

July RMRT Steering Committee

July 20 at 11am EDT

To connect to the web conference: <https://www.connectmeeting.att.com>

Meeting Number: 888-331-6674

Code: 4809076

Just phone:888-331-6674

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Attendees: Lorette, Beth, Eira, Matthew

Agenda:

1. Administrivia
 - a. Next meeting: After annual meeting - Late August. Beth will send Doodle poll.
2. Election for next year
 - a. Open now
3. Newsletter: July 31
4. Annual meeting (Eira, Beth, Farrell)
 - a. Unconference - How to solicit ideas. We could set up a google spreadsheet (send to list and blog) 2 months ahead of time. Remind 1 month out. Who wants to present?
 - b. Pop-up Meeting - Skype meeting on June 22:
 - i. The leadership of the Issues & Advocacy Roundtable has been following the situation at University of Oregon with concerned attention. We wanted to reach out to you to see if you would be interested in partnering on a proposal for a Pop-Up Session about the situation for the 2015 Annual Meeting (the call for Pop-Up Sessions will be distributed soon). The aim of the Pop-Up Session would be to facilitate a productive discussion about how archivists could be empowered to protect themselves and their archives from similar situations, through policies, procedures, advocacy, and other efforts.
 - ii. Eira will be representing RMRT as a public university records manager
5. Blog schedule -
https://docs.google.com/spreadsheets/d/1lcxQRGLRSjAlaKcBU6d_laSR9E2_-6ZzkL0JiEMLjyQ/edit#gid=0
 - a. Review upcoming weeks
6. Status of existing projects - Subcommittee
 - a. RM Bibliography
 - b. Education
 - i. From Brad: I am going to re-start the conversations about the webinars sometime after SAA. I'm back at work so I should have a bit more time to give to this project.

- ii. Brad to send a message to the RMRT membership soliciting desires for education and volunteers for new webinar content.
- iii. [RMRT Liaisons for webinars](#) - Ask Brad to explain the role of liaison and assign steering committee members.
 - 1. E-Records/ERMS implementation: Beth
 - 2. Records Management in College/University settings:
 - 3. Legal and Compliance Issues in Records Management:
 - 4. RM Advocacy/Outreach:
- c. Student Liaison/Outreach: Looking at dates for SNAPchat on Twitter
 - i. Eira can follow up with Susan Kline who is currently organizing some SNAPchats
- d. Other professional organizations Liaison - ARMA/AIIM
- e. New project brainstorm

How to rewrite to get people interested??

Hello Records Management Roundtable!

Are you going to be at SAA in August? Do you have a records management question or a topic you would like to share with the roundtable?

For the Annual Meeting in August, the roundtable meeting (Friday 8/21, 4:30-6:00) is collecting presentation ideas for lightning talks (about 5 minutes) after the business meeting. Along those lines, are there pressing issues, exciting developments, or otherwise unaddressed topics you'd like to discuss during the meeting? If so, please submit your topics in this form.

Here are some suggested topics. Would you like to talk about one of these?

- Records management confessions (Eira will take this -- talking about how records issues brings up lots of anxiety from people -- e.g., "Please don't judge my messy file storage area!")
- Records management during political controversy
- Records Management and Risk Management in Universities (e.g., Title IX)
- Records Management and Police Reform (for example, retention scheduling of police body camera footage is something we're trying to figure out at my university)
- Balancing the risk imperative of records management against archival appraisal (building on Brad's post <https://saarmrt.wordpress.com/2013/12/05/archivesrm-ethics-co-opting-and-digital-fireplaces/>)
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The form will remain open throughout July and up to the meeting. Based on the number of topics received, you may be able to vote for your favorite topics.

We look forward to your topic suggestions!

RMRT Steering Committee