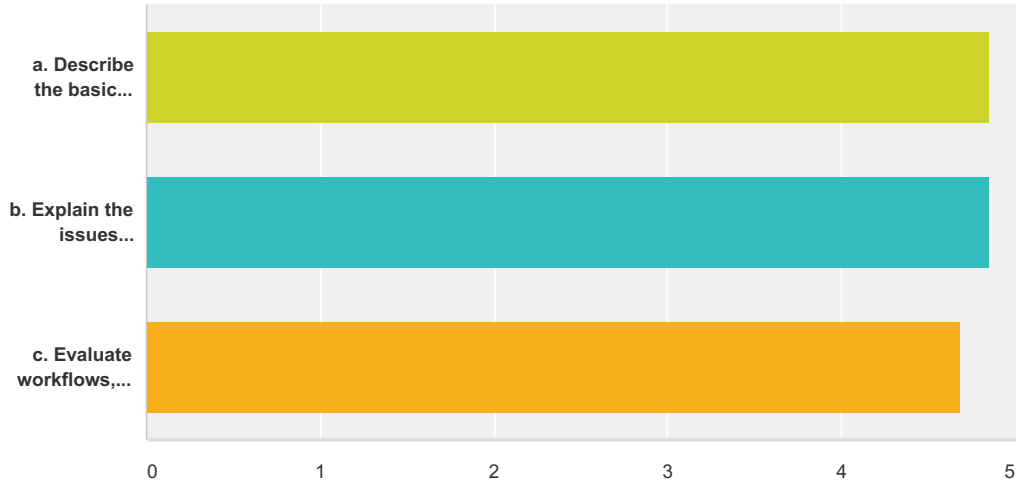


Q1 Assess the workshop from the standpoint of what you gained from the experience:How well did the workshop meet the following stated objectives?

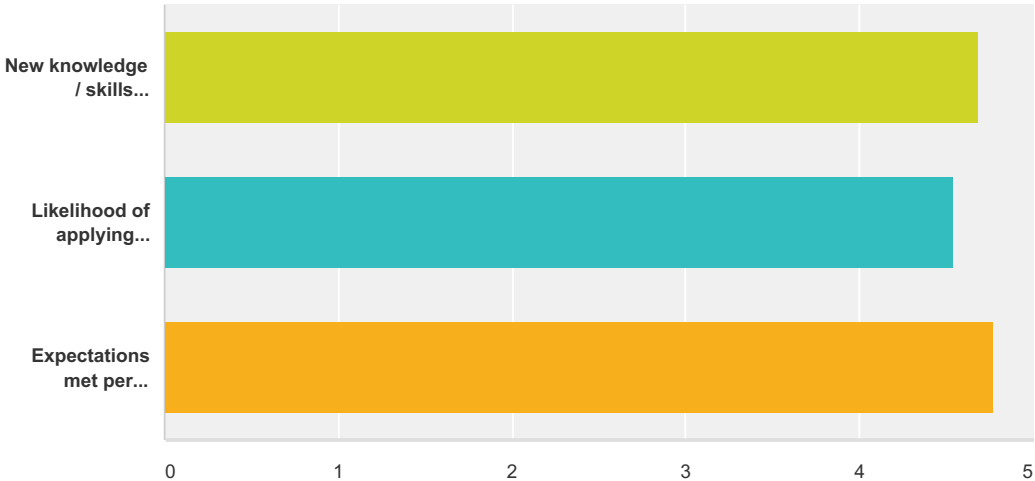
Answered: 13 Skipped: 0



	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
a. Describe the basic elements of an electronic records program, including policy, authenticity, storage requirements, advocacy, and management strategies;	0.00% 0	0.00% 0	0.00% 0	15.38% 2	84.62% 11	13	4.85
b. Explain the issues surrounding creating policies governing the management of electronic records in your organization; and	0.00% 0	0.00% 0	0.00% 0	15.38% 2	84.62% 11	13	4.85
c. Evaluate workflows, systems, storage, and tools for managing electronic records appropriate for your organization.	0.00% 0	0.00% 0	0.00% 0	30.77% 4	69.23% 9	13	4.69

Q2 How would you rate the:

