

Building an Archival Vault

JUNIA PAPAS

Building an archival vault that is up to industry standards is a project that will preserve the legacy of your institution for future generations. Specifications on building codes, fire prevention, security door, insulation, HVAC, and shelving will be discussed. This concise format will give you the tools you need to upgrade your existing vault or build a new construction that will stand the test of time.

About the author:

Junia Papas is a Director of Archives, Certified Archivist and Copyright Officer with years of government, academic, and religious archival experience. As Provincial Archivist for the Capuchins, she is responsible for the development of a records management program for a province that includes the four states of Wisconsin, Illinois, Montana, and Michigan. She manages the selection, processing, and preservation of religious artifacts, audio-visual media, textiles, and paper-based archival materials for these locations as well as a 524 sq ft reference room housing 2000 books in Detroit. She has directed the construction of a 1064 square foot archival vault housing 1428 linear feet of archival materials to industry standards. In addition to developing archival policy while managing the archival budget and staff, she fulfills over 100 archival reference requests per year and creates museum exhibits for the Solanus Casey Center.