

Council Minutes

June 5-6, 2004
Chicago, Illinois

President Tim Ericson called the meeting to order at 8:30 am on Saturday, June 5. Present: Vice President/President-Elect Rand Jimerson, Treasurer Fynnette Eaton, and Council members Danna Bell-Russel, Frank Boles, Elaine Engst, David Haury, Kathryn Neal, Megan Sniffin-Marinoff, Christopher Ann Paton, Peter Wosh, and Joel Wurl. Also present were Richard Pearce-Moses (Vice President/President-Elect, 2004-2005), Aimee Felker (Council, 2004-2006), SAA Executive Director Nancy Beaumont, Publishing Director Teresa Brinati, Education Director Solveig DeSutter, and Graphic Designer/Webmaster Brian Doyle.

ADOPTION OF THE AGENDA

Sniffin-Marinoff presented proposed changes in the agenda, as well as estimated times for completion of each agenda item, per an Executive Committee discussion on June 3. Jimerson moved and Engst seconded adoption of the agenda as amended. PASSED.

APPROVAL OF THE MINUTES

Eaton moved and Engst seconded approval of the February 7-8, 2004, Council meeting minutes as amended. PASSED.

Eaton moved and Engst seconded approval of the February 6, 2004, Planning Day Notes as amended. PASSED.

REVIEW OF THE FEBRUARY 2004 ACTION ITEM LIST

Council members reviewed the items listed on the February 2004 Action Item List and provided an update on completed and incomplete items.

REPORT OF THE EXECUTIVE COMMITTEE

Sniffin-Marinoff reported that a question had arisen about the eligibility of the New York Archivists Round Table to qualify for the Jameson Award. The Executive Committee determined that the NYART was not, in fact, eligible for the award. The occasion of NYART's 25th anniversary should not go unrecognized, however, in light of the many accomplishments of the group. The Executive Committee agreed that Ericson would compose a Council resolution for Council action at this meeting. The draft resolution will be considered under New Business.

In February, Ericson corresponded with the director of the Southwest Museum in Los Angeles to express the Society's concern about the extensive problem with insect infestation in the Southwest Museum that was described in the January 25, 2004, *Los Angeles Times* article "Working Out the Bugs." His letter said, in part, "SAA applauds your willingness to publicly acknowledge the insect problem and to treat those sacred Native American objects in a way that respects them and preserves their spirit. Both actions show that the Southwest Museum understands its special responsibility to the native people whose artifacts constitute the heart and soul of the museum." He offered the Society's support as the director works to complete the preservation effort.

In March 2004, SAA received a request from a member that SAA communicate with trustees of the Phillips Library in Salem, Massachusetts, regarding significant cutbacks in hours and staffing. Ericson will send a letter to the trustees on behalf of SAA once Sniffin-Marinoff can obtain updated information.

In May 2004, SAA received correspondence from Margaret Turner, president of the International Council on Archives/Section on Professional Associations, indicating that severe budget cuts in the Italian Archival Administration are threatening the operation of archives throughout Italy and that the country faces a severe shortage of professional archivists in the state sector because there has been no recruitment since 1984. The Society sent a letter to the Italian Ministry of Culture encouraging that significant efforts be made to recruit archivists.

SAA has received a number of pieces of correspondence about the state of the Iraqi Archives. Peter Hirtle, who attended a recent meeting of the North American Archival Network of the International Council on Archives, had suggested to Ericson that SAA await further information from ICA before proceeding with any actions.

Sniffin-Marinoff indicated that the Council had not officially acknowledged Debra Nolan's departure from SAA employment, and she suggested that the Council develop and pass a resolution in her honor, as well as collect donations for a gift and sign a card to her. Beaumont was asked to purchase a suitable gift after receiving the donations.

