

**Society of American Archivists
Native American Archives Section
Steering Committee Meeting Minutes
March 19th, 2019**

Present: Stephen Curley; Rose Buchanan; Nicole Topich; Jonathan Pringle; Nicholas Wojcik

Prepared by: Stephen Curley

Updates:

- Case Studies Update (Rose)
 - Brian's case study now live online—a lot of great feedback
 - Jonathan also submitted preliminary draft of case study; he was slated next. Once reviewed will submit to SAA reviewers and will be up online in another month after peer reviewing process.
 - 3rd case study group is scheduled to be Caitlin Haynes and other contributors to the "Breath of Life" project; Rose will reach out next week. Mid to late April can keep this rolling.
 - Still a lot of interest on case studies.
 - 7 currently signed up will keep up interest until October to roll out.
 - Need to plan for another call for case studies.
- SAA-ACRL/RBMS Guidelines on Access to Research Materials (Liza)
 - Liza turned the following suggestion to SAA headquarters, Under the "Laws, Regulations, and Restrictions" section (page 2) in the "SAA-ACRL/RBMS Guidelines on Access to Research Materials" draft, add bullet:
 - Acknowledge the sovereignty of tribal nations and adhere to the tribal laws that may affect the access, rights, and restrictions of related material.
 - Liza has not heard any feedback thus far.
- NAAS Presence at ATALM
 - As a past exhibitor at ATALM, Melissa Brodt reached out to Nancy Beaumont to register in advance. Stephen asked Nancy to put Caitlin down as the main point of contact for this registration as it takes place in October and I will have been well on my way out. Nancy expressed 4 more years of ATALM tabling.
- SSA Workshop updates
 - Settled on Half Day Workshop of 4 hours
 - **Date:** Wednesday, May 15, 2019 **Time:** 8:00 AM - 12:00 PM **Cost:** \$0-\$75 [This is a donation based workshop. When you register you will be prompted to select a payment level between \$0 and \$75] **Location:** Tucson Marriott University Park, Madera Room **Trainer:** Nicholas Wojcik
 - **Protocols 101: How to Start the Conversation at Your Institution**
 - **Description:** This workshop will explore the tenets of the Protocols for Native American Archival Materials (PNAAM), a recently endorsed Society of American Archivists (SAA) standard, and examine how institutions have implemented them to meet the needs of tribal communities. Participants will delve into a case study that highlights best practices for successful outreach and collaboration. Attendees will

participate in peer group discussions involving possible answers to the question: “How can your institution prepare for proactive communications with tribal communities?”

- Listing of workshop on SSA Website.
- Per conversation with SSA, this is a donation based workshop. Folks can choose to pay between \$0-\$75. SSA looking into renting equipment through the University of Arizona to record the session to post online.
- Disclaimer in Workshop listing. Note: This workshop may be recorded to support and increase the accessibility and dissemination of the PNAAM. If you have any questions or concerns please contact Lilly Carrel
 - NAAS Should draft out this disclaimer and elaborate on provisions that we have built into it at beginning of workshop; layout the “rules”
 - In order to make these discussions accessible and to promote the literacy and normalization of the protocols, this workshop will be recorded and distributed at a later date.
 - For the events of the day and throughout this workshop, please communicate as you see fit, ask questions, engage. If you feel the need to be edited out of this recording--for any reasons including but not limited to cultural sensitivity; privacy; etc.-- prior to the recording going live online, please contact SSA coordinators at your earliest convenience.
- Brian Carpenter--NAAS to ask if we could utilize your case-study as a centerpiece in a workshop that we have started to develop with the **Society of Southwest Archivists (SSA) conference** in May 2019
 - He responded with his blessings to utilize the case study in anyway we see fit. He just glad it will help us produce more work and to keep him apprised-- he is curious.

Planning & Discussion:

- CIMA--Conference of Intermountain Archivists/Society of Southwestern ARchivists (SSA) Joint meeting in Tucson, AZ, May 15-18, 2019.
 - Administered by Nicholas Wojcik, University of Oklahoma (listed as Trainer in online workshop page)
 - Working outline:
 - First Half:
 - Overview of some of the key tenets of protocols to keep in mind throughout workshop;
 - APS Case study overview;
 - Breakout Discussion identifying tenets of protocols (break down the case study and dissect it);
 - Breakout Discussion about what protocols mean to you how your institution is implementing (if any);
 - Second Half
 - Preparation work by non-tribal institutions (given fact that you should come to expect more tribal initiated connections now that protocols are endorsed) (digital repatriation MAY be a part of that discussion; to be discussed later);
 - Recommendations of Native American Collections auditing (spreadsheets and notating potentially pertinent information (e.g. oral history in native language—content of recording unknown

(opportunity for project development) & suspected ceremonial content);

- Intro to work conducted by Nick Wojcik;
- Breakout Discussion on Digital repatriation;
- Overview of absolute need to establish first point of contact-end on that note.
- SAA Strategic Plan “Protocols” Language Review

Other Matters:

- SAA Annual Conference Section Meeting July 31, 2019 - August 6, 2019 JW Marriott Austin Austin, TX
 - New This Year: All section meetings will be held on Saturday, August 3, followed by the Opening Plenary that evening. We will have various time slots for 60-minute or 75-minute meetings, as well as a possible 2-hour option for those holding joint meetings (if interested). This new plan is an experiment for a section meeting model that better accommodates all 45 sections as well as a response to the unique schedule for this year’s Annual Meeting.
 - Summary in conference program: “The Native American Archives Section (NAAS) meeting will report on special projects updates involving case studies, workshops, curricula development initiatives related to the Protocols for Native American Archival Materials (PNAAM). This section meeting will also include a Guest Speaker; Elections Results; SAA Council Report; Open Announcements and Discussion.”
 - What’s agenda items for inclusion?
 - Proposed for this year; timeslot approximately 70 minutes
 - Section Business (40 mins)
 - Acknowledgment and Welcome (Stephen)
 - SAA Council Report (Council Liaison--Ricky)
 - Other SAA-related Announcements (?)
 - Election Results, Current Steering Committee
 - Special Projects Reports
 - Case Study Series on the Protocols and Community Relations
 - Workshops Initiative (SSA)
 - Workshops & Toolkit initiative (SAA Foundation Project)
 - Invited Speaker Presentation (20 mins)
 - Open Announcements, Discussion, Closing (15 mins)
 - Do we want to include a guest speaker? Lecture component? If so, who?
- NAAS Minutes
 - Review and Approve minutes for public use