

March RMRT Steering Committee

March 13 at 3pm EST

To connect to the web conference: <https://www.connectmeeting.att.com>

Meeting Number: 888-331-6674

Code: 4809076

Just phone:888-331-6674

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Attendees: Beth, Helen, Farrell, Jenny

Agenda:

1. Administrivia
 - a. Moving next month to Wednesday, April 8 at 2pm EST or Friday, April 17 at 3pm EST?
2. Bylaws changes - Sent to SAA. Awaiting next steps.
3. Newsletter-- 176 views of newsletter in new format for Winter 2015; Fall 2014 was 170 views; Summer 2014 was 95; Spring 2014 was 156; Winter 2014 was 196.
4. Annual meeting
 - a. Unconference - How to solicit ideas. We could set up a google spreadsheet (send to list and blog) 2 months ahead of time. Remind 1 month out. Who wants to present?
5. Blog schedule
 - a. Review upcoming weeks
6. Status of existing projects - Subcommittee
 - a. RM Bibliography
 - b. Education
 - i. Brad to send a message to the RMRT membership soliciting desires for education and volunteers for new webinar content.
 - ii. [RMRT Liaisons for webinars](#) - Ask Brad to explain the role of liaison and assign steering committee members.
 1. E-Records/ERMS implementation: Beth
 2. Records Management in College/University settings:
 3. Legal and Compliance Issues in Records Management:

4. RM Advocacy/Outreach:

- c. Student Liaison/Outreach: Looking at dates for SNAP chat on Twitter
- d. Other professional organizations Liaison - ARMA/AIIM
- e. New project brainstorm