Council Special Resolution Honoring Debra Mills Nolan, CAE

The SAA Council adopted the following special resolution:

Whereas Debra Mills Nolan, CAE, served the Society of American Archivists with distinction for more than 11 years as director of meetings, associate executive director, interim co-executive director, and independent contractor; and

Whereas Debra Mills Nolan, CAE, dedicated herself to meeting the needs and interests of SAA members and leaders throughout her tenure; and

Whereas Debra Mills Nolan, CAE, introduced many creative approaches to program management that led to innovations of great benefit to SAA; and

Whereas Debbie's consistently positive attitude, generosity of spirit, and good humor generated great enthusiasm among members, leaders, staff, and vendor colleagues;

Therefore Be It Resolved THAT the Council of the Society of American Archivists thanks Debbie for her outstanding contributions and wishes her well in all future endeavors.

[Moved by Jimerson; seconded by Sniffin-Marinoff] PASSED.

REPORT OF THE PRESIDENT

Ericson reported on a wide variety of items:

Archivist of the United States: Ericson reminded the group that, immediately following notification on April 8 of the nomination of Allen Weinstein to be Archivist of the United States, SAA contacted the Council of State Historical Records Coordinators (COSHR) and the National Association of Government Archives and Records Administrators (NAGARA) to develop a joint statement on the nomination that focused on the need for Senate Governmental Affairs Committee open hearings on the nomination in order to explore more fully 1) the reasons why the current Archivist is being replaced and 2) the nominee's qualifications to become Archivist of the United States. The joint statement was posted on the SAA Web site on April 14. To date, 26 organizations have signed on to "Statement on the Nomination of Allen Weinstein to Become Archivist of the United States." On April 26, SAA posted "Joint Statement on Selection Criteria for the Archivist of the United States" and "Joint Statement on Questions to Ask the Nominee for Archivist of the United States," both issued with COSHR and NAGARA. In addition, in April and May Ericson participated in several interviews with national media on the subject of SAA's opinion on the nomination; in May, he met with the 12 members of the Senate Governmental Affairs Committee staff, along with National Coalition for History staff Bruce Craig, to discuss the need for open hearings and professional input; and in early June he wrote a letter to the editor of the Los Angeles Times in response to an article that mischaracterized SAA's position on the nomination.

Heritage Emergency National Task Force: In April Ericson appointed Thomas Connors of the University of Maryland/National Public Broadcasting Archives to serve as SAA's representative on the Heritage Emergency National Task Force, a group that was formed in 1995 to help archives, libraries, museums, historical societies, and historic sites to better protect their collections from natural disasters and other emergencies. Council members reviewed Connors' report on an April 28 meeting of the Task Force.

ARMA/SAA Joint Committee Meeting: Committee Chair Aimee Felker reported on several items discussed at the May 22 committee meeting, including 1) the status of the draft communications/public relations plan following input from Council members and others; 2) the Committee's interest in developing a Web site on which standards that apply to records managers and archivists might reside for easy access, beginning with development of an annotated bibliography representing existing standards; and 3) a recommendation from the Committee that SAA (through its representative) apply for membership on the National Fire Protection Association's NFPA 232—Standard for the Protection of Records Committee.

National Fire Protection Association: Although Council members had completed an online vote in late May supporting an ARMA/SAA Joint Committee recommendation that SAA apply for NFPA membership, Beaumont noted that NFPA membership requirements are more complicated than she or the Committee had anticipated. In order to obtain representation on the NFPA 232—Standard for the Protection of Records Committee, an individual and an alternate will have to apply and be accepted on their own merits (i.e., NFPA does not permit either institutional membership or institutional representation on its committees).

Ericson agreed to contact Standards Committee Chair Diane Vogt-O'Connor to obtain Committee recommendations regarding who from the Washington, D.C., area might apply for membership and, *de facto*, represent SAA on the NFPA committee. Beaumont agreed to search the SAA database to determine whether there is anyone in the St. Louis area who might join NFPA in order to attend the August 3 meeting of the NFPA committee.

Harold T. Pinkett Award Changes: Ericson reported that he had approved a recent request from Archives and Archivists of Color Roundtable Co-chairs Rebecca Hankins and Rose Roberto that SAA fund two recipients of the Harold T. Pinkett Award; that the two recipients receive complimentary one-year memberships in SAA (in addition to free travel to and registration for the Annual Meeting); and that in those years in which a second-place award winner might be named, that the runner-up also receive a free one-year membership.

