

Society of American Archivists
Publications Board
Virtual Meeting | February 27, 2024 MINUTES

In attendance: Stacie Williams (Publications Editor and Chair); Peter Botticelli, Melissa Nerino, Heather Oswald, Yvette Ramirez, Cyndi Shein, and Hallel Yadin; and SAA staff Savannah Tiffany and Hannah Stryker

Unable to attend: Sarah Demb, Colleen Hoelscher, and Dominique Luster (Council Liaison)

I. Welcome and Introduction of SAA Assistant Director of Publications Savannah Tiffany

- a. Stacie Williams welcomes the new Assistant Director of Publications to the meeting and Board members take turns introducing themselves.

II. Open Projects (9, plus 2 series in transition)

- a. These books will be in print between 2024–2025. Two new contracts were assigned in Q4 of 2023 for *Providing Access to Privacy-Protected Public Records (Trends in Archives Practice series)* and *Digital Congressional Collections*.
- b. In print this year (Q1): *Alone in the Stacks: Succeeding as a Solo Archivist* and *Remedy, Rectify, and Reconstruct: Case Studies in Inclusive and Reparative Archival Description Efforts*.
 - i. The *410 Measurable Learning Outcomes for Primary Source Literacy!* manuscript is expected to come in in late Q1.
 - ii. The final draft of *Lifting as They Climbed: How Archivists of Color Changed the Landscape of SAA* is expected at the end of Q1.
- c. 2025 in print: *Special Collections Curatorships*, *410 Measurable Learning Outcomes*, *Trends in Archives Practice: Providing Access to Privacy Protected Records at Public Institutions in the Age of Radical Empathy: Cases and Considerations*, and *Managing Digital Congressional Collections: A Technical Supplement to Managing Congressional Collections*.
 - i. Two special series will also be part of this: Archival Futures Series (SAA/ALA): *Archives, Time Travel, and Pop Culture* and Archival Fundamentals Series III: Volume 7: *Introducing Archives and Manuscripts*.

III. Board Member Transitions

- a. There are currently three open positions on the Board. Williams will be working with the Appointments Committee to select new people to serve. If anyone knows people who may be interested, encourage them to put their name forward. The Call for Leaders form will open in October.

IV. Audit Update

- a. The publications audit began in 2022. The audit's purpose is to answer questions around what is selling in terms of topic and title. Where are our publications heavily represented in literature? Where can we use more coverage? The audit is also to help us identify who is writing for SAA; are position and identity consistent across titles?
- b. The Board will receive a copy of the dataset, allowing us to generate recommendations moving forward. We want to be encouraging of first-time authorship.

- c. The Board will discuss the material at its next meeting in April, so please prepare questions and comments.

V. **Discussion:** [*American Archivist* Editorial Board AI Policy](#)

- a. The *American Archivist* Reviews Portal received a review that used generative AI for grammar assistance. Since then, the Editorial Board has created a statement that addresses ChatGPT use in publications. The Publications Board will be using this as a model to create its own AI statement, which we want to put out before receiving new proposals. We want authors to understand that they are responsible for what gets published. The works we publish are all based off real, human experiences.
- b. Williams will start a Google Doc so the Board can add comments and put together its own recommendations. We will continuously review our statement and update it in accordance with legislation and other AI updates.