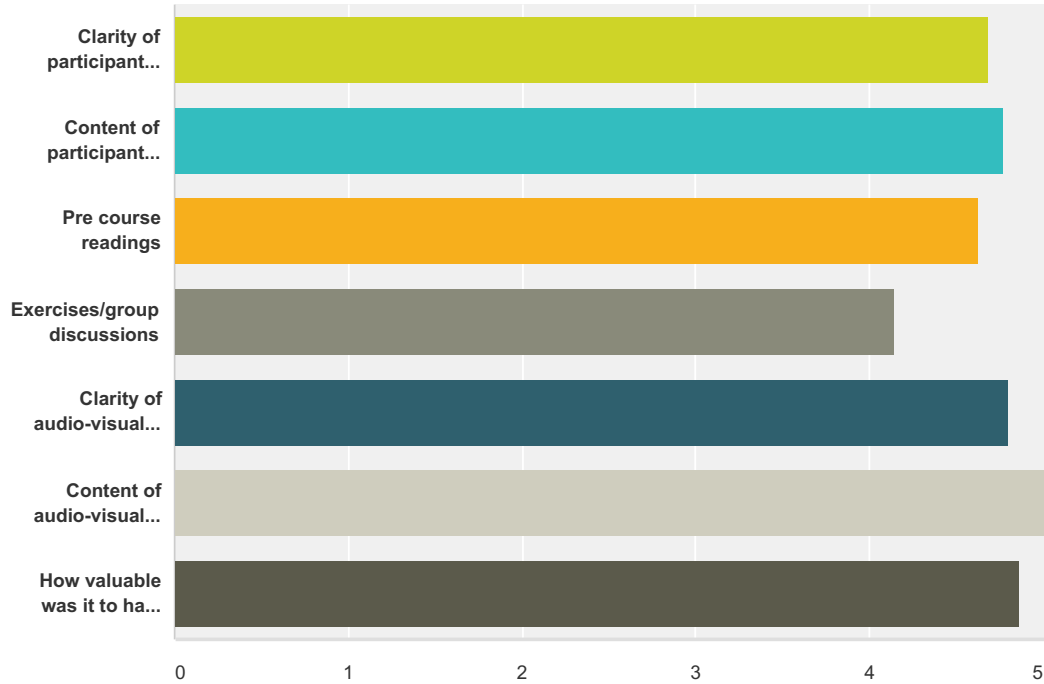
Answered: 13 Skipped: 0



	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
New knowledge / skills acquired	0.00% 0	0.00% 0	0.00% 0	30.77% 4	69.23% 9	13	4.69
Likelihood of applying concepts to your work	0.00% 0	0.00% 0	7.69% 1	30.77% 4	61.54% 8	13	4.54
Expectations met per advertising	0.00% 0	0.00% 0	7.69% 1	7.69% 1	84.62% 11	13	4.77

Q3 Rate the methods and materials relative to their value in accomplishing the workshop:

Answered: 13 Skipped: 0



	Poor	Fair	Average	Good	Excellent	N/A	Total	Weighted Average
Clarity of participant handouts	0.00% 0	0.00% 0	0.00% 0	30.77% 4	69.23% 9	0.00% 0	13	4.69
Content of participant handouts	0.00% 0	0.00% 0	0.00% 0	23.08% 3	76.92% 10	0.00% 0	13	4.77
Pre course readings	0.00% 0	0.00% 0	0.00% 0	38.46% 5	61.54% 8	0.00% 0	13	4.62
Exercises/group discussions	0.00% 0	0.00% 0	7.69% 1	30.77% 4	15.38% 2	46.15% 6	13	4.14
Clarity of audio-visual aids	0.00% 0	0.00% 0	0.00% 0	15.38% 2	61.54% 8	23.08% 3	13	4.80
Content of audio-visual aids	0.00% 0	0.00% 0	0.00% 0	0.00% 0	69.23% 9	30.77% 4	13	5.00
How valuable was it to have the materials (including pre-reading assignments) available in electronic form?	0.00% 0	0.00% 0	0.00% 0	7.69% 1	46.15% 6	46.15% 6	13	4.86

Q4 What aspect of the workshop methods/materials was most valuable to you? Why?