Timing of Annual Business Meeting at Boston 2004: Ericson asked Council members to remind their liaison assignments (ie, Section and Roundtable leaders) that, due to logistical constraints in the hotel, the Annual Business Meeting will occur earlier than usual at the 2004 Annual Meeting, and that, if they intend to submit materials, they should be prepared to do so earlier than in the past. Beaumont agreed to announce this schedule in the July/August issue of *Archival Outlook*.

Faulkner v. National Geographic Society: Ericson noted that the Intellectual Property Working Group had recommended to him that SAA join in an *amicus curiae* brief led by JSTOR in the *Faulkner v. National Geographic Society* case, which concerns whether digitizing a published work that contains contributions from freelancers is a violation of copyright (and is not protected by 201c). He indicated that there would be no cost to join in the brief.

MOVED THAT SAA join in the *Faulkner v. National Geographic Society amicus curiae* brief being led by JSTOR provided that there will be no expense to SAA. [Moved by Eaton, seconded by Jimerson] PASSED.

North American Archival Network of the International Council on Archives (NAANICA): Ericson reported that Past President Peter Hirtle represented SAA at the most recent NAANICA meeting in Montreal in May. SAA will continue its involvement with the group and will have one representative to it.

Statement on USA PATRIOT Act: Ericson reported that he had decided not to continue work on the original draft "Statement on the USA PATRIOT Act" because he believed that SAA had nothing new to add to statements issued by others. Instead, he thought it important to issue a statement upon the renewal of the Act, when it is more likely to gain press coverage. He has begun work on a "Statement on the Renewal of the USA PATRIOT Act" that he will field with Council members immediately following the Council meeting, and he will then forward the Council-adopted draft to the NAGARA and COSHRC president(s) for possible co-signing prior to July 15.

SAA Mentoring Program: Ericson noted that the SAA Mentoring Program is not working as well as we would like it to work. One reason for this is that there are not enough mentors. He encourages each Council member to become a mentor, as this action would send an important and positive message to all members.

Action Item List: Ericson then reviewed and updated the status of his assignments on the February 2004 Action Item list.

CONVERSATION WITH ARCHIVIST OF THE UNITED STATES JOHN CARLIN

Council members met briefly with Archivist of the United States John Carlin via telephone. When asked whether he was surprised by the announcement of a nominee for his position, Carlin indicated that he was "surprised on that particular day, but not surprised in general." Ericson asked whether Carlin will be attending the SAA Annual Meeting in Boston, as the Society would like to acknowledge him for his years of service to the profession. Carlin indicated that he does plan to attend, and that he also has an interest in sharing his thinking about the future at some point.

Carlin then provided an update on the Electronic Records Archive project, indicating that NARA had received a number of excellent design bids. He believes that they will select one or two vendors during the summer of 2004. One result of the process of development has been "an incredible expansion of technology." He said that it is exciting and satisfying for him to look back over his nine years as Archivist of the United States to "see the change in opinion of those agencies with whom [we] work—we're no longer viewed as the records police."

VICE PRESIDENT'S REPORT

AHA Session Proposals: Two of four programs that SAA endorsed for the AHA meeting in Seattle in January 2005 were approved. Jimerson thanked Wosh and Wurl for their assistance in formulating ideas for the conference, whose theme is

"Archives and Artifacts." Accepted sessions are one on advocacy for public history and archives (with panelists Lee Formwalt, Terry Davis, Charlene Bickford, and Jimerson) and one on the "Heritage and Politics of Archives" (with Francis Blouin, David Lowenthal, Bruce Craig, and Katherine Sibley).

In April, Jimerson and Beaumont attended an American Society of Association Executives symposium for chief elected officers and chief staff officers in Chicago. Jimerson was particularly interested in the emphasis on the importance of boards focusing on policy and strategy issues, rather than on the minutiae of reporting and process. He would like to look at focusing future Council discussion on policy alternatives.

