

# MDOS Steering Committee Meeting Minutes

2022 March 23, 2:00-3:00 PM ET

## Agenda

1. Annual Section Meeting logistics:
  - a. Collaborate with the Web Archiving Section (or not)?
  - b. Program and format
    - i. Small group discussion ideas from last meeting
  - c. Date/time? (Scheduler)
2. Focus Group Subcommittee (FGS)
  - a. Name/branding for focus group initiative
  - b. Feedback on the FGS's Draft Questions
  - c. Analysis software: ideas/suggestions?
3. "Podcast" with Women Archivists section

## Attendance

### Present

- Adolph, Bailey (Early Career Member, 2021-2022)
- Friedman-Shedlov, Lara (Co-Chair, 2021-2023)
- Gutiérrez-Jones, Natalia (Education Coordinator, 2019-2022)
- Johnson, Randi (Member, 2020-2023)
- Murphy, Edwina (Member, 2021-2024)\*
- Searcy, Rachel (Member, 2019-2022)
- Serrao, Jessica (Web Liaison, 2019-2022)
- Shallcross, Mike (Co-chair, 2020-2022)

\*Minute-taker

### Absent

- Bailey-Tomecek, Christy (Social Media Coordinator, 2020-2023)

# Minutes

1. Should MDOS collaborate with the Web Archiving Section during the annual meeting?  
The steering committee agreed not to and to go it alone.
2. Annual Meeting planning
  - a. MDOS discussed the small group Zoom breakout topic ideas from the last meeting and brainstormed more.
    - i. Challenges around technology and inclusivity
    - ii. Real or perceived working hurdles that occurred during the pandemic. Recap of what did or what did not work. What remains to be a challenge?
    - iii. Technical rolls
      1. Alternative work during the pandemic, how this has progressed
      2. Birds of a Feather - idea exchange
    - iv. Training barriers
    - v. Challenges in profession regarding inclusivity
3. Focus Group Subcommittee
  - a. Name/branding for focus group initiative
    - i. Mike created a poll to see what name the steering committee members would like to use. Please fill out the poll.
  - b. The subcommittee shared their draft document with questions. The focus groups will have a one hour duration time limit. Steering committee members, please add comments/suggestions by Fri., April 1!)
4. The committee continued to discuss participating in the podcast of the Women Archivists Section. Due to everyone's workload the committee decided not to participate. If individuals would like to participate, they can reach out to the co-chairs.
5. The most recent newsletter is now live on the microsite.

# Action Items

- Schedule slot for annual meeting, not on weekend or Friday night
- Doodle Poll covering August dates
- Please review the focus group poll and questions, and flag any word choices that are not inclusive. Due Friday April 1, 2022.
- Review text analyzing software