

SAA Design Records Notes 7/27/2021

45 people in attendance

Co-Chair: Moira O'Connell, MIT

Co-Chair: Alison Anderson, Harvard University

- Welcome (Alison Anderson)
- Council Updates - Eric Chin, SAA Council Liaison
 - Strategic plan- working on drafting DEI plan. There is a working group, and they will be posting a new strategic plan plan
 - New SAA director ??, started July 12th. She has 30 years association management background and has wonderful spirit, and is learning about archives.
 - A Census 2 is starting soon, hasn't happened in 17 years. Please participate, helps with pushing for better salaries and permanent positions
 - SAA job board now requires that salaries are posted. Sections have the autonomy to post as they see fit, are not required to have salary listings.
 - Through the year, there will be topic lead council meetings. Please reach out to Eric or steering committee if you have ideas.
 - There are soliciting nominations to run for leadership positions:
https://www2.archivists.org/sites/all/files/Revised%20Strategic%20Plan%20Dashboard_Aproved%20031721.pdf
 - Annual meeting is starting live August 2nd, you can still register, it is virtual. On demand sessions went live yesterday
 - Had to do a deficit budget. They had to eliminate group/chapter funding.
- Election Results (Moira O'Connell)
- DRS Business (Moira O'Connell)
 - 2020-2021
 - Standing rules updated. Schedule regular review session.
 - Updated the DRS Website. Resources and contacts and mission
 - Increased Community engagement
 - New email: saadesignrecordssection@gmail.com
 - Started at collaborative writing spreadsheet:
<https://www2.archivists.org/groups/design-records-section/start-writing-collaboration-spreadsheet-for-design-records>
 - Launched and informal discussion sessions. Did 2 this year
 - Added a 'Get Involved' section to the website.
 - Started a Design Archivists Slack channel:
https://designarchivists.slack.com/join/shared_invite/zt-t3ljv2p3-ceKldez66y05GI0VGSJRGQ#/shared-invite/email
 - 2021-22
 - Want to continue all of the community engagement activities
 - Will continue the informal discussing, please reach out

- Considering doing a DRS Blog, doing a poll. 67% interested in seeing one. 33% would contribute.
 - Digital Design Records Task Force Update (Jody Thompson and Aliza Leventhal)
 - Task force is celebrating its 10th anniversary. Currently has ? member
 - There are 5 working groups
 - Description
 - DEBDRAC published a framework this year with tiered recommendations for the description of born-digital records in collections. Will be added posted in SAA Decriotn blog
 - Contextualizing
 - Hoping to create an annotated bibliography
 - Identifying Tutorials
 - New project to provide YouTube tutorials to teach archivist how to do simple digital tasks that might come up when working with digital design records
 - Will be sharing more in next couple of months, and will try to collaborate
 - Appraisal Tool + DAT
 - Reached out to DAT
 - There will be an article in the *American Archivist* later this year
 - Dictionary.archivists.org
 - Tech Partners
 - Looking to bridge the gap between creators, tech, archivists
 - DDRTF operates more as a subcommittee, are working to change there official status from working group
 - A lot of momentum around publications.
 - Tech Watch report
 - *American Archivist* Design Issue
 - Events: ICAM20 Virtual Conference.
 - <https://www.loc.gov/item/webcast-9634/>
 - <https://www.dpconline.org/events/past-events/webinars/nda-webinar-dec20>
 - AutoDesk University: <https://www.autodesk.com/autodesk-university/blog/Registration-Open-Autodesk-University-2021>
 - <https://www.eventbrite.co.uk/e/icam20-online-conference-tickets-164299954587>
 - New members are welcome: forms.gle/pBqFN1LxLXhya8Ek6
 - Community of practice, all experience levels are encouraged
- Building For Tomorrow Update (Ann Whiteside)
 - IMLS grant 2017-2021
 - Sara Rogers started as Digital Archivist. They started interviewing CAD Software vendors.
 - Development of software, interoperability, archive software, views on future
 - Lead to collaborative projects with two design firms