On May 7, Jimerson presented the keynote address, "Historians and Archivists: A Common Past, A Common Future," at the Pacific Northwest History Conference, held jointly with Northwest Archivists, Inc., and the Northwest Oral History Association. His talk featured information about the nomination of Allen Weinstein as the Archivist of the United States and the coalition working to ensure that proper procedures are followed in that appointment process. Several people at the conference expressed a willingness to assist in archival advocacy issues.

LIAISON REPORTS

Membership Committee: Wurl reported that membership numbers are looking very good and that the Committee/staff action plan appears to be having some positive effects. Committee Chair Scott Schwartz has indicated his intent to step down as chair in September.

Electronic Publishing Working Group: Wurl reviewed the written report of the EPWG and highlighted the concerns expressed by Chair Rob Spindler. In a wide-ranging discussion of the very content-rich and detailed report, Council members touched on a variety of issues of concern, including:

- Broader issues of SAA's technology infrastructure.
- Spindler's recommendation that the Working Group be disbanded and its work dispersed to other groups. There is great concern that the many issues identified by the Working Group will be lost if they do not have a champion and a dedicated group (or groups) to carry out the tasks. Council generally agreed that it is not time to disband the group, but it may be time to reconsider its purpose.
- Concern that the mandate for online-only distribution of section and roundtable newsletters has not yet been fulfilled, and that many sections and roundtables do not seem to be moving in this direction.
- In response to a Council discussion in February 2004 regarding posting of Pease Award applicant articles, to what extent does the Council agree or disagree with the publication of "gray literature"?
- What are the overall financial implications of the Council-adopted EPWG 2002 Final Report?

Ericson asked Paton, Wurl, Brinati, and Doyle to review the EPWG Report to determine the status of each item (eg, which are policy issues and which are staff functions, which have been completed and what remains to be done on those that have not been completed). Further, Ericson asked Wurl to invite Spindler to attend the Council meeting in August 2004 for a more detailed discussion of his ideas and concerns.

American Archivist Cover Controversy: Boles reported that several members of the Business Archives Section had expressed their dismay with the selection of cover art on the Spring 2004 issue of *American Archivist*. They explained that the cover image, of a 1982 political poster that was critical of Sun Maid's treatment of farm workers, was portrayed in a way that could be inflammatory and embarrassing to those archivists who work in corporate environments. Boles indicated that Journal Editor Phil Eppard had responded to the members' complaints.

Privacy and Confidentiality Roundtable: Boles reported that the issue of release of autopsy photos in two celebrity cases has not received the concern and press that had been anticipated, and thus the Privacy and Confidentiality Roundtable recommends no action at this time.

Unsung Hero Award: Neal reported on a recent communication with Awards Committee co-chairs Daria D'Arienzo and Diane Dimkoff that would establish a new award for "lost contributors to the profession—those who work alone or who are from smaller places that don't have the infrastructure to support extensive, visible professional activities." Council asked that the co-chairs provide more information about the potential new award.

TREASURER'S REPORT

Council members reviewed the FY04 YTD Financial Statements (as of May 31, 2004) as well as a review of variances between budgeted and actual figures.

Review and discussion of the proposed FY05 budget was moved to the last item of New Business in order to ensure capture of all discussion items with financial implications.

EXECUTIVE DIRECTOR'S REPORT

Council members reviewed staff reports addressing Headquarters Operations, Education, Publications, and the Annual Meeting.

APPOINTED GROUP REPORTS

Committee on Ethics and Professional Conduct

Council members reviewed the draft revision of the Code of Ethics as prepared by the Committee and made several recommendations for minor revisions that Sniffin-Marinoff will report back to the Committee. The revised draft will be fielded to the Leadership Listserv and to the general membership via the Web, *Archival Outlook*, and the Annual Meeting registration packets, and all members will be invited to provide feedback at an open Ethics Forum on Wednesday, August 4, from 4:00 to 5:30 pm at the Boston Park Plaza Hotel.

The Committee report also recommended that the Council consider charging the Committee to develop a separate but similar Code of Professional Conduct. Council members suggested that, after the Code is completed, the Committee draft a two-paragraph example to clarify what the Code of Professional Conduct might look like. Council will then decide whether this effort should be pursued.

