

# MDOS Steering Committee Meeting Minutes

2021 February 09, 2:00-3:00 PM EDT via Zoom

## Agenda

1. Discuss Section Survey results
2. Discuss plans for annual section meeting
3. Update to Section by-laws
4. Other business

## Attendance

### Present

- Bailey-Tomecek, Christy (Social Media Coordinator, 2020-2021)
- Gutiérrez-Jones, Natalia (Education Coordinator, 2019-2022)\*
- Johnson, Randi (Member, 2020-2023)
- Ruminski, Clayton (Member, 2020-2023)
- Searcy, Rachel (Member, 2019-2022)
- Wilkinson, Elizabeth (Co-chair, 2019-2021)

\*Minute-taker

### Absent

- Serrao, Jessica (Web Liaison, 2019-2022)
- White, Angela (Member, 2018-2021)
- Shallcross, Mike (Co-chair, 2020-2022)\*

## Minutes

1. Elizabeth talked with Felicia, we do need to get votes on adding the extra “overlap” year of committee chair (on ballot for section elections); Elizabeth will draft that language.
2. Survey results were minor; considering if we want to follow up?
3. Pros and cons of doing a joint meeting: Advantage of maybe increasing engagement, challenge of more people involved in planning. (The Description Section, Web Archiving

Section, Electronic Records Section, and Audio and Moving Image Section got the most results in the survey, for potential collaboration.)

4. Elizabeth will reach out to the Web Archiving Section (and then the Audio and Moving Image Section) to ask about what their plans are and a potential collaboration. (When contacting, will include ideas for meeting topics based on our survey results as suggestions - but not limited to those topics.)

5. Possibilities for meeting style? People do *not* want just breakout rooms - potentially a combination of breakouts and a panel. There is interest in skill sharing seminars & topical discussions.

6. Follow up idea to return to in future meetings - potential speakers, topics, whether or not to do follow up surveying in the Annual Meeting or sooner?

7. Natalia and Christy will draft a call for potential posts that would be included in monthly updates via the ListServ (plus, promotion via the Twitter account from Christy). Crowd-sourced mini-newsletter. They will share the draft the week of our next meeting for review and feedback.

8. Follow up question - re: the popularity of Skill/Tool Sharing Webinar or Zoom Call as a structure for our meeting, would a case study from a professional working with a tool be good? And/or, a professional working with the tool directly (e.g. ArchivesSpace staff)?