- Sasaki and Howeler+Yoon
 - 2020-2021
 - Development of preservation recommendations
 - Had virtual meeting in November 2020
 - Created sub-groups: Standards, Transfer guidelines, Resource list of recommended principles to guide implementation and document practices, Access (not pursued, requires further work)
 - Investigated Intellectual property issues
 - Meetings with AIA
 - Work with Harvard Law School Cyberlaw clinic
 - Template donor agreements
 - Developing standardized contractual language
 - Steps for further work
 - Share work of grant
 - Share draft donor templates
 - Work with AIA on contract
 - Standards
 - Continue to work with SAA DDRT
 - Providing access to digital design files
 - White paper is published: <https://projects.iq.harvard.edu/buildingtomorrow>
 - QUESTIONS
 - what kind of engagement are you looking for from vendors? built in tools?
 - Not feasible for the vendors to have built in tools. Vendor said, it is not that big of deal during a session. Dialogue is a big help, having a deeper understanding makes a significant difference. It is creating some changes, could be huge.
 - Follow up to Ann's mention about vendors and designers not seeing the issue with access to older instances. Daniel Cardoso Llach shares how tacit knowledge of practitioners to navigate across software versions: http://papers.cumincad.org/data/works/att/cf2019_016.pdf
- EaaS Presentation (Seth Anderson)
 - <https://www.softwarepreservationnetwork.org/emulation-as-a-service-infrastructure/>
 - Reported on Emulation in Action with Born Digital Design Records
 - What is emulation?
 - Used to have hardware, operating system, and physical storage or media
 - Seeking to recreate all that in an emulated (virtual) environment. Recreate the physical hardware
 - Rendering matters! If the environment isn't right, you may lose elements, and this changes the experience and information. This is a huge issue in Digital Design. Accuracy in the view of the file is important to understanding the document.

- What is Emulation-as-a-Service? Make emulation a viable practice for special collections (among other uses). Provide back end components necessary to simplify the access to various emulators. Eliminates prior knowledge to get emulators up and running
- Enables management of persistent emulation environments. Can save and boot up an emulation environment on demand. Can manage the scope and scale of the process of emulating the environment. Saves time and resources
- Benefits
 - Supplies right emulator version and preconfigures common settings
 - Enables access to emulators over the web via browser interface
 - Other things...
- Creates Usable software, forever. A management system for software environments, Core Services: Search and discover, Import, Create, Manage, Access, Collaborate.
- Started in 2018
 - Phase 1: development, designed and built user interface. Started R&D work
 - Phase 2: Figure out how to emulate mobile computing emulation. Enable computer networks within emulation. Figure out how to turn it into a service provided long term, what will a subscription service look like? Started a pilot program with SPN members.
 - seth.r.anderson@yale.edu
- QUESTIONS
 - What metadata schemas are you supporting/exploring?
 - Are not using any standardized schemas. Working on developing a model for a system that is based on input from a few different projects that looked at software metadata (SMRF)
 - How did the project decide what programs or systems to emulate?
 - A combination of qualitative analysis and a donation received from the National Software Foundation. Started working through that collection, has a wide array of file formats. Working with CCA to get the AIA's software.
 - Do you see any potential to use a metadata schema like CARARE?
 - <https://pro.carare.eu/en/introduction-carare-aggregation-services/carare-metadata-schema/>
 - Seth is not familiar with CARARE. Use OIA-PH as a mechanism for metadata exchange between systems. That is based in METS xml.
- Malia Van Heukelem Presentation
 - Presented on the Vladimir Ossipoff's Project Files
 - He was Hawaii's best known modernist architect. Island modernism. Firm active in Hawaii for 36 years, starting in 1936.
 - Received a preservation and access grant.
 - Completed inventory. Re-housed materials (lost student due to covid). Purchased archival supplies and scanned selected drawings. Created multiple online access points.
 - Intellectual property issues. Do not have copyright, and needed to work with descendants to figure out what drawings could be put online.

- Libguide: <https://guides.library.manoa.hawaii.edu/c.php?g=975178>
- Finding aid: <https://archivesspace.library.manoa.hawaii.edu/repositories/4/resources/357>
- Omeka: <https://digital.library.manoa.hawaii.edu/collections/show/72>
- Storymap: <https://uhmagis.maps.arcgis.com/apps/instant/minimalist/index.html?appid=00e206eed4694813a804fb6023b443c1>
- QUESTIONS
 - What was your inventory strategy?
 - There was a project level inventory to start, but not in numerical order. There was a bit of shifting that had to happen. Had good project numbers.
- Julia Larson Presentation
 - Presented on Access and Privacy with residential drawings
 - Choose to list street addresses on finding aids
 - Can be controversial, but it is incredibly important information for research
 - QUESTIONS:
 - Has anyone tried to prevent the historical address from being included? Have you had complaints from residents of the houses?
 - Complaints have not happened, residents are usually excited to see there is a collection.