Answered: 13 Skipped: 0

#	Responses	Date
1	n/a	7/27/2016 12:17 PM
2	Hardware infrastructure.	7/27/2016 12:15 PM
3	Excellent overview. Very knowledgeable speaker who got a lot of information out there.	7/27/2016 12:08 PM
4	I have limited knowledge to managing electronic records, so the course was completely valuable to me.	7/26/2016 4:39 PM
5	Everything!	7/26/2016 4:37 PM
6	The distinction made between types of archives (dark, light, etc) and the list of sources and tools provided is very helpful.	7/26/2016 4:34 PM
7	The content & examples from the speaker were very helpful but I would have liked to hear from other archivists and their experiences.	7/26/2016 4:22 PM
8	The administrative elements. The technical elements I am more familiar with due to projects I am involved with at my job.	7/26/2016 4:20 PM
9	Presenter gave real-world examples and was accommodating to the fact that the course had a lot of beginners. Drew a clear picture of steps to begin an initiative; LOVED the concept of the current audit for baseline of where to begin.	7/26/2016 4:15 PM
10	Hearing about personal experiences or real examples of the topics that were discussed put the concepts into context and made it seem more applicable to the real world.	6/16/2016 3:00 PM
11	It was a good overview.	6/13/2016 1:11 PM
12	Talking about the things you should think about as you set up policies was very interesting and the type of tools you may need to be successful in managing digital records	6/12/2016 5:56 AM
13	Instructor was very good about conveying the information in an understandable way.	6/11/2016 10:48 PM

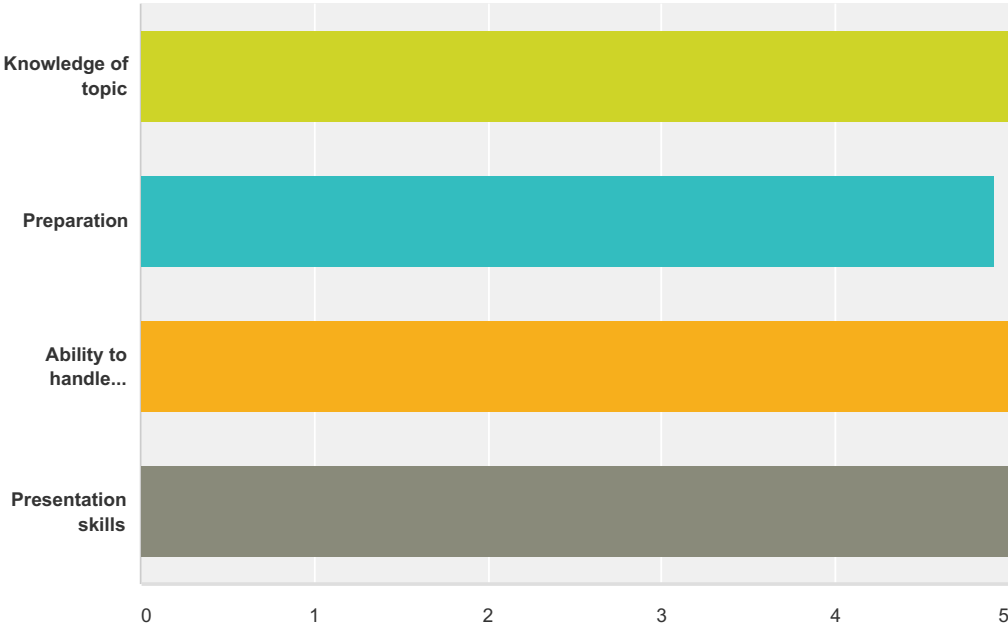
Q5 What aspect of the workshop methods/materials would you change? Why?

Answered: 13 Skipped: 0

#	Responses	Date
1	n/a	7/27/2016 12:17 PM
2	Would like to see a bit more on state and federal institutions who already have an established policy, but overall excellent - very informational.	7/27/2016 12:15 PM
3	I think that some of the PDF slides could be more clear. I tried scanning before the lecture and would have struggled if I would not have. I wonder if the readings could have been improved, but understand it. My only regret was that it would have been helpful if we had a bit of time to walk us through some of the software packages and suites - along with the cost. Just as snapshots.	7/27/2016 12:08 PM
4	n/a	7/26/2016 4:39 PM
5	Having lunch together always seems useful to me because it encourages networking and discussion, even if it means a higher course fee.	7/26/2016 4:37 PM
6	None, it explained a lot. For me it was a good starting point.	7/26/2016 4:34 PM
7	Include more interactive activity	7/26/2016 4:22 PM
8	"Storage Infrastructure Examples" slide, expansion of this slide into one with examples might be helpful as the discussion was extensive.	7/26/2016 4:20 PM
9	Course content was well-paced, built well foundationally, was well organized AND sending out the workbook beforehand was really helpful.	7/26/2016 4:15 PM
10	I think adding more "case studies" would help, especially to help instigate some discussion among the participants.	6/16/2016 3:00 PM
11	The participant pack said that "registrants are not required but strongly encouraged to bring a laptop to successfully participate in this course". I went out and bought a laptop specifically for this class because of this statement but we did not need a laptop AT ALL. I am not happy about this.	6/13/2016 1:11 PM
12	Nothing	6/12/2016 5:56 AM
13	none	6/11/2016 10:48 PM

Q6 How would you rate the individual instructor?