The Committee also recommended that the Council consider development of a third "aspirational" document that indicates the types of policies and procedures that are fundamental for good administration of the records and manuscripts in custody of archival institutions. Council members discussed the fact that the Publications Board currently is working on an update of a book on institutional best practice, and that this task is appropriately placed with the Publications Board and falls outside the scope of the Committee on Ethics and Professional Development's charge.

Committee on Education and Professional Development

Council members engaged in an extensive discussion of the Committee on Education and Professional Development report, in which Committee Chair Bill Landis asked for specific feedback on various items in order that the Committee might move forward with priority setting and development of a revision of the PACE Guidelines. Council members reviewed the specific questions and provided feedback to Council Liaison Chris Paton for transmission to the Committee. In addition, the Council:

- Voted to disband the SAA Continuing Education Task Force, with thanks:

MOVED THAT the Continuing Education Task Force be disbanded with thanks. [Moved by Jimerson, seconded by Bell-Russel] PASSED.

- Asked staff to present a proposal to Council at the August 2004 meeting regarding creation of a "semi-formal" advisory group to assist staff in developing ideas for new education programs. The group would be "out in the field," would bring forward ideas for new programs, ensure that there are no gaps in current offerings, and assist in creating curricula in appropriate areas. The group would not be a part of or responsible to the CEPD.

Diversity Committee

The Diversity Committee had its inaugural meeting May 14-16, 2004. In a dynamic and wide-ranging discussion of SAA policies, communication, products, services, and activities, the Diversity Committee affirmed the content of the 1999 Task Force on Diversity Final Report as a foundation for the future work of the Committee. The Committee will return to the document continually to develop action plans to address the items outlined in the report. Committee members agreed to put forward of series of recommendations for Council consideration.

The Council adopted the Diversity Committee's Recommendation 1.

MOVED THAT an update on diversity initiatives be included in the reporting requirements for Council, the SAA office, and all SAA units. [Moved by Jimerson, seconded by Boles] PASSED.

Support Statement: The SAA Council has attached high priority to the ongoing goal of increasing the diversity of SAA's membership and the enrichment of diversity-related services. This goal will be realized only when it becomes fully integrated into the fabric of the entire organization. All groups should be strongly urged to develop new initiatives and to amplify existing activities to address this priority, and all should report annually to Council on their diversity-related efforts and their impact. To assist in this effort, the Diversity Committee will develop a set of suggestions to help instruct Sections, Roundtables, staff, and others in how to go about promoting diversity within their groups and core activities.

The Council adopted the Diversity Committee's Recommendation 2.

MOVED THAT the President Elect and the Appointments Committee report to the Council on the demographics of committees and indicate what was attempted to seek diversity among committee members. [Moved by Boles, seconded by Eaton] PASSED.

Support Statement: Per the 1999 Task Force Report, every effort should be made to "include at least one new or lesser-known member on each committee and task force as an intern to increase participation by newcomers." Further, SAA should support broad representation on all appointed groups. The requested report would institutionalize accountability, help SAA understand "how we're doing," and establish a baseline for future efforts. The President Elect will define and establish standards for "demographics."

The Diversity Committee's Recommendation 3—that SAA provide for an orientation for SAA leaders (eg, committee and task force chairs, Section and Roundtable chairs), with inclusion of requirements for diversity reporting and importance of diversity initiatives as a priority—was discussed extensively. Council members decided that they needed more information about orientation options, timelines, and costs before they could make a decision. Beaumont was charged with preparing a report on this topic for the January 2005 Council meeting.

The Council adopted the Diversity Committee's Recommendation 4.

MOVED THAT the 2005 Annual Meeting Program and Host committees address diversity issues by incorporating appropriate programming (eg, sensitivity to cultural differences, ownership, access, and use of archival materials) and local arrangements activities (eg, tours, diversity fair) into the meeting experience, and further

THAT the 2004 Annual Meeting Program Committee report on the extent to which that program addresses diversity issues. [Moved by Jimerson, seconded by Eaton] PASSED.

