**SAA Native American Archives Section (NAAS) Steering Committee**

**Meeting Minutes for Tuesday, December 15, 2020**

Present:

* Rose Buchanan
* Katherine Meyers Satriano
* Rachel Menyuk
* Nathan Sowry
* Jonathan Pringle
* Nicole Topich
* Eric Hung
* Jackie Beckey
* Diana Marsh
* Julie Hause
* Jennifer O’Neal

The meeting began at approximately 10:02 a.m. PST

1. SAA Updates
   1. NAAS Scholarships
      1. Our SAA Council Liaison, Ricky Punzalan, informed Rose that our scholarship proposal to cover SAA annual membership and SAA Annual Meeting attendance for Tribal archivists was approved for three years
      2. As we did previously, we would like to invite our scholarship recipients to attend future NAAS meetings
   2. Meeting with SAA Diversity Section
      1. The Diversity Section is still processing the feedback they received from their *Community Reflection on Black Lives and Archives* conversation
         1. General recommendations for SAA made by attendees include reexamining membership fee structures, the diversity of committee/section leadership, and exploring ways to make SAA participation more inclusive and accessible
         2. The feedback will be sent to SAA Council once it has been fully collated
      2. The Diversity Section has a case study series they are trying to revive
         1. Overall objective is to explore how diversity being promoted in archives or archival institutions
      3. Diversity Forum for 2021 SAA Annual Meeting
         1. Actively brainstorming ideas for the topic and is open to suggestions
         2. NAAS is meeting with members of the SAA Archivists and Archives of Color Section (AAC) on Friday, December 18th to discuss our joint forum idea and could possibly generate some ideas then
2. NAAS Project Updates
   1. *Archival Outlook* Article
      1. Article has been submitted and should appear in the January/February 2021 issue
      2. Diana is waiting for the proofed version and will share with NAAS when it becomes available
         1. Will need NAAS members to review to ensure all contributors are listed
   2. NAAS Case Studies Series
      1. Liza Posas is still working on her case study from the Autry
      2. Other in-progress cases (Arizona State University, museum group in New York) are currently on hold
      3. Reminder: when promoting the series, please mention that cases can involve incomplete or ongoing projects
      4. Jonathan might be publishing a case study in the *Journal of the Medical Library Association* (JMLA) and wondered if it was possible to also publish as a NAAS Case Study
         1. Brought up the question: do our case studies have DOIs? How would this impact the ability to republish a case study?
         2. Will do some research and will follow up at a later meeting
   3. NAAS Webinar Series/Toolkit – Updates from Jennifer O’Neal
      1. Goal was to complete the project by the end of the year
      2. “Webinar #4: Native American Intellectual Property Rights,” discussing the Passamaquoddy People project, was posted on SHN on November 24, 2020
      3. Final webinar is being processed by SHN now and will be posted close to the end of the month or early next year
      4. Final component of the grant is to compile a toolkit of various resources/examples to help institutions/communities understand and implement the protocols
         1. A subset of NAAS has volunteered to help Jennifer work on the toolkit
         2. Jennifer is working on putting existing resources into sections, which NAAS volunteers will review in the upcoming weeks
      5. The original drafters of PNAAM will be meeting in April 2021 to reflect on their work – Jennifer will keep us posted as more information becomes available
3. Autry Museum - Repatriation Meets the Protocols Workbook
   1. Rose attended the first “Where Repatriation Meets the Protocols (RMP) Workbook” discussion on Friday, December 4 and will share notes from that meeting with NAAS
4. Sustainable Heritage Network Metadata
   1. Rose sent our changes over to SHN and they have already been implemented
   2. SHN has offered to allow us to manage our own community site so we can make changes in the future
   3. SHN was unable to add our suggestions for new categories, but these were translated into keywords and added to their respective resources
5. ATALM Collaboration
   1. ATALM National Planning Council sent out a call for comments on their “Needs Assessment of Tribal Archives” survey on November 23, 2020
   2. The final survey will help ATALM determine how to structure their action plan and will allow participants to register for the Archives Summit to be held March 23, 2021
6. Outreach Updates
   1. In response to Selena’s comments about the recent AAIA Annual Repatriation Conference, Rose contacted AAIA about strengthening our relationship with them
   2. Selena also reached out to some of her colleagues from Hawaiian institutions to see how we can collaborate – we may invite them to our January meeting or a future meeting
   3. Blog Post ideas:
      1. Rachel suggested using an interview-style format to highlight individual Tribal archivists and showcase how they are supporting their institutions/communities
      2. Another post could focus on reparative description and how it relates to Native and Indigenous collections
         1. This would also be a great topic for our joint forum with Archives and Archivists of Color or the 2021 Diversity Forum
7. Other News
   1. Rachel shared information about her work on implementing a new thesaurus at NMAI that uses more respectful terminology and facilitates replacement of offensive/outdated terminology for Indigenous peoples

Meeting adjourned at approximately 10:56 a.m. PST