**SAA Native American Archives Section (NAAS) Steering Committee**

**Meeting Minutes for Thursday, February 18, 2021**

**Present:**

* Rose Buchanan
* Diana Marsh
* Nicole Topich
* Jackie Beckey
* Katherine Meyers
* Rachel Menyuk
* Eric Hung
* Nathan Sowry
* Melissa Stoner

The meeting began at approximately 3:00 p.m. EST.

**SAA Updates**

* Executive Director Nancy Beaumont is retiring. The search is on for a new director, who should be in place by the Annual Meeting in August.
* The SAA Diversity Committee met on February 11. They continued to discuss the Black Lives Matter forums report to Council.

**NAAS Project Updates**

* Archival Educators Press Release
	+ Most programs should be contacted by now, but NAAS members can continue to add contacts to the spreadsheet and share among their networks.
* Case Studies
	+ Arizona State University Library’s case study has been published. It is accessible via our case studies series page: <https://www2.archivists.org/publications/epubs/Native-American-Archival-Materials-Case-Studies>
	+ Rose will post an announcement to the NAAS listserv if SAA Publications doesn’t.
* NAAS Information & Resources Page
	+ Nicole and Katherine have been working on an update to this page. The updated version will include information about the Protocols but also additional resources.
	+ Members agreed that resources could be arranged thematically and that a separate section for Protocols-specific information was not needed.
		- Ideally, if the microsite allows, the information could be arranged in collapsible accordion menus.
	+ Members suggested adding the type of resource (e.g., video, article) for each item.
* Description Section Blog Post
	+ Recap: This post is for *Descriptive Notes*, the Description Section’s blog. They are doing a series on reparative description and invited us to submit a post on our case studies and webinars.
	+ Diana and Rose submitted a proposal on February 1, which was approved.
	+ The turnaround was swift, so Diana and Rose collaborated on a draft and submitted it on February 15. Other NAAS members will have an opportunity to comment once the draft is returned.
* ATALM Collaboration
	+ The Archives Summit Planning Meeting was held on February 4. Many NAAS members attended.
		- Most of the meeting was spent reviewing the draft agenda for the summit and the questions that would be asked in breakout sessions.
		- Attendees also volunteered to moderate or take notes for breakout sessions.
	+ ATALM will be following up with us with more information soon.
* Archivists and Archives of Color (AAC) Collaboration
	+ Rose and Nicole met with leaders from the AAC and other SAA sections on February 4–5 to discuss our proposed “Identity” webinar series.
	+ The group agreed to host a monthly series to help spread out the planning. The series will tentatively run from April through September, with 1–2 hour-long sessions per month.
	+ NAAS members discussed reparative description as a topic for a potential April session.
		- Members agreed that reparative description is important, but it has limitations. Our session would ideally define this work, and then discuss pitfalls and broader issues related to it.
		- Members agreed that a panel discussion with a moderated chat would be best suited for this topic. Several NAAS members volunteered to help with the presentation and chat moderation.
	+ The AAC is setting up an advertising committee to design posters and discuss how to market the series as a whole.
		- Jackie volunteered to help.
* Privacy & Confidentiality (P&C) Section Collaboration
	+ Diana and Rose met with the chairs of the P&C Section and the Collection Management Section on February 12 to discuss the goals, structure, and honorariums for a Mukurtu event.
		- The plan is to have a two-part (two-day) session on Mukurtu itself (part 1) and on how different communities/repositories have adapted it to their contexts (part 2).
	+ The sections are looking to NAAS for potential speakers.
	+ The P&C Section will follow up with us once Council has reviewed their funding proposal.
* Webinar Series & Toolkit
	+ Jennifer is finalizing the Toolkit draft based on NAAS members’ feedback.
	+ The fifth webinar has been processed and is being reviewed by the speakers. It features Stewart Koyiyumptewa (Hopi Tribal Archivist) and Karen J. Underhill (formerly the head of the NAU’s Cline Library Special Collections/Archives, now retired), two of the original Protocols drafters.
	+ SAA Council is asking for updates. Some previous webinar participants are having trouble submitting their W-9 forms to receive their honorariums. Rose is coordinating with them and SAA Finance Director Peter Carlson to resolve the issue.
	+ Diana, Caitlin, Jennifer, and Rose have started a draft of the final grant report.

**Additional Announcements**

* Rachel mentioned that ArchivesSpace has a new Diversity Partnership program that may be of interest to NAAS members.
* Rose gave an overview of a Military Archives Section webinar on conducting oral histories remotely and on the Society of Southwest Archivists’ “Foundations of Culturally Sensitive Metadata” session. She also mentioned that the Arizona Archives Summit was happening today.
* Diana gave an update on an IMLS proposal to fund a Native American pilot project using the Social Networks and Archival Context (SNAC) platform.