Support Statement: The Council and Committee note that the 2004 Annual Meeting program reflects significant attention to diversity issues, and praise the efforts of the SAA President and the Program Committee in this regard. To ensure that progress in this area continues, the 2005 committees are asked explicitly to address diversity issues. The 2004 report is envisioned as a tool that will help inform the efforts of the committees in 2005 and beyond.

Council members supported in principle the Diversity Committee's Recommendation 5—that SAA develop an award to acknowledge contributions to or achievements in diversity. The Diversity Committee is encouraged to work with the Awards Committee to develop proposed language for the award that will then be voted on by Council.

The Committee also recommended that Ericson consider inviting a Native American to provide a welcome at the 2004 Annual Meeting in Boston. Ericson indicated that he would pursue this idea.

OLD BUSINESS

Journal Editor Recruitment / Selection

Boles reviewed and Council members discussed a variety of proposed revisions to the Council Handbook, Section 7., *American Archivist* Editorial Board that would reflect appropriate changes in the Journal Editor's reporting mechanism, performance review, and recruitment/selection. Following substantial discussion, Boles agreed to make additional changes and corrections and forward a second revision for Council members to review online. Language regarding diversity will be added in the Qualifications section.

District of Columbia Municipal Archives

Bell-Russel updated Council members on the status of the District of Columbia Municipal Archives, which had been revealed via a *Washington Post* article to be in grave need of renovation and significant support by the District of Columbia government. Despite other budget cuts by the DC government, Bell-Russel indicated that the City Council had approved \$500,000 to relocate the Municipal Archives to other quarters while preparations were undertaken to relocate it to a new building that would combine the archives with records management. She suggested that SAA should continue to monitor the situation, and should plan regular communication to ensure that the Archives remains a high priority for the municipal government.

AASLH Joint Meeting in March 2004

Bell-Russel reported on a March 19 meeting convened by the American Association for State and Local History and attended by 23 other organizations for the purpose of discussing means to increase funding for NHPRC. Various components of the larger group have met via conference call to develop work products, and the archivist representatives have been working on a parallel track. Council members reaffirmed the importance of SAA remaining involved in this group and this effort.

Pinkett Scholarship Fund

Bell-Russel reported on recent conversations regarding the advisability of establishing an endowment for the Pinkett fund, and the willingness of key representatives to put aside this idea in favor of stimulating growth of the fund in other ways. Beaumont indicated that she will convene a meeting of interested parties (Bell-Russel, Neal, Jimerson, Wurl, representatives of the Archives and Archivists of Color Roundtable and of the SAA Diversity Committee) to discuss developing coordinated action plans that would have a positive impact on fundraising for the Pinkett Scholarship Fund.

Sections/Roundtables Reporting Form

Engst presented and discussed a draft reporting form for Sections and Roundtables that should ease their work and also help to standardize the type of information that is reported. The form will be changed further to incorporate the new Council requirement for diversity reporting. The form will be made available on the SAA Web site when it is complete. Reports are due on December 31, and Council liaisons are encouraged to contact their groups in June to remind them of the deadline in advance of their August meetings.

Section/Roundtable Fundraising Policy

Council members discussed a report prepared by Eaton, Bell-Russel, and Sniffin-Marinoff that recommended changes in the Council Handbook regarding Section/Roundtable Fundraising. During the course of the discussion, Council members realized that the language would require further revision in order to bring it into compliance with the current policy that SAA does not fund print newsletters, effective after publication of the summer 2004 newsletters. The group will prepare additional revisions for the August 2004 Council meeting.

NEW BUSINESS

Fundraising Workshop: Next Steps

Council members discussed what action steps may be necessary to stimulate SAA's fundraising activities based on what was learned during a full-day fundraising workshop on June 4.

