**SAA Native American Archives Section (NAAS) Steering Committee**

**Meeting Minutes for Monday, March 29, 2021**

**Present:**

* Rose Buchanan
* Diana Marsh
* Caitlin Haynes
* Jonathan Pringle
* Katherine Meyers
* Rachel Menyuk
* Julie Hause
* Nathan Sowry
* Eric Hung
* Nicole Topich
* Christina Hummel-Colla
* Selena Ortega-Chiolero
* Special guests: Jen Shannon and Marla Taylor, Indigenous Collections Care Working Group

The meeting began at approximately 9:00 a.m. PT

* Special Guests: Indigenous Collections Care (ICC) Working Group
  + Jen and Marla did introductions and spoke about the history and mission of their group
  + Goals of ICC include normalizing the decolonization of collections care and the inclusion of Indigenous care needs in collections management standards and education
  + ICC is working on a collections care guide – NAAS members are welcome to volunteer to help with this initiative
* SAA Updates
  + 2021 General Elections
    - Candidate bios are [available online](https://www2.archivists.org/governance/election/2021) and ballots will be sent out on March 31, 2021
    - Voting closes on April 21, 2021
  + NAAS Elections
    - NAAS will officially put out a call for candidates in April
    - Open positions include Vice Chair/Chair Elect (three-year term) and four Steering Committee members (two-year terms)
      * Current members are encouraged to run again and share the openings with their networks
  + NAAS Section Meeting
    - Will be held in July 2021, please let Rose know if any dates within that month conflict with your schedule
    - Planning for the meeting continues, we need to decide on speakers, whether we want to collaborate with other groups, etc.
* Project Updates
  + NAAS Webinar Series
    - All honorarium paperwork from NAAS has been submitted, but some webinar participants are still having trouble submitting their W-9 forms
    - Fifth webinar has been processed and is still being reviewed by the speakers, has not yet been posted
    - Work on the final grant report is ongoing
  + SAA Description Section Blog Post
    - We turned in the final draft of our post on reparative description for *Descriptive Notes* on March 11, 2021
* ATALM Archives Summit
  + NAAS members briefly described their opinions of the summit, main takeaways, etc.
  + For the most part, everyone agreed that having a place to express needs, network, and have conversations with colleagues were the best things about the forum and there is clearly a need for an outlet to continue having these conversations/interactions
  + Committee members discussed the possibility of developing a training platform to help TALM non-professionals
    - Sustainable Heritage Network serves in this capacity, but is there a way to make their information more digestible? Discoverable?
    - The conference recordings on SHN are great resources, but are not always dynamic or interactive in the ways someone seeking a 101 tutorial might want/need
    - Possibility of recruiting IS students to build such a platform was discussed
    - Other options discussed included:
      * A person-to-person resource to assist with finding resources/navigating resource pages
      * Google Form for submitting questions that would connect someone with a volunteer or site with relevant resources or information
        + Similar to Archivists Supporting Activists: <https://www.docnow.io/archivists-supporting-activists/>
* SAA Privacy & Confidentiality (P&C) Section Collaboration
  + SAA Council has approved the funding proposal for our collaborative Mukurtu series
  + The two webinars are slated to be held in late May/early June
  + They will be reaching out to potential speakers soon
* SAA Archivists and Archives of Color (AAC) Section Collaboration
  + Planning for our collaborative webinar series with AAC is ongoing
  + NAAS session on reparative description is scheduled to be held in May
    - NAAS members are encouraged to assist with developing slides for the presentation
  + A recent article in *Archival Outlook* on reparative description sparked a discussion about inviting those authors to participate in our session
* SAA Diversity Committee Collaboration
  + The Diversity Committee is still waiting to hear back from SAA Council about their Black Lives Matter report
  + Are currently working on retooling their case studies series
  + Planning for the 2021 Annual Diversity Forum is ongoing. The proposed topic is contingent labor and the impact COVID has had on non-permanent positions
  + Rose requested speaker recommendations from NAAS members
* Announcements
  + Diana submitted her IMLS proposal for her “Restoring Indigenous Authority” project
  + Rachel shared information about the upcoming [Wikipedia Native American Women Edit-a-thon](https://en.wikipedia.org/w/index.php?title=Wikipedia:NMAI-AWHI&redirect=no) that will be held on April 23, 2021

The meeting adjourned at approximately 10:00 a.m. PT