

**Publications Board  
Annual Report, September 30, 2024 – September 30, 2025  
October 1, 2025**

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Below are the major activities of the *American Archivist* in the year September 2024 – September 2025. This report reflects regular reports made to Council and highlights activity in the publication, as well as other events and initiatives.

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**Publication**

Initial, ongoing and projects nearing completion have the following updates:

- ***Trends in Archival Practice, Module 27: Providing Access to Privacy Protected Records*** (Friedel/Velte et al) in bookstore.
- ***The Solo Archivist*** (Zamon) in bookstore.
- ***Teaching Primary Source Research Skills*** (Thomas) in bookstore.
- ***See You at the Meeting*** (Booth/Brown) moved to editorial production (copy edits, graphics, indexing)
- ***Managing Digital Congressional Collections*** (Dearborn/Bibens/Lay) moved to editorial production (copy edits, graphics, indexing).
- ***610 Measurable Learning Outcomes for Primary Source Literacy*** (Katz) moved to editorial production (copy edits, graphics, indexing)
- ***Expanding the Record: Case Studies in Reparative Description*** (Wisser/Hinkle) Held for rights management review.
- ***Archival Futures series – Infinite Loop: Archives, Time Travel and Pop Culture*** (Thomas/Rawdon) moved to editorial production (copy edits, graphics, indexing)\*
- ***Archives Fundamentals III series – Selecting and Appraising Archives and Manuscripts*** (Eagle Yun/Weber) moved to editorial production. (copy edits, graphics, indexing)
- ***Radical Visions: New Perspectives on Special Collections Curatorship*** (Cuellar, Czebakow) moved to editorial production (copy edits, graphics, indexing)

**Proposals:** Archives Fundamentals-Facilities and Archives Fundamentals-Historical overview of archives are outstanding in terms of series awaiting an update. Two proposals submitted for Archival Futures series, one related to Recordkeeping Informatics, one related to Caregiving in Archives. One proposal submitted as general manuscript, accepted and contract finalized is a book on Accessibility Standards for Archives (Ganz et al). Final title TBD. Book expected for publication in 2026.

## Updates

Board released the Call for Proposals based on the 2022-2023 audit, following the 2024 annual meeting. Board will review proposals monthly and discuss through December 2026, when the call ends.

For future manuscripts proposals and contracts, Editor and AD are working through updating language for authors on expectations around documenting collaborative work within a published work, such as informed consent regarding publication with **all participants** involved on a project, even if those participants will not be named or cited as part of the published work. This will help mitigate any potential liability to authors and SAA, and additionally underscores our commitment to transparency and accurate citation as part of the Publishing Program.

The Publishing program has experienced changes in board membership, some due to usual changes in service capacity, some related to recent administrative executive orders. Individual ability to participate in Publications Program service may have changed, especially as the Publication Program's new Call for Proposals explicitly engages and encourages DEIA language and concepts—in alignment with SAA's Strategic Plan. The following are recommendations for recruitment and retention of board members and peer reviewers

- **Publications-related onboarding for elected section heads** to communicate manuscript peer review as one of their \*expected\* service duties as a section chair or executive board member within SAA. Looking to Council and various section leads and communications teams to help underscore this throughout the year and during annual meeting.
- **Remuneration** or comparable compensation for the two section leader peer reviewers who see the first draft, as peer review may amount to significant labor or participation from people who are already volunteering as section leaders. If money or gift card are an issue, a comparable benefit, such as a reduction in annual meeting registration may be appropriate, to convey all parties' understanding that strong, critical peer reviews are key to the quality of SAA's book publishing program. As it becomes more challenging to secure peer reviewers at the current time, this recommendation may help advance recruitment and retention in this area.

\*Some aspects of production reside with ALA.

## Events and Initiatives

- Write Away Forum for members scheduled for January 28, 2025. Publications Editor attended with CORDS, Dictionary Working Group, Archival Outlook, American Archivist, and the AA Reviews Portal.

- Virtual panel featuring authors from Trends in Archival Practice Module 27 was scheduled for April 11, 2025.
- Editor held regular, bi-monthly meetings with the Publications Board, as well as the regular annual meeting (July 8, 2025).