Society of American Archivists Native American Archives Section Steering Committee Meeting Minutes January 14, 2019

Present: Rose Buchanan; Stephen Curley; Caitlin Haynes; Jonathan Pringle; Nicole Topich

Prepared by: Julie Botnick, Volunteer

Updates:

- Case Studies: Rose
 - o Brian Carpenter's case study was reviewed and sent back for revisions
 - Next scheduled group was NMAI with shutdown and maternity leave, this is being postponed
 - Cline Library will be the next case study to be published, but on original timeline
 - A few more have signed up including Yale Indian Papers Project these need to be given timelines

Planning and Discussion:

- SAAF Project
 - Dates
 - **February 1: Application is due** (3 pages: refinement of LOI)
 - May 15: Final decisions announced
 - Restructure of Project (budget)
 - Budget needs to be restructured based on SAA feedback, but no clarification given
 - Instead of 4 web-based workshops and one in-person workshop, change over to having 5 web-based workshops
 - This leaves \$3,000 open to move around
 - How do others envision redistribution?
 - Stephen: printing, graphic design; manual/brochure to outline toolkit literature
 - Jonathan: Web delivery
 - Want to make sure webinars are provided for free or a reduced cost
 - Stephen will reach out to iSchool at University of Arizona to potentially be the digital hosts if there is a cost from SAA
 - Jonathan will reach out to SHN about hosting

- Put out on NAAS listserv, see if there's interest in being involved, assisting with resources
- Facilitator Description Review
 - Workshop presenter vs. facilitator
 - Workshop presenter: presents on a case study
 - 5 different ones for the 5 different webinars
 - Facilitator: same person for all, coordinating presenters and conversation
 - o 4 topics...
 - Lead 5 discussions and/or table top discussions...
 - Steps to be taken...
 - Developing and presenting tool kit important to start brainstorming the bibliography, pathfinder, SHN resources, BIA site, ATALM leadership directory, on top of providing context e.g. drafting narratives on overarching themes and resources, why start to use them in a way that gets us closer to implementation
 - E.g. consequences of colonialism, righting the ship, recontextualizing anthropological archives, federal recognition and genealogical research, looking at the colonial lens of archives, curating by conviction and institutional introspection, corrective metadata
 - Before Feb 1, give constructive feedback (Jonathan)
- Potential NAAS Facilitators
 - Sandy Littletree, Jonathan Pringle, Jennifer O'Neal, Brian Carpenter
- Social Media Development: Caitlin
 - Twitter account
 - Not vet linked to microsite -- email sent to SAA IT
 - Goal: tweet / retweet at least 1x/week
 - Following relevant organizations and individuals
 - Nicole and Jonathan will add content
 - Stephen is still working on official guidelines, will include:
 - Double checking what you're tweeting for completeness and spelling
 - Not editorializing or being overly political
 - Recognizing colonization and collection stewardship but sharing things that are appropriate for an SAA body, as representatives of SAA facilitating relationships between tribal and non-tribal groups/representatives
 - Example: see the Twitter account for SAA Archivists of Color they share and discuss and distribute information relevant to different groups and

- archival collections of marginalized communities while not alienating other groups
- Caitlin will send an email from her personal gmail account once she's on maternity leave so everyone has it; please only contact her with NAAS-related emergencies!
- Steering committee members should all have access to editing the micro-site once they've logged in
- No Facebook page yet pending more feedback and new admin

Other Matters:

- NAAS Minutes
 - Review and Approve minutes for public use
 - Minutes for November and December were approved
 - Citation Use Permission Protocol
 - So far, informal policy to keep people anonymous / unanimous (attributions to the committee as a whole)
 - Requests for citation might increase with increased visibility of Protocols;
 if you receive requests, please forward to Stephen and Caitlin for review
 - If anything needs discussion, will be taken to the steering committee
 - If there is privileged information, e.g. culturally sensitive materials or political discussions, those can be cut from the record before being posted publicly
 - If they are posted publicly, add a request that researchers reach out to NAAS before citing - use this as a teaching moment of why this method is in line with Protocols
 - Rose will draft and distribute for review
- AZ Archives Summit
 - Day of programming on Indigenous materials
 - 22 federally recognized tribal groups, planning committee will invite those communities to have discussions; Jennifer O'Neal will introduce the session, then there will be breakout groups where tribal members and archivists can make contact and ask questions of each other
 - Post-endorsement, will be discussion on Protocols and what they mean for the field
 - Learning opportunity for NAAS leaders to observe and take learnings into webinar project
 - Please take notes and report back!

ATALM

- Proposals due February 1
- Poor timing will be looking to propose a session in 2020
- Any deadlines to know about for having a table, etc?

0	Stephen will reach out to see if we can introduce NAAS, give an update about what's been going on in the last year, as a session or as another format such as s a networking fair or during a lunch break