**SAA Native American Archives Section (NAAS) Steering Committee**

**Meeting Minutes for Thursday, June 25, 2020**

Present:

* Caitlin Haynes
* Rose Buchanan
* Nicole Topich
* Diana Marsh
* Julie Hause
* Stephen Curley

The meeting began at approximately 11:04 a.m. PST

1. SAA/CoSA Virtual Conference
	1. NAAS SAA Session Discussion
		1. The SAA/Cosa meeting will be held online in three phases (Phase 1: Pre-Conference Activities, Phase 2: Live Conference Activities, Phase 3: On-Demand Sessions) – our session will be part of the “on-demand” portion of the meeting, held after August 6th
		2. The move to a virtual conference will require us to rethink our proposed session - what is the best way to do this?
			1. Will need to prerecord part of our session, which will make the interactive component difficult
				1. Need to submit prerecorded session by August 3rd at the latest

Easiest approach might be to convert our existing session Google Doc into a presentation deck and move from there

* + - * 1. Intend on hosting a live Q&A session after the recording is made available
			1. Rose pointed out that prerecording could allow us to cover more subject matter
				1. Will need to determine what those topics might be or ways to beef up the existing parts of our initial program that were not participatory
			2. Diana brought up that this shift will make our SAA session more like our ongoing webinar series
				1. Suggested we ask potential attendees to complete some kind of exercise, reading, etc. before the session and include the participatory part in the live Q&A
			3. Caitlin suggested doing something similar to recent SAA webinars
				1. Also suggested we discuss the cases that have been submitted to NAAS and use the live Q&A as a platform for attendees to respond to those conversations
			4. Need to ask SAA if NAAS will be able to publicly share our session or Q&A recording outside of the virtual conference
		1. Of NAAS members in attendance, most are willing and able to participate in the general meeting and our session
	1. 2020 Joint Annual Meeting Session Chair Survey
		1. Survey issued to all session chairs to inquire about willingness to proceed with presenting, ability to prerecord sessions, technology needs, and demand for a live chat/Q&A
		2. Need to submit by Friday, June 26th
	2. NAAS Section Meeting/Possible Collaboration with Human Rights Archives Section of SAA
		1. At the last NAAS meeting, the section discussed the possibility of having a joint section meeting with the Human Rights Archives Section
			1. Initial plan was to discuss the joint efforts between our sections
		2. Because of recent events, NAAS is thinking it would be interesting to focus on how tribal archives and libraries have been/are being impacted by COVID-19
			1. Human Rights Archives Section seems unsure of how this relates to their general focus
				1. Might need to open up the meeting to discuss how all types of archives representing marginalized groups have been impacted by COVID-19
				2. Rose suggested putting a call out for experiences to demonstrate the need to focus on tribal institutions
			2. This posits the question: Should we do our own meeting instead?
				1. Stephen made the point that there would be plenty to cover if we had our own meeting
				2. This idea original stemmed from past collaboration with the section and shared interest in discussing marginalized community archives

SAA at large also seemed excited about the idea of a joint meeting

* + - * 1. Having a joint meeting would be a way to introduce members of either section to the unique concerns we each have
1. Case Study Updates
	1. Rose reported that a group from Simon Fraser University contacted her about submitting a case study
		1. They are currently reviewing our guidelines, etc.
		2. Rose reminded the section to tell prospective case study authors that there are no deadlines for case studies – there was a misunderstanding about this with this group
	2. Diana’s case study is nearly done
2. Society of Southwest Archives Officially Endorses PNAAM
	1. SSA has already posted an announcement on their social media and website: <https://www.southwestarchivists.org/pnaam/>
	2. Caitlin will make announcements on our social media platforms
	3. This announcement led to a discussion about protocols that are similar to PNAAM but specifically address African American archival materials
		1. Diana shared the *Anti-Racist Description Resources* guide developed by Archives for Black Lives in Philadelphia: <https://archivesforblacklives.files.wordpress.com/2019/10/ardr_final.pdf>
		2. The section then had a brief conversation about topics/themes discussed at the SAA Community Reflection on Black Lives and Archives forum: <https://www2.archivists.org/news/2020/saa-community-reflection-on-black-lives-and-archives>
3. SAA/NAAS Elections
	1. NAAS election nominations were due June 12th and three individuals self-nominated, including Diana for Vice Chair and two individuals from the National Museum of the American Indian
		1. Even though the nomination period is closed, could be possible to add more candidates later
	2. Elections brought up the issue of diversity in SAA and NAAS
		1. Recent SAA election ballot featured mostly White candidates and NAAS membership is primarily White – we need to have ongoing discussions on how to improve our diversity
		2. Positive actions taken by NAAS include interfacing with tribal organizations, spreading awareness of PNAAM, and attempting to make SAA more inclusive by proposing that individuals representing tribal libraries, museums, and archives receive free SAA annual memberships and conference registrations
			1. Update on our proposal to SAA Council:
				1. Most recent meeting minutes indicate that Council directed SAA staff to include our request in the FY21 draft budget
				2. Draft budget is supposedly being reviewed this month and the feasibility of our request will be determined at that time
4. Contributing to SAA Archival Workers Emergency Fund
	1. With our current year’s budget set to expire soon, does it make sense to allocate some of our unused funding to the emergency fund?
	2. No one seemed to object to this
5. Next Steps:
	1. Caitlin will work on filling out the survey with Rose and will get back to the rest of the committee
	2. Caitlin will work on designing a slide deck for our SAA session and will distribute so the rest of the section can work on it
	3. Caitlin will follow up with the SAA Human Rights Archives Section about a collaborative section meeting

Meeting adjourned at approximately 11:54 a.m. PST