

CORDA Agenda: May 19, 2022

Present: Jennifer King, Erin Passehl Stoddart, Chris Marino, Gwen Higgins, Jane Fiegel, Emily Lapworth, Jackie Price Osafo, Dennis Meissner, Jasmine Jones, Nance McGovern, Jen Wachtel, Sarah Buchanan

Absent: Sarah Pratt Martin, Maggie Hughes

AGENDA:

1. Co-chair updates (Please put full updates in agenda and report briefly on highlights)
 - a. Council report submitted
 - b. Talking points for Council Meeting provided to Amy Cooper Cary and Abigail Christian (American Archivist) and Beth Myers (A*CENSUS II)
 - i. CORDA will likely meet with AA editorial board in the fall
 - ii. Jennifer shared [talking points](#) with ACC about the Research and Innovation Roadmap
 - c. A*CENSUS II (Erin)
 - i. WG has met to start reviewing some of the high-level data coming in
 - ii. Dissemination Team (led by Erin) meeting to determine next steps and recommendations regarding data and information, goal of having by Annual Meeting
 1. Data is likely to not be deposited with the SAA Dataverse until fall. Will require some time to meet with Ithaka S&R about next steps.
 2. Crossover with CORDA education to think about offerings that help folks understand and interpret data such as that found in A*CENSUS I and II - more to come.
 - a. Please let Jen Wachtel and CoE if CoE can support CORDA's planning for educational offerings
 - d. ArchivesAware Blog published, "Archival Innovators: An Introduction to CORDA's Newest Initiative, the Facts+Figures Website"
<https://archivesaware.archivists.org/2022/05/06/archival-innovators-corda-factsfigures/>
 - e. Reminder - anyone interested or able to assist with SAA Research Forum
 - i. Helping on the day of the forum Wednesdays, August 3, 10
2. Committee Updates (Please put full updates in agenda and report briefly on highlights)
 - a. Education
 - i. Met with the repository team a few weeks ago to talk through the tutorials
 - ii. Sarah emailed Felicia at SAA to ask about posting and hosting the tutorials on the SAA YouTube channel
 - iii. YouTube = yes! Felicia sent full instructions to Gwen and Sarah about recording on SAA's Zoom account so that recordings can be uploaded to YT; hoping to have CORDA/Dataverse "playlist" on SAA's YT channel
 - iv. We'll get those recordings done before the July business meeting

- v. Gwen shared the [script for the data session](#)
 - b. Repository
 - i. Working on promotion! If you are a member of any organizations/listservs, you can share the message with please talk to Emily. (We're keeping track in this [spreadsheet](#), and we have some message templates in [this document](#).)
 - ii. SAA Dataverse [policies and procedures dataset](#) minor updates published
 - iii. More outreach via professional orgs - have a poster presentation at Michigan Archival Association and submitting proposal for ACRL-Louisiana (starting with groups with the team)
 - c. Facts and Figures
 - i. This is a first draft of a suggested [maintenance plan](#) for continually updating content on the F+F microsite. Suggestions are appreciated.
 - 1. Could be a good way to involve additional volunteers outside of CORDA, get others interested in CORDA, etc.
 - 2. Future conversation with Jasmine and Jackie to consider whether there needs to be a separate committee
 - 3. Think about how to engage with profession, long-term hand-off to SAA (shared responsibility, together)
 - 4. Maybe targeted emails including RAAC
3. Roadmap Prioritization (20 minutes)
- a. [Roadmap](#)
 - b. Prioritization – [google form](#)
 - i. Getting a sense of CORDA priorities based on categories (Now, Next, or in the Future, as well as whether it is a Must Have, Should Have, or Could Have)
 - ii. Goal is to make roadmap easy to understand priorities balancing details
 - iii. Some feedback: can we determine what needs to happen first, next. Future might seem vague, maybe add some type of timeframe to it (2-3 years vs. never-ending, for example).
 - iv. Balancing inclusivity with prioritization.
 - v. Potentially look at it on regular basis, as well as prioritization review - could this be incentivized, through SAA Foundation, etc.? Could folks receive incentive for working within a specific theme?
 - vi. What is the lifecycle of the roadmap? How do we decide when research priorities need to change or update, be revisited? Will likely come from the establishment of it and working with others. ‘
 - vii. Let's be committed
 - viii. Jennifer will update Google form with forced rankings in each theme and we should submit answers before our next meeting on June 9
4. Liaisons (Please put updates in agenda and walk-through highlights)
- a. Council - absent
 - b. Executive Director - absent

- c. Education - Jen Wachtel (more details in meeting minutes [here](#))
 - Invited CORDA to participate in RIM coffee chat last week. Comments and suggestions on our [draft business case for a RIM certification](#) are still welcome by the end of May 2022.
 - Invited CoE to review and comment on Dataverse tutorials last week
 - Awaiting SAA's response to our proposal to add immediate past chair as ex-officio
 - Instructor Toolkit for online instruction is now live on our microsite. Please use/share widely with SAA Instructors!
<https://www2.archivists.org/groups/education-committee/online-courses-for-the-society-of-american-archivists-toolkit-for-instruc>
 - Planning an Indigenizing Archival Practices course with the Indigenous Archives and Archivists Section (handling tribal records and supporting tribal archivists)
 - DAS is continuing to revise the recertification proposal
 - GAES met with Archival Management Section and will meet with SNAP to discuss updating best practices and guidelines for internships
5. Annual Meeting planning
 - a. CORDA Business Meeting - scheduled for Thursday, July 28, 2022 from 4:00-5:30 EST (virtual)
 - b. Conversation Lounge - potential topics
 - i. Roadmap - gathering attendee feedback has been useful to CORDA before (2018). Process is forthcoming.
6. Organizational Structure of committee for Council in August.

Next Meetings:

- June 9, 2022
- July 14, 2022