

Privacy and Confidentiality Roundtable Meeting Notes
SAA Annual Meeting 2011, Chicago, IL
Wednesday, August 24, 2011
5:15-7:15pm

1. The SAA Council liaison, Dennis Meissner, updated the P&C Roundtable about Council's activities:
 - Council approved the creation of a two-year, nine-member task force regarding issues surrounding the SAA Annual Meetings. The task force will evaluate four areas: the SAA meeting model; meeting content; social responsibility issues; and the feasibility of an extended social media/web meeting components
 - Council created a permanent working group dedicated to updating and maintaining the Glossary of Archival and Records Terminology. This working group will possibly be part of the Standards Committee.
 - Council is considering a request for SAA to become part of the Intellectual Property Working Group (IPWG), as an authority on copyright issues.
 - Council endorsed the new OCLC standards publication.
 - Council has created two new awards:
 - § Diversity Award
 - § Emerging Leaders Award
 - Dennis reminded the P&C Roundtable that roundtables are not eligible for audio/visual funding from SAA for their meetings. However, roundtables may choose to make a case for A/V funding for the 2012 annual meeting before April 1, 2012.

2. Linda Long updated the roundtable on the Privacy and Confidentiality Handbook and other online P&C projects:
 - The Handbook is intended to be an online and easily updated resource/glossary/legal reference. Contact Linda with any ideas about the project.
 - If the ethics tool online project gets off the ground, perhaps the Roundtable can help contribute to the privacy and confidentiality sections.
 - § Privacy and Confidentiality Roundtable could perhaps partner with the Native American Archives Roundtable to discuss the Native American Protocols within this tool.

3. Heather Dean discussed the Choose Privacy Week project, a project that ALA initiated.
 - We currently have a video, which will be submitted to Council for approval in September.
 - Please contact Heather with ideas for future projects.

4. Phoebe Evans Letocha updated the Roundtable on HIPPA rule changes and other health-record-related privacy and confidentiality news, as well as FERPA:
 - The main change suggested by archivists is that health information (including psychiatric records) becomes available 50 years after the individual's date of death.
 - § SAA has endorsed this modification.
 - § Another change was debated within SAA: A privacy sunset date based on the record creation date, ranging from 75-125 years. A 125 year privacy sunset date was endorsed.
 - § One other proposed change is to allow access to medical records to a wider group of relatives.
 - Health and Human Services has not yet finalized the new HIPPA regulations. They hope to have them completed by December 31, 2011.
 - A new report from the Presidential Committee on Bioethics and Human Subject Research came out in late August, 2011 (after the time of this roundtable meeting).
 - SAA is currently requesting more explicit clarification on FERPA regulations.

5. Tamaro Taylor: SAA Annual Meeting 2012, "Beyond Borders" theme
 - Session & pre-conference workshop proposals are due Oct. 3.
 - Section/Roundtable endorsement of sessions is due October 17.
 - § Privacy & Confidentiality RT can endorse up to two session proposals.
 - § One proposal idea: a Wikileaks session
 - Student proposals are due later than October (date unknown).

6. Roundtable meeting program: Privacy in the context of human rights

- Trudy Huskamp-Peterson
 - § Seeks comments on ICA's Committee on Best Practices and Standards Working Group on Access, in their work *Principles of Access to Archives*. (Points 4 and 6 have particular relevancy to privacy and confidentiality.) Comments are being accepted through January, 2012.
 - § Handout: Draft of International Council on Archives' *Principles of Access to Archives*
- David Wallace: Discussion of Wikileaks
- Bruce Montgomery: Discussion of University of CO-Boulder's Human Rights Initiative

Minutes submitted by Meredith Lowe, September 21, 2011.