

SAA Native American Archives Section (NAAS) Steering Committee

Meeting Minutes for Friday, February 21, 2020

Present:

- Rose Buchanan
- Julie Hause
- Liza Posas
- Stephen Curley
- Diana Marsh
- Jonathan Pringle
- Nicole Topich

The meeting began at approximately 12:04 p.m. PST with introductions

1. Proposals:

a. ATALM 2020 – due date is Feb 24th

- i. Our draft proposal is in progress and is almost done
- ii. All NAAS members attending ATALM (so far: Liza, Rose, Diana, Caitlin) should submit their information to be included as speakers
- iii. Format will be a 3-hour Protocols 101 workshop/interactive clinic
 1. Rose sent a link to the proposal for our review – feedback requested ASAP as she will most likely submit tonight

b. SAA Council Proposal

- i. As a reminder, this proposal is designed to provide free annual SAA memberships and conference registrations for tribal archivists
- ii. Review proposal by Monday, February 24th so we can send to outside parties for review
- iii. Proposal should be submitted by March 1st prior to next council meeting on March 6th
- iv. Still working on outlining the application process, review period, listing expectations for recipients
- v. Discussion of recipient expectations:
 1. Goal is to require a certain level of participation from recipients, but nothing too intimidating
 2. We need metrics to measure how SAA benefits from the program and how the budget is utilized
 - a. One idea is to require a year-end report based on prompts provided by NAAS or SAA
 3. Original proposal wording included several tasks/deliverables that were expected by recipients
 - a. Current iteration lists minimal requirements and suggests several participation options
- vi. Discussion of proposal budget structure:
 1. The committee discussed two main line items and considered adding a third:
 - a. Travel – costs associated with transportation, lodging, and registration at SAA
 - b. Incentives – publications, recordings, membership costs
 - c. Promotion of the program could be a third line item
 2. This was followed by a discussion of how much funding should be requested
 - a. \$1,000 a year was suggested to cover as many memberships as possible

- b. Discussion followed about whether or not the bulk of funding should be utilized for SAA conference registration or annual membership since travel expenses are often the most cost prohibitive for individuals with limited resources
 - vii. Discussion of incentives/benefits/opportunities for recipients:
 - 1. The committee discussed offering mentorship as a potential incentive for participating in the program
 - a. Several committee members agreed that the SAA meeting can be overwhelming and that offering NAAS mentorship to recipients could be a valuable benefit
 - c. Western Archives Meeting – Wednesday April 22nd – San Francisco
 - i. Liza heard back from the WAM coordinators and they have offered us honorariums of \$200 and complimentary one-night hotel stays for two NAAS members to facilitate the 3-hour workshop we proposed for the meeting
 - ii. If interested, contact Liza ASAP to take advantage of the offer
 - d. SAA 2020 Meeting Proposal
 - i. Was submitted and approved
 - ii. We need to determine which NAAS members are attending the meeting and make sure everyone submits their speaker information
- 2. Case Studies
 - a. Rose reported that a fourth case study should be done by April 1st
 - b. Liza’s case study has been reviewed and will hopefully be ready to formally submit in the near future
- 3. NAAS Webinar Series
 - a. Second Webinar:
 - i. Webinar with Brian Carpenter has been recorded and submitted to the Sustainable Heritage Network for posting
 - ii. Should be rolling out next week or the week after
 - iii. Would like to schedule another live chat, but we are unsure if it will be on Facebook or another platform
 - b. Third Webinar:
 - i. Will be with Jennifer Jenkins and will focus on her project involving oral history interviews and recordings
 - ii. Scheduled for March
 - c. Rest of the series is in development, still looking for topics and speakers
- 4. NAAS Blog
 - a. Liza is working on a post about Joy Banks and her CLIR podcast series, *Material Memory*
 - i. <https://material-memory.clir.org/about-our-show/>
 - ii. Season One will celebrate the Year of Indigenous Languages, declared by the United Nations
 - b. The committee had a brief discussion about the blog post review process
 - i. Do we have a formal review process in place?
 - ii. Who needs to review posts before they go live?
 - iii. Can other members view posts that are in draft mode?
 - c. Rose reminded the committee to look for additional blog post ideas

Meeting adjourned at approximately 12:50 p.m. PST