MOVED THAT an ad hoc committee consisting of the Treasurer, the Executive Director, and others, with assistance from counsel and auditors, be formed to:

- Explore the best means to ensure the proper and separate accounting of SAA's 501(c)3 and 501(c)6 funds;
- Explore appropriate structures to manage the 501(C)3 funds, such as a Council development committee or a separate foundation board;
- Make a preliminary report to Council by mid-summer and use the Council list to get a general sense of Council's preference for a development committee or a separate foundation board; and
- Based on Council's preference, present at the August meeting draft documents to establish the preferred administrative structure.

At the August meeting, Council may direct the committee to finalize the appropriate documents to establish the preferred structure in hopes that the structure can be in place in time to be announced as part of the fall fundraising campaign.

[Moved by Eaton, seconded by Bell-Russel] PASSED.

Council Resolution Honoring New York Archivists Round Table (NYART)

The SAA Council adopted the following resolution:

The Council of the Society of American Archivists hereby extends its congratulations and best wishes to the New York Archivists Round Table (NYART) on the occasion of its 25th Anniversary.

Founded in 1979 with only ten initial members, the NYART grew to 180 members within two years and has now increased in size to more than 330 archivists from 160 different institutions. Such growth illustrates vividly that the Round Table has been successful in meeting the needs of area archivists and has become an important resource for New York's archival community.

Notable among the NYART's accomplishments are:

- Its role during 1979 in initiating New York Archives Week as a means to celebrate metropolitan New York's diverse history, raise public awareness of the area's archives and recognize individual and institutional use and promotion of archives. The Archives Week program was a notable success and has continued since 1979. It is now held annually in October and includes such activities as the Family History Fair, lectures, exhibits, and an awards ceremony.
- Working with a group of concerned historians and other professionals during the early 1990s in order to bring both the city and state governments to the aid of the New York Historical Society, which had planned to close its library, a nationally significant cultural resource.
- Initiating a major campaign to advocate for the return of former New York City Mayor Giuliani's records to the New York Municipal Archives. Partially through the Round Table's advocacy effort, city laws were revised to ensure public control over the records of city government.

But perhaps most important, throughout its 25 years the NYART has provided a forum in which members of the Metropolitan New York archival community can come together to discuss issues of professional concern. Among its many activities are the following:

- Monthly meetings held at repositories around the city between September and June focus on practical and professional issues, or on the relation of the archival profession to topics of current public interest.
- Since 1999, the NYART Web site (www.nycarchivists.org) has provided members and friends with information on relevant events, professional development, and job opportunities.
- The NYART publishes *Metropolitan Archivist*, a semi-annual newsletter with articles on substantive archival issues, book reviews, and ART news. The Round Table prints and distributes its annual Membership Directory and maintains an online Repository Directory of member institutions. It promotes professional development through continuing education workshops and professional education opportunities, which attract the audience from the New York Metro area and beyond. The Round Table prints and distributes its annual Membership Directory, and maintains an online Repository Directory of member institutions.

The SAA Council commends the NYART's ambitious program that is in the best tradition of a regional archival association's unique ability to provide professional support and educational opportunities to those who comprise its geographical constituency. The Society of American Archivists is proud to be associated with an organization of the NYART's quality, and we look forward to working with the Round Table and its members during the coming years.

[Moved by Engst, seconded by Wosh] PASSED.

Student Chapter Application

MOVED THAT the Wright State University petition for a Student Chapter be approved. [Moved by Eaton, seconded by Boles] PASSED.

Adoption of FY05 Budget

Council members reviewed the budget summary sheets and program planners developed to present the proposed FY05 budget. Among the detailed items discussed was the value of ongoing institutional membership in the Coalition for Networked Information, for an annual fee of \$5,600, as well as the Council-adopted policy that discontinues financial support for print section newsletters.

MOVED THAT the proposed FY05 budget of \$1,510,710 in income, \$1,494,835 in expenses, and \$15,785 in net revenue be adopted.

[Moved by Boles, seconded by Wurl] PASSED.

Election of Executive Committee Member

Wurl was elected to serve on the 2004-2005 Executive Committee. Engst and Boles will serve on the 2004-2005 Nominating Committee.

Adjournment

Following a review and update of the Action Item List, the meeting was adjourned at 12:00 noon on Sunday, June 6, 2004.