

**Student Organization for Unique and Rare Collections Everywhere (SOURCE)**

Society of American Archivists (SAA) Student Chapter

<https://sites.comminfo.rutgers.edu/source/>

School of Communication and Information  
Rutgers, The State University of New Jersey  
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August 2020 - May 2021 Annual Report

Officers Fall 2020	Officers Spring 2021
Marlee Newman - President	Monica Genuardi - President
Monica Genuardi - Vice President	Laura Melbourne - Vice President
Kyle Zaczek - Web Master	Whitney Kehl - Treasurer
	Kyle Zaczek - Web Master
<b>Faculty Advisor:</b> Dr. Marija Dalbello - Professor <a href="mailto:dalbello@comminfo.rutgers.edu">dalbello@comminfo.rutgers.edu</a>	

First Name	Last Name
Marlee	Newman
Monica	Genuardi
Laura	Melbourne
Kyle	Zaczek
Whitney	Kehl
Christy	Linder
Michelle	Novak
Lauren	Williams
Caroline	Slama

### Announcement Structure

SOURCE primarily announces programming via PaperPeople and LISSA listservs and our website. All videos created by SOURCE are posted to our website and YouTube account. We use Facebook and Twitter for our social media accounts.

- SOURCE website
  - <https://sites.comminfo.rutgers.edu/source/>
- PaperPeople (SOURCE) listserv:
  - [https://email.rutgers.edu/mailman/listinfo/comminfo\\_paperpeople](https://email.rutgers.edu/mailman/listinfo/comminfo_paperpeople)
- LISSA (Rutgers Library and Information Science Student Association) listserv:
  - [https://email.rutgers.edu/mailman/listinfo/comminfo\\_lissa](https://email.rutgers.edu/mailman/listinfo/comminfo_lissa)
- SOURCE YouTube page:
  - [https://www.youtube.com/channel/UCyd-A6tr65uS\\_fjh-2uT6tA](https://www.youtube.com/channel/UCyd-A6tr65uS_fjh-2uT6tA)
- SOURCE Facebook page:
  - <https://www.facebook.com/groups/157111021017849/>

- SOURCE Twitter page:
  - [https://twitter.com/Rutgers\\_SOURCE/](https://twitter.com/Rutgers_SOURCE/)

## Chapter Activities Summary, Fall 2020 - Spring 2021

More Details regarding events which took place from month to month are included below:

### September 2020

September 22nd: SOURCE held its first monthly meeting of the Fall 2020 semester. The meeting was well attended by both new students and recurring members.

### October 2020

October 6th: Joshua Kitchens presented an informational lecture on the ACA Certification Process. Joshua Kitchens covered topics such as preparing for the certification, what to expect from the process, and the impact of being ACA certified. The presentation was followed by a Q&A with Joshua Kitchens and the attending members. The event was organized by Marlee Newman. It was held over zoom and the recording was made available on the SOURCE YouTube page (video found [here](#)).

October 21st: SOURCE held its monthly meeting for October. The meeting was well-attended.

October 28th: SOURCE held its first “informal chat” of the fall semester. Arising from the shift to all-virtual learning, this chat was designed to be a space for classmates and colleagues to discuss courses, ideas, and archival interests, as well as provide time to interact with each other as we would have in a more traditional classroom setting.

October 30th: SOURCE held its first “Archives (and Archivists) in Film series” by watching *National Treasure over Zoom* and discussing archival connections to the film after. This idea was inspired by Sam Cross’s [Pop Archives](#) - a blog about Archives and Archivists in Pop Culture.

### November 2020

November 11th: SOURCE held its monthly meeting for November. The meeting was well-attended.

November 13th: Marlee Newman led a book binding workshop over Zoom using the following instructions: [Make a Mini Book \(Library of Congress\)](#). The event was well attended.

November 18th: SOURCE held another virtual informal chat that was well attended by members.

November 20th: SOURCE held its second “Archives (and Archivists) in Film series” by watching *Inside Out* over Zoom, followed by a discussion regarding wider connections to archival theory and praxis.

### December 2020

December 2nd: SOURCE held a virtual informal chat that was well attended by members.

December 4th: SOURCE held its final “Archives (and Archivists) in Film series” by watching *The Mummy* over Zoom, followed by a discussion regarding wider connections to archival theory and praxis.

December 8th: Alison Clemens presented “Society of American Archivists: Intro for SAA Rutgers Chapter” for SOURCE. Alison outlined the structure of SAA, including the roles and functions of the Council, appointed groups, subcommittees, sections, student chapters, SAA Foundation, SAA staff, and its members. The presentation was followed by a Q&A with Alison Clemens and the attending members. The event was organized by Marlee Newman. It was held over Zoom and the recording was made available on the SOURCE YouTube page (video found [here](#)).

December 9th: SOURCE held its final meeting of the semester. Marlee Newman prepared “Archival Jeopardy!” to play after finishing club business.

## **February 2021**

February 2nd: SOURCE held its first monthly meeting of the spring semester. Leadership for the Spring 2021 semester was adjusted with Monica Genuardi serving as SOURCE president and Whitney Kehl as Treasurer. Kyle Zaczek remained Web Master. Elections were announced for Vice President and Secretary. Members introduced themselves and their specific areas of interest, and plans were discussed for programming as we continued in an all-online format.

February 15: Christy Linder, Laura Melbourne, and Monica Genuardi attended a virtual event organized by Rutgers University Libraries, “Frederick Douglass Day Transcribe-a-thon” and discussed the transcribing platform and event after.

February 16: SOURCE held its first informal chat of the spring semester. Continuing from the fall semester, these chats are held over zoom and are meant to be a space for members to discuss courses, archival interests, and generally socialize. The event was well attended.

## **March 2021**

March 2: SOURCE held its monthly meeting. The agenda included discussing SAA conference, SAA response to disaster recovery, and announcements for relevant events and conferences. After the agenda, members watched an SAA webinar together. The webinar watched was *Citizen Witnesses and Human Rights Video Archives* (Recorded March 19, 2020). Members discussed the topic and lecture after viewing.

Also, it was announced that Laura Melbourne was elected to serve as Vice President.

March 23rd: SOURCE held its second informal chat of the semester. The event was well attended.

## **April 2021**

April 6th: SOURCE held its monthly meeting and resume workshop. Monica Genuardi organized the resume workshop event with SAA representative and membership committee chair Jennifer Motszko. Jennifer Motszko led an engaging workshop with SOURCE members focused on creating resumes and cover letters for archival professions. Jennifer Motszko prepared a PowerPoint with information and SOURCE members asked questions throughout the presentation. It concluded with examining an example C.V. together. Following Jennifer Motszko’s presentation, members stayed on to discuss further and go through the monthly agenda.

The event was attended by Monica Genuardi, Laura Melbourne, Whitney Kehl, Kyle Zaczek, Christy Linder, Lauren Williams, Caroline Slama, and Michelle Novak.

April 18th: SOURCE hosted a transcribing event. Organized by SOURCE officers, SOURCE members gathered virtually to walk through the instructions of the [Smithsonian Digital Volunteers](#) platform for crowdsourced transcribing. Then, each person spent about an hour transcribing on their own. We gathered back together to discuss our thoughts and experiences with the content, process, and platform. The event was well attended. Members had a range of experience with such platforms, providing an interesting base for discussion.

The event was attended by Monica Genuardi, Laura Melbourne, Whitney Kehl, Kyle Zaczek, Lauren Williams, James Emerson, and Gabby Chiu.

## **May 2021**

May 4th: SOURCE held its final meeting of the semester. We revisited the events over the past fall and spring semesters, discussed summer plans and virtual meetups for SAA annual conference, and looked ahead to Fall 2021.

## **Looking forward to Fall 2021:**

After over a year of virtual programming, SOURCE has been able to stay active and keep members engaged. While we are hopeful that there will be the possibility to resume in-person tours and events in the fall, leadership will continue to generate ideas for virtual programming and reevaluate the situation later in the summer.

We aim to reconvene to discuss the proceedings of the SAA virtual conference in early August.

We will also be announcing elections for leadership in the fall. Monica Genuardi and Laura Melbourne will remain as President and Vice President, but Whitney Kehl and Kyle Zaczek are graduating May 2021.