CORDA Agenda: June 9, 2022

Present: Jennifer King, Erin Passehl Stoddart, Chris Marino, Jane Fiegel, Emily Lapworth, Jackie Price Osafo, Dennis Meissner, Sarah Buchanan, Sarah Pratt Martin, Maggie Hughes

Absent: Jasmine Jones, Jen Wachtel, Gwen Higgins, Nance McGovern

AGENDA:

Discussion Topics
1. Co-chair updates (Please put full updates in agenda and report briefly on highlights)
   a. Working on early-career appointment recommendations for CORDA and Research Forum with Nance. They are due next week.
   b. Still waiting to hear official committee appointments from SAA.
   c. A*CENSUS II - Dissemination Team is meeting with Amy Cooper Cary, editor of *American Archivist* next week. As of now, Ithaka S&R will probably deposit data with SAA Dataverse in the fall for individual survey and winter for administrator survey. Erin will confirm and report back after meetings.

2. Committee updates
   a. Facts and Figures
      i. Draft maintenance workplan has been updated with suggestions from May 19 discussion. Members can enhance with comments and suggestions.
      ii. Further planning will resume after post-annual-meeting F+F personnel changes.
      iii. Discuss future of F&F with Jackie and Jasmine, perhaps this moves outside of CORDA, likely to include in Council conversation.
   b. Education
      i. SAA Session planning meeting on 6/9, 1pm ET (Sarah)
         1. 5min presentation on CORDA educational offerings, grouped with "Learning" presentations (other groups are Research Habits and Practice/Data)
         2. Session (lightning talk) on Friday, 8/26 at 2:30-3:45pm (all sessions, for reference)
      ii. Tutorial recordings to be completed week before July business meeting. Felicia has shared information about how to post, etc. on YouTube and later F&F. Embedding on YouTube should be relatively simple.
   c. Repository
      i. Focusing on outreach: sending emails, poster accepted for Michigan Archival Association Annual Meeting (Erin, June 16-17), 15 min presentation accepted for ACRL-LA Summer Research Forum (Jane, July 26-27)
      ii. Continued outreach to encourage submissions, casting the net wide and raising awareness
   d. Roadmap (see below)

3. Research and Innovation Roadmap
    a. Responses to survey (Jennifer)
        i. [Responses]
            1. 9 responses
            2. Weighted responses are somewhat difficult
            3. How will these responses be used in the roadmap? Could be helpful to list those with a higher priority first within the category. Perhaps invite attendees to help with prioritization. These initial sorting might not translate across the profession.
            4. How to use this at the Annual Meeting? Maybe a first step is to talk with folks at Conversation Lounge to share first, then maybe could invite broad feedback and prioritization ranking using Qualtrics. Maybe we use this as a pilot survey to collect with such a wide audience.
        ii. Data
        iii. Qualtrics - import externally collected data - data analysis
        iv. Really hard to rank the items

4. Annual Meeting
    a. Check-in with Jasmine re: CORDA opportunities to share information with Leadership at annual meeting? (Roadmap, Dataverse, etc.)
        i. The first-year Council team is still working on the plans for the Leadership Forum. Jasmine will be in touch when those plans are more solidified.
    b. Submitted conversation lounge topic on the Research and Innovation Roadmap to Felicia, waiting to hear back
    c. Known meetings/activities: (majority of registrants so far are in-person per Jackie)
        i. CORDA Business Meeting 7/28: review of the past year and looking ahead, open to SAA members
        ii. Short CORDA introductions, resources announced at Research Forum days - check-in with Nance
        iii. Lightning talk presentation (Sarah PM on panel representing CORDA on educational opportunities) in person on 08/26/2022: 2:30 PM - 3:45 PM EST - will be recorded and will be available to virtual
    d. Potential meetings/activities:
        i. [Meeting schedule] shared by Jackie, in person attendance is high, hotel is booking up
        ii. Leadership Forum group
        iii. Conversation Lounge
        iv. Presence at A*CENSUS II session - Erin is waiting to hear more from working group

5. Liaisons (Please put updates in agenda and walk-through highlights)
    a. Council
        i. Council recently met. Please see the news release for a comprehensive review of the meeting here:

1. Council approved CORDA's proposal for an updated charge. CORDA's charge now includes managing the SAA Research Forum.
2. Council also approved the FY 2023 budget. While it is a deficit budget, this allows the organization to develop new products and services for members, invest in critical member-led projects and strategic initiatives, reclaiming unfilled staff positions to support member and component group needs, and enhancing technology for SAA's first hybrid conference
3. Council reviewed proposed revisions to the SAA Constitution and Bylaws. Final version to be shared this summer; feedback from members will be requested in the fall; and an all-member referendum will take place in spring 2023

b. Executive Director
    i. Foundation meeting on 6/15
    ii. SAA Headquarters (onboarding 3 new staff: finance, marketing, tech)
    iii. Hiring an educational person to support annual meeting
    iv. Foundation development director/management position. They will also oversee fundraising activities.

c. Education
    i. Council approved our proposal to add ex-officio past president
    ii. Jen Wachtel will provide an update to CORDA after the next Education Committee meeting, which takes place Monday, June 13th.

Next meetings:
- CORDA special meeting on organizational structure: Tuesday, June 28, 1:00-2:30 EST
- CORDA regular meeting: Thursday, July 14, 4:00-5:00 EST (last before conference)
- CORDA Business Meeting (pre-annual meeting): Thursday, July 28, 2022