round edits for *Making Our Mark* are back. Williams will be speaking with authors soon.
- d. We expect to receive the *Archival Curators* first draft by the end of the quarter.
- e. The first draft of the Archival Futures Series is in. Bethany Anderson is working on getting feedback to the author of *Archival Futures - Archives, Time Travel & Pop Culture*.

**IV. [General Call for Proposals](#)**

- a. After months of discussion, the Board is soliciting manuscripts that are relevant and speak to the concerns of current archivists. This general Call for Proposals came out of the work of the Publications audit. The call will run to the end of 2026, and we hope to engage many communities, while maximizing the Board's time.

**V. Business updates**

- a. Williams and Assistant Director of Publications Savannah Tiffany are updating the language in author contracts on how to request deadline extensions.
- b. *American Archivist* Editor Amy Cooper Cary describes the new *American Archivist* submissions workflow that was approved by the Editorial Board. The goal of the new workflow is to put more structure into the peer review and production process.

**VI. Questions/new items**

- a. One Board member asked if the Publications status Google Sheet is actively being updated. According to Williams and Tiffany, nothing new is represented in that. All the books discussed today have been added already. Tiffany will work on making

the Google Sheet more organized.

**VII. Annual Meeting panel**

- a. "Demystifying the Publication Process for Authors" with potential participants Christina Zamon, Julie Thomas, Krista MacCracken and/or Skylee-Storm Hogan-Stacey, with Scott Cline to moderate is an idea that Stacie Williams and Savannah Tiffany had. The participant names have not been finalized; this is just for discussion.
- b. The panel did not end up happening at the Annual Meeting, so we may want to consider having it sometime in the spring.
- c. This panel would allow us to do communications work for the new Call for Proposals.
- d. If Board members have any ideas for a potential panel, or have recommendations for panelists, please send suggestions to the Board's SAA Connect community.

**VIII. Publications Board Book Club**

- a. Williams and Cooper Cary received emails from a member who wants to form a professional development book club. It would be great to align this with what SAA is publishing: books and *American Archivist*. We might consider putting authors in touch with the book club to encourage people to read more broadly.