Answered: 13 Skipped: 0



	Poor	Fair	Average	Good	Outstanding	N/A	Total	Weighted Average
Knowledge of topic	0.00% 0	0.00% 0	0.00% 0	0.00% 0	100.00% 13	0.00% 0	13	5.00
Preparation	0.00% 0	0.00% 0	0.00% 0	7.69% 1	92.31% 12	0.00% 0	13	4.92
Ability to handle questions	0.00% 0	0.00% 0	0.00% 0	0.00% 0	100.00% 13	0.00% 0	13	5.00
Presentation skills	0.00% 0	0.00% 0	0.00% 0	0.00% 0	100.00% 13	0.00% 0	13	5.00

Q7 Additional Comments for Instructor:

Answered: 9 Skipped: 4

#	Responses	Date
1	Great presenter.	7/27/2016 12:15 PM
2	Great speaker. He paces himself well, has some humor, insight, and good organizational logic.	7/27/2016 12:08 PM
3	Excellent presenter/presentation. Very knowledgeable, clear, good flow. Great experience.	7/26/2016 4:40 PM
4	Very enjoyable and easy to follow. I was scared of this topic but it wasn't as bad as I thought.	7/26/2016 4:38 PM
5	Really liked that he used personal experience to explain or provide an example of an idea that he was presenting, made it easier to connect and understand.	7/26/2016 4:35 PM
6	I wish he used the knowledge base in the room a little more	7/26/2016 4:23 PM
7	Very engaging, knowledgeable and connected with the audience well!	7/26/2016 4:20 PM
8	Very respectful and friendly. Loved that you incorporated real-life experiences. Please come back and teach again!	7/26/2016 4:16 PM
9	Instructor seemed very articulate and flexible, which is nice when presenting to people from different levels of experience and knowledge of the topic.	6/16/2016 3:01 PM

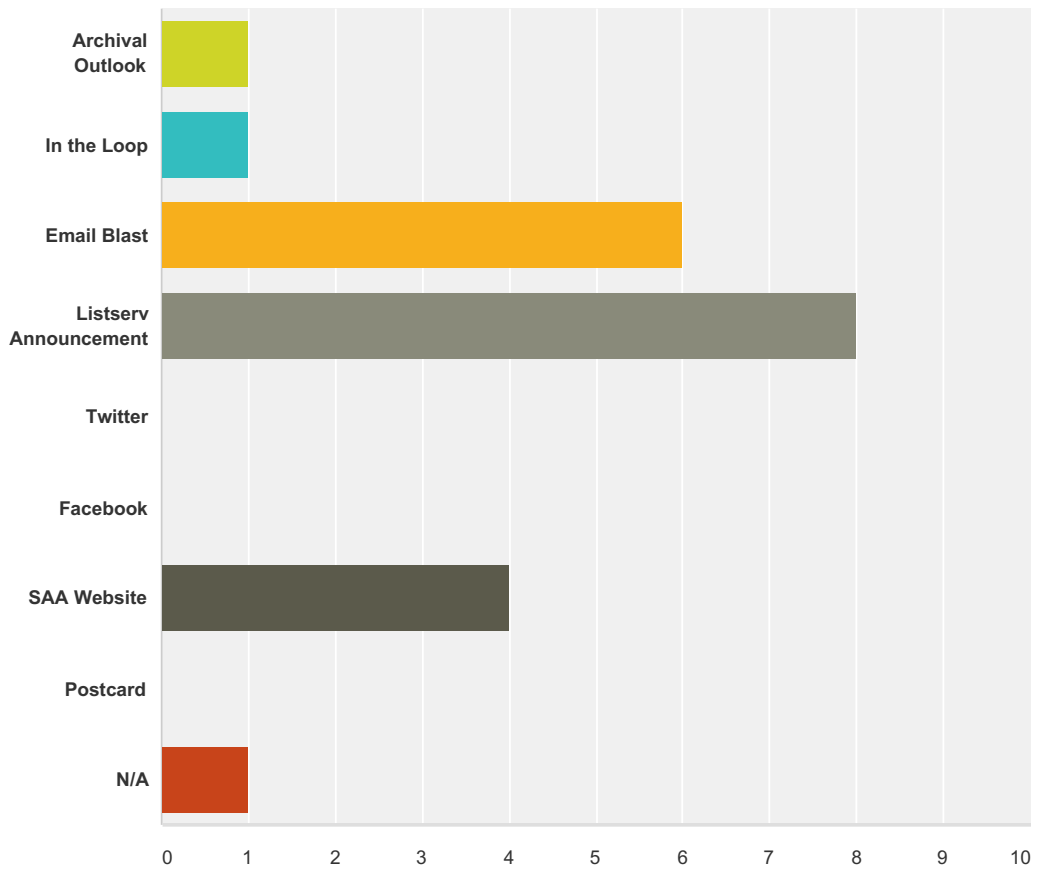
Q8 What other workshop topics do you need for your continuing education and where would you like to see them held? (List city and state please).

Answered: 13 Skipped: 0

#	Responses	Date
1	n/a	7/27/2016 12:17 PM
2	Arrangement and description of archives in Honolulu, HI.	7/27/2016 12:16 PM
3	n/a	7/27/2016 12:08 PM
4	All - Honolulu, HI. Please, Mahalo!	7/26/2016 4:40 PM
5	n/a	7/26/2016 4:38 PM
6	More DAS workshops, esp related to the preservation of digital materials, in Honolulu, HI	7/26/2016 4:36 PM
7	n/a	7/26/2016 4:23 PM
8	n/a	7/26/2016 4:21 PM
9	Would love more DAS workshops...any topic...in Honolulu or on West Coast.	7/26/2016 4:17 PM
10	Honolulu, Hawaii	6/16/2016 3:02 PM
11	na	6/13/2016 1:12 PM
12	More about the tools you need to manage digital records and how to use them	6/12/2016 5:58 AM
13	n/a	6/11/2016 10:48 PM

Q9 How did find out about this workshop? Please check all that apply:

Answered: 13 Skipped: 0



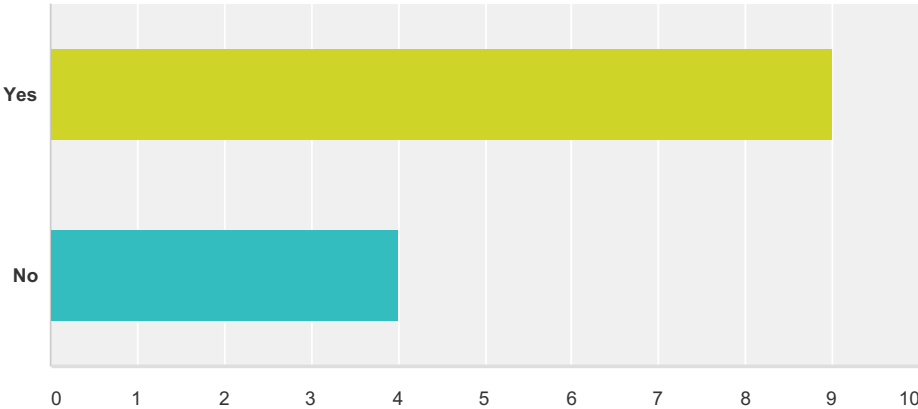
Answer Choices	Responses
Archival Outlook	7.69% 1
In the Loop	7.69% 1
Email Blast	46.15% 6
Listserv Announcement	61.54% 8
Twitter	0.00% 0
Facebook	0.00% 0
SAA Website	30.77% 4
Postcard	0.00% 0
N/A	7.69% 1
Total Respondents: 13	

#	Other (please specify)	Date
1	LIS Professor	7/26/2016 4:17 PM

2	AHA listserv	6/12/2016 5:58 AM
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Q10 May we use your evaluation and name for testimonials?

Answered: 13 Skipped: 0



Answer Choices	Responses
Yes	69.23% 9
No	30.77% 4
Total	13

#	Name (optional)	Date
1	A. Tran	7/26/2016 4:21 PM
2	G. Bopp	7/26/2016 4:17 PM