

October RMRT Steering Committee

October 24, 2014 at 3pm EST

Go to: <https://www.connectmeeting.att.com>

Meeting number: 888-331-6674

Access code: 4809076

Agenda:

1. Administrivia - Adding members, Changing microsite
 - a. Updating microsite - Beth and Farrell have access.
2. Bylaws changes
3. Newsletter - Results of survey
4. Blog schedule
5. Hangout with Committee members - Introduction to RMRT Committee Members, highlights of SAA and keeping any conversations going - Should we move to early November?
6. Status of existing projects - Subcommittee
 - a. Functional Thesaurus Working Group
 - b. RM Bibliography
 - c. Education
 - d. Student Liaison/Outreach
 - e. Other professional organizations Liaison - ARMA/AIIM

Attendees: Beth Cron, Matthew Farrell, Brad Houston, Christie Peterson, Jenny Mundy, Matt McClelland, Helen Wong Smith, Lorette Weldon

1. Administrivia

- Microsite: Farrell to continue updating the microsite with notes. Beth and Farrell to work toward finding and uploading meeting notes from last two years
- Introductions and Matt's discussion of social media/records management
 - PageFreezer to monitor corporately sponsored sites (fb, linkedin, twitter, youtube), and captures content in near-native/native format
 - Perhaps a decent great Hangout panel on social media capturing. Beth was looking at it from the federal retention angle. Social Feed Manager folks at GWU may be interesting to include

2. Bylaws changes & Newsletter

- report of the survey
 - 50% support a change to the blog abstract concept
 - 31% suggested no change

- 19% suggested we discontinue the newsletter
- not a massive support of any one choice
- blog abstract idea would ensure content
- Jen mentioned she has experience writing abstract
- Lorette is close to finishing the most recent edition of the newsletter (wait for Jen's submission on Monday, 10/27/2014).
- Jen to write up an article about the change and it will be included in the last edition of the current newsletter format

3. Blog schedule

- will work same as last year

4. Hangout intro do SC

- no one date will work for everyone
- Nov. 7 seems to work for most (minus Matt McClelland) 3 pm Eastern time.

5. Status of Existing Projects

- Webinar delivery
 - Brad's report from the EdComm was positive
 - may lead to more niche topic webinars
 - may lead to a reworking of the physical 2-day seminar
- RM Bibliography
 - need some evaluation criteria?
 - Helen asks if we should be involved in the dictionary working group instead of reinventing the wheel on a bibliography
 - Rosemary Plevaflynn is the person to contact

6. What else can we do to support our membership

- Liaison to professional organizations
- Best Practices Exchange
- Christie interested in possible interviewees for RecMan interview blog series
- Brad to dig up